PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/1/22	Prepared by:	Sneha
PO/WO no.	83264	PO / WO Date.	4/12/21
Supplier Name	Sri laxmi Ganesh steels & Hardware	PO/WO amount	737.50/-
Firm/Company	G V Research Centre pvt ltd	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	322	16/12/21	737/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			737/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	–	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	737/-
Amount E – PO / WO value:	737.50/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes ~~□ No (explained~~ below)
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	17/1/22
Remarks: Supplier attested in the mat(?) [illegible]	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	11/1/22						

APPROVED 11 JAN 2022 P. PRABHAKAR SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Orang

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

8326411164237

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

M/s. G.V. Reserch Centers P. Ltd
M.G. Road
Party's GSTIN 36AAHCG4562D1ZP

Invoice No.: 322
Date : 16/12/21
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Machine Wheel 4"	25 Nos	25/-	625	00
			Total	625	00
			SGST @ 9 %	56	25
			CGST @ 9 %	56	25
			IGST @ 18 %		
			Roundup		50
			Grand Total	737	00

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Inward No: 4494 Dt: 19/12/21
MRN No: Sign:
Received By: Praveen
Genome Valley Research Center Pvt. Ltd.

Rupees in words :

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

For Sri Laxmi Ganesh Steels & Hardware

Signature

SRI LAXMI GANESH STEELS & HARDWARE
Kavadiguda, Secunderabad

Received By: Praveen
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP
R.R. DIST.
IN WARD
No: 8870
Date: 21/12/21
Sign:

Scanned by TapScanner

Purchase Order

 04-12-2021 4:44:10 PM

83264
02.12.21 2:43:08

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	**Doc No**	83264	164237
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	**Doc Date**	04-12-2021	
	Quote No	NIL	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	02-12-2021	
9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos	25.00	25.00	0.00	18.00	737.50
					Total Order Value . . .	**737.50**

Rupees : Seven Hundred Thirty Seven and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of the Bill
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	NIL
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We resreve the right to reject the item not confirming to the specifications . Above order for 2727 block terrace purpose
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

07/12/2021

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ____________

Date : __/__/____

1507

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	02.12.2021
Site & Phase:	Innopolis.	Time:	15:00
Supplier		Req. No.	164237
Material required before date:		ID No.	71750

No	Description	Size	Quantity	Units	Inward No	Date
1.	Rod cutting blades	-	25	No's		
2.						
3.						
4.						
5.						
6.	83264.					
7.						
8.						
9.						
10.						
11.						
12.						

Remarks: Towards 2727 block terrace purpose.

Prepared By	Nikhil	Approved by	Mr.Ramesh reddy
Sign. & Date	02.12.2021	Sign. & Date	02.12.2021

Note:

APPROVED
07 DEC
MINISH PARIKH
MANAGER PROCUREMENT