PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 24/01/2022 | Prepared by | Ramya | Serial no. | - UC 18[illegible] |
| Supplier name | Summit Sales LLP | | | HO inward no. | |
| Firm/Company | MMRK LLP | Project | G.HT | HO received date | |
| PO/WO date | 27.12.2022 | PO/WO No. | 83951 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 21535 | 18.01.2022 | 2,655.00 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 2,655.00 |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 102412 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B – Other Credits : Transportation charges | — |
| Amount C – Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 2,655.00 |
| Amount E – PO / WO value: | 5,826.84 |
| Amount F – Difference (A – E): | 3,171.84 |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | |
| Remarks: | — Part Bill — |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Ramya | Bhushan | | | |
| Sign: | | | | | |
| Date | 24/01/2022 | 4 JAN 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Mehta & Modi Realty Kowkur LLP | Invoice No. | 21535 |
| Sy No. 196, Kowkur, Hyderabad, 500010 | Invoice Date. | 18-01-2022 |
| | PO No. | 83951 |
| | PO Date. | 27-12-2021 |
| | Req ID | 72291 |
| GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F | Req Date | 22-12-2021 |
| | Loc Req No | 140969 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4803 - Electrical - conducting - PVC Round Cover - 3 | | 300 | 7.50 | 2,250.00 | 18 | 405.00 |
| 2 | | | | | | | |
| 3 | | | | | | | |
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| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| IGST | CGST | SGST | Total Taxable Amount | 2,250.00 | | 405.00 |
| | 202.50 | 202.50 | Total Invoice Amount | | 2,655.00 | |

Rupees : Two Thousand Six Hundred Fifty Five Only.

SUMMIT SALES LLP
INWARD
No: 8977
Date: 18/01
Sign: L
R.R. DIST.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 28-12-2021 10:56:18 AM Origina

83951

5:35:32

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 83951 | 140969 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 27-12-2021 | |
| | **Quote No** | NIL | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 22-12-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4798 - Electrical - other - FP Isolator - NA - nos *40Amps* | 2.00 | 469.00 | 0.00 | 18.00 | 1,106.84 |
| 2 | 4801 - Electrical - conducting - PVC round cover - 6 In - Nos | 500.00 | 8.00 | 0.00 | 18.00 | 4,720.00 |
| | | | | | **Total Order Value . . .** | **5,826.84** |

Rupees : Five Thousand Eight Hundred Twenty Six and Paise Eighty Four Only.

Part Bill :
Bill No:- 21273
Amount:- 2,876.84/-
Blc:- 2,950/-.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of "Gloster"brand, FRLSH grade. |
| **Payment Terms** | Within 30 days of delivery. |
| **Tax** | GST included in above price. |
| **Delivery Date** | Within 3 days |
| **Delivery Location** | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nl |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for cGHT Site CA Works and B 411 and 412 flat connection purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email. |

Part Bill
Bill no-21535
dt - 18/1/22
Amt-2655, Bal Amt: 221.84/-

295-60

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory
28/12/2021
Name :

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name :
Date : _/_/_

Requisition Form

| | | | |
|---|---|---|---|
| mpany Name: | Mehta & Modi Realty Kowkur LLP | Date: | 22-12-2021 |
| ite & Phase : | GHT | Time: | 14.30 |
| Supplier | SSLLP | Req. No. | 140969 |
| Material required before date: | 23-12-2021 | ID No. | 72291 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | 4 Pole Isolator | 40 Amps | 02 | Nos | | |
| 2 | PVC Round Sheets | Std | 500 | Nos | | |
| 3 | | | | | | |
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| 6 | | | | | | |
| 7 | 83951 | | | | | |
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Remarks: - For GHT Site CA Works & b 411 & 412 flat Connection Purpose

| | | | |
|---|---|---|---|
| Prepared By | A Suresh | Approved by | APPROVED |
| Sign.& Date | 22-12-2021 | Sign. & Date | 23 DEC 2021 P. PRABHAKAR Sr. MANAGER PURCHASE |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



**Customer Details**

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

| | |
|---|---|
| DC No. | 18444 |
| DC Date | 18-01-2022 |
| PO No | 83951 |
| PO Date | 27-12-2021 |
| Req ID | 72291 |
| Req Date | 22-12-2021 |
| Loc Req No | 140969 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4803 - Electrical - conducting - PVC Round Cover - 3 In - nos | | 300 |
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INWARD
Inward No: 1991 Dt: 18/01/22
MRN No: 1024127 Dt: 19/01/22
Received By:
MEHTA & MODI
19.18

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 77075
Date: 21/01
Sign:
R.R. DIST.