PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 22/1/22 | Prepared by | Hemendra | Serial no. | 1735 |
| Supplier name | Praful Sanitary | | | HO inward no. | 363 |
| Firm/Company | SSUP | Project | SSUP | HO received date | 21/1/22 |
| PO/WO date | 12/1/22 | PO/WO No. | 84460 | Scan ID: | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 946 | 17/1/22 | 93,244/- | ☑ Yes □ No |
| 2. | | | – | □ Yes □ No |
| 3. | | | – | □ Yes □ No |
| 4. | | | – | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 93,244/- |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 102305 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 93,244/- |
| Amount E – PO / WO value: | 93,244/- |
| Amount F – Difference (A – E): | — |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 29/1/22 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Hemendra | | | | |
| Sign: | | | | | |
| Date | 22/1/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

APPROVED
25 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## GST INVOICE

*(ORIGINAL FOR RECIPIENT)*

| | | |
|---|---|---|
| **Praful Sanitary**<br>3-6-429/6,SRI SAI TOWER,<br>St.No.4 HIMAYAT NAGAR<br>HYDERABAD<br>GSTIN/UIN: 36ACWPG4864A1ZG<br>State Name : Telangana, Code : 36<br>E-Mail : prafulsanitary@gmail.com | Invoice No. e-Way Bill No.<br>**PS/21-22/ 946 111424863969** | Dated<br>**17-Jan-22** |
| | Delivery Note<br>**Invoice** | |
| | Reference No. & Date. | Other References<br>**9618244433** |
| Buyer (Bill to)<br>**Summit Sales LLP**<br>5-4-187/3&4, IInd Floor, M.G Road<br>Secunderabad<br>GSTIN/UIN : 36ACQFS2044C1Z7<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>**84460** | Dated<br>**13-Jan-22** |
| | Dispatch Doc No.<br>**Invoice** | Delivery Note Date<br>**17-Jan-22** |
| | Dispatched through<br>**Goods Vehicle** | Destination<br>**Cherlapally** |
| | Bill of Lading/LR-RR No. | Motor Vehicle No.<br>**AP09TA4777** |

| Sl No. | Description of Goods and Services | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **20x15mm Cpvc Brass Elbow** | 3917 | 18 % | **360 No:** | 69.43 | No: | 43 % | **14,247.04** |
| 2 | **20mm Cpvc Tee** | 3917 | 18 % | **150 No:** | 27.39 | No: | 43 % | **2,341.85** |
| 3 | **20x15mm Cpvc FABT** | 3917 | 18 % | **100 No:** | 81.22 | No: | 43 % | **4,629.54** |
| 4 | **20mm Cpvc Coupler** | 3917 | 18 % | **100 No:** | 14.17 | No: | 43 % | **807.69** |
| 5 | **15mm Cpvc Thread Plug** | 3926 | 18 % | **500 No:** | 9.39 | No: | 43 % | **2,676.15** |
| 6 | **237 Ml Cpvc Solvent** | 3506 | 18 % | **36 No:** | 523.00 | No: | 55 % | **8,472.60** |
| 7 | **25mm Cpvc Ball Valve** | 8481 | 18 % | **20 No:** | 564.13 | No: | 43 % | **6,431.08** |
| 8 | **25x20mm Cpvc Reducer** | 3917 | 18 % | **40 No:** | 28.75 | No: | 43 % | **655.50** |
| 9 | **32mm Cpvc Elbow** | 3917 | 18 % | **90 No:** | 77.49 | No: | 43 % | **3,975.24** |
| 10 | **20mm Cpvc Ball Valve** | 8481 | 18 % | **20 No:** | 169.27 | No: | 43 % | **1,929.68** |
| 11 | **40mm Cpvc Pipe Sdr-11** | 3917 | 18 % | **50 No:** | 1,152.78 | No: | 43 % | **32,854.23** |
| | | | | | | | | 79,020.60 |
| | ***Output CGST*** | | | | | | | **7,111.85** |
| | ***Output SGST*** | | | | | | | **7,111.85** |
| | *Less :* ***ROUNDING OFF*** | | | | | | | **(-)0.30** |
| | Total | | | **1,466 No:** | | | | **₹ 93,244.00** |

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 363
Date 21/1/22
Sign.

*E. & O.E*

Amount Chargeable (in words)

**Indian Rupees Ninety Three Thousand Two Hundred Forty Four Only**

Company's PAN : **ACWPG4864A**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29

**for Praful Sanitary**

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

| INWARD | |
|---|---|
| Inward No: 17538 | Dt: 17/01/22 |
| MRN No: 102305 | Dt: 17/01/22 |
| Received By: | Sign: |
| SUMMIT SALES LLP | |

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 89981
Date: 22/01
Sign:

## GST INVOICE
(Tax Analysis)

*(ORIGINAL FOR RECIPIENT)*

Invoice No. **PS/21-22/ 946**

Dated **17-Jan-22**

**Praful Sanitary**
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Party : **Summit Sales LLP**
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

| HSN/SAC | Taxable Value | Central Tax | | State Tax | | Total Tax Amount |
|---|---|---|---|---|---|---|
| | | Rate | Amount | Rate | Amount | |
| 3917 | 59,511.09 | 9% | 5,356.00 | 9% | 5,356.00 | 10,712.00 |
| 3926 | 2,676.15 | 9% | 240.85 | 9% | 240.85 | 481.70 |
| 3506 | 8,472.60 | 9% | 762.53 | 9% | 762.53 | 1,525.06 |
| 8481 | 8,360.76 | 9% | 752.47 | 9% | 752.47 | 1,504.94 |
| 99 | | 9% | | 9% | | |
| 99 | | 14% | | 14% | | |
| **Total** | **79,020.60** | | **7,111.85** | | **7,111.85** | **14,223.70** |

Tax Amount (in words) : **Indian Rupees Fourteen Thousand Two Hundred Twenty Three and Seventy paise Only**

PRAFUL SANITARY ★ HIMAYATNAGAR ★ HYDERABAD-29.

**for Praful Sanitary**

Authorised Signatory

# Purchase Order

 13-01-2022 11:20:23 AM

84460
08.01.22 11:42:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Praful Sanitary<br>3-6-138/5, Himayat Nagar, Hyderabad. | **Doc No** | 84460 | 169342 |
| | **Doc Date** | 12-01-2022 | |
| | **Quote No** | NIL | |
| **GSTIN** 36ACWPG864A1ZG 40077300 | **Quote Date** | 04-01-2022 | |
| 65526886. 9849624797 | **SupplyType** | Supply | |

**Kind Attn : Mr. Ashish Gupta**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 10251 - Plumbing - CPVC - CPVC Reducer Elbow - 3/4 in X 1/2 in - Nos | 360.00 | 69.43 | 43.00 | 18.00 | 16,811.50 |
| 2 | 10067 - Plumbing - CPVC - CPVC Tee - 3/4 In - nos | 150.00 | 27.39 | 43.00 | 18.00 | 2,763.38 |
| 3 | 10254 - Plumbing - CPVC - CPVC Reducer FTA - 3/4 in X 1/2 in - Nos | 100.00 | 81.22 | 43.00 | 18.00 | 5,462.86 |
| 4 | 10061 - Plumbing - CPVC - CPVC Coupling - 3/4 In - nos | 100.00 | 14.17 | 43.00 | 18.00 | 953.07 |
| 5 | 10208 - Plumbing - CPVC - Threaded End Plug - 1/2 In - nos | 500.00 | 9.39 | 43.00 | 18.00 | 3,157.86 |
| 6 | 10099 - Plumbing - CPVC - CPVC Solutions - NA - Ltrs | 36.00 | 523.00 | 55.00 | 18.00 | 9,997.67 |
| 7 | 10098 - Plumbing - CPVC - CPVC Ball Valve - 1 In - nos | 20.00 | 564.13 | 43.00 | 18.00 | 7,588.68 |
| 8 | 10065 - Plumbing - CPVC - CPVC Reducer Coupling - 1 In x 3/4 In - nos | 40.00 | 28.75 | 43.00 | 18.00 | 773.49 |
| 9 | 10125 - Plumbing - CPVC - CPVC Elbow - 1 1/4 In - nos | 90.00 | 77.49 | 43.00 | 18.00 | 4,690.78 |
| 10 | 10097 - Plumbing - CPVC - CPVC Ball Valve - 3/4 In - nos | 20.00 | 169.27 | 43.00 | 18.00 | 2,277.02 |
| 11 | 10217 - Plumbing - CPVC - pipe - 1 1/2 In - nos | 50.00 | 1,152.78 | 43.00 | 18.00 | 38,767.99 |
| | | | | **Total Order Value . . .** | | **93,244.29** |

Rupees : Ninty Three Thousand Two Hundred Fourty Four and Paise Twenty Nine Only.

**Terms and Conditions :-**

**Specification /** All items shall be of Sudhkhar brand

**Payment Terms** After Delivery & Production of bill

**Tax** Inclusive of all taxes

**Delivery Date** Next Day.

**Delivery Location** Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

For ***Praful Sanitary***

Authorised Signatory

Name : ____________ Name : ____________ Date : __/__/____

# Purchase Order

 13-01-2022 11:20:23 AM Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Penality For Delay** | Nil |
| **Transportation** | Included in the above price. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintanance purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email |

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Authorised Signatory

Name :

For ***Praful Sanitary***

Name :

Date : __/__/____

Requisition Form

| Company Name: | SUMMIT SALES LLP | Date: | 04-01-2022 |
|---|---|---|---|
| Site & Phase : | SUMMIT HOUSING LLP | Time: | 11:00 AM |
| Supplier | | Req. No. | 169342 |
| Material required before date: | | ID No. | 72866 72866 |

| S.No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | CPVC reducer elbow | 3/4"x1/2" | 360 | Nos | | |
| 2 | CPVC Tee | 3/4" | 150 | Nos | | |
| 3 | CPVC reducer F.T.A | 3/4"X1/2" | 100 | Nos | | |
| 4 | CPVC Coupling | 3/4" | 100 | Nos | | |
| 5 | CPVC thread end plug | 1/2" | 500 | Nos | | |
| 6 | CPVC-solution 84460 | 237ml | 36 | ml | | |
| 7 | CPVC ball valve | 1" | 20 | Nos | | |
| 8 | CPVC reducer coupler | 1"x3/4" | 40 | Nos | | |
| 9 | CPVC plain elbow | 1 1/4" | 90 | Nos | | |
| 10 | CPVC ball valve | 3/4" | 20 | Nos | | |
| 11 | CPVC Pipe | 1 1/2" | 50 | Nos | | |

| | | | |
|---|---|---|---|
| Remarks: For Stock Replenishing Purpose | | | APPROVED BY |
| Prepared By | Vanajakshi | | 07 JAN 2022 |
| Sign.& Date | 04-01-2022 | Sign. & Date | SOHAM MODI MANAGING DIRECTOR |

Note: On receipt of material at site write inward number and date in last 2 columns.