6

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/01/22	Prepared by	Kavitha	Serial no.	-UL1918
~~Supplier name~~	Sri Laxmi Ganesh steels and hardware			HO ~~inward no.~~	
Firm/Company	Mehta and Modi Realty Tower	Project	GHT	HO received date	
PO/WO date	12/01/22	PO/WO No.	84481	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	370	18/1/22	4130/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4130/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 102639	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4130/-
Amount E – PO / WO value:	21655/-
Amount F – Difference (A – E):	1475/-
Quantity received as per PO /WO	☐ Yes ☑ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	31/01/22
Remarks:	– Excess material Received –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	27/01/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals

6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com PO No 84481

M/s. ~~Mehta & Modi Realty kowkur~~ LLP
M.G. Road

Party's GSTIN 36ABLFM7631F123

Invoice No.: 370
Date : 18/1/22
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Wall Cutting Blade	5 Nos	110/-	550	00
	Rod Cutting Blade	100 Nos	25/-	2500	00
	Grading Cup Wheel	3 Nos	150/-	450	00
			Total	3500	00
			SGST @ 9 %	315	00
			CGST @ 9 %	315	00
			IGST @ 18 %		
			Roundup		
			Grand Total	4130	00

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words

INWARD
Inward No: 12004 Dt: 21/01/22
MRN No: 102639 Dt:
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
16:35

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only.
Goods once sold will not be taken back or Exchange

For Sri Laxmi Ganesh Steels & Hardware

Signature

Purchase Order

 13-01-2022 12:01:22 PM

84481
08.01.22 11:42:54

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad·
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Sri Laxmi Ganesh Steels & Hardware
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad

GSTIN 36ARPPK9655D2ZA

9246205245/9542575725

Doc No	84481	140992
Doc Date	12-01-2022	
Quote No	NIL	
Quote Date	07-01-2022	
SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *4"-Wall cutting blades*	5.00	110.00	0.00	18.00	649.00
2	9550 - Tools - Machine Blade - other - nos *4"- rod cutting blades*	50.00	25.00	0.00	18.00	1,475.00
3	9550 - Tools - Machine Blade - other - nos *Cup Wheels-4"*	3.00	150.00	0.00	18.00	531.00
					Total Order Value . . .	**2,655.00**

Rupees : Two Thousand Six Hundred Fifty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivary & Production of bill
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	NIL
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We resreve the right to reject the item not confirming to the specifications . Above order for GHT site use purpose.
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	07-01-2022
Site & Phase :	GHT	Time:	16:25
Supplier		Req. No.	140992
Material required before date:	10-01-2022	ID No.	727603

No	Description	Size	Quantity	Units	Inward No	Date
1	Wall cutting blade's	4"	05	Nos		
2	Rod cutting blade's	4"	02	Boxes		
3	Cup wheel's	4"	03	Nos		
	8448\.					
9						
10						

Remarks: - For ght site use purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	07-01-2022	Sign. & Date	07-01-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
14 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

1504181.