

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 27/01/22		Prepared by: Kavitha		Serial no. 1918	
Supplier name: Sri Laxmi Ganesh steels and hardware		HO inward no.			
Firm/Company: Mehta and Modi Realty Pvt. Ltd.		Project: GHT		HO received date	
PO/WO date: 12/01/22		PO/WO No: 84481		Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	370	18/1/22	4130/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 4130/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 102639	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 4130/-

Amount E – PO / WO value: 21655/-

Amount F – Difference (A – E): 1475/-

Quantity received as per PO / WO	☐ Yes ☒ Excess received ☐ Short received ☐ Part received
Close PO / WO	☒ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	31/01/22

Remarks: – Excess material Received –

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	27/01/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com **PO No 84481**

M/s. Mehra & Modi Realty Kolkur LLP
M.G. Road

Party's GSTIN 36ABLFM7631F123

Invoice No.: 370
Date: 18/1/22
Transporter :
L.R. No.:

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Wall Cutting Blade	5 Nos	110/-	550 = 00	
	Rod Cutting Blade	100 Nos	25/-	2500 = 00	
	Grinding Cup Wheel	3 Nos	150/-	450 = 00	
Total				3500 = 00	
SGST @ 9 %				315 = 00	
CGST @ 9 %				315 = 00	
IGST @ 18 %					
Roundup					
Grand Total				4130 = 00	

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

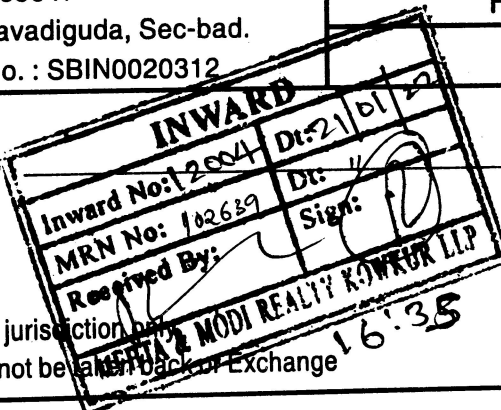
Rupees In words:

E & O.E

Terms & Conditions

Subject to hyderabad jurisdiction

Goods once sold will not be taken back for Exchange



For Sri Laxmi Ganesh Steels & Hardware

Signature

Purchase Order

Page(s) 1 Of 1

13-01-2022 12:01:22 PM



08.01.22 11:42:54

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Sri Laxmi Ganesh Steels & Hardware
Shop no. 6-6-125/A/2, Kavadi guda main road, Beside SBH,
Secunderabad

GSTIN 36ARPPK9655D2ZA

9246205245/9542575725

Doc No	84481	140992
Doc Date	12-01-2022	
Quote No	NIL	
Quote Date	07-01-2022	
SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9550 - Tools - Machine Blade - other - nos 4"-Wall cutting blades	5.00	110.00	0.00	18.00	649.00
2 9550 - Tools - Machine Blade - other - nos 4"- rod cutting blades	50.00	25.00	0.00	18.00	1,475.00
3 9550 - Tools - Machine Blade - other - nos Cup Wheels-4"	3.00	150.00	0.00	18.00	531.00
Total Order Value . . .					2,655.00

Rupees : Two Thousand Six Hundred Fifty Five Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Included in the above price

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay NIL

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject the item not confirming to the specifications . Above order for GHT site use purpose.

Completion Date NIL

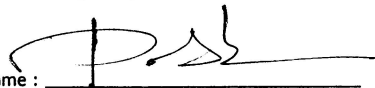
Measurment NIL

Security NIL

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Sri Laxmi Ganesh Steels & Hardware**

Name : _____

Date : __/__/__

Requisition Form

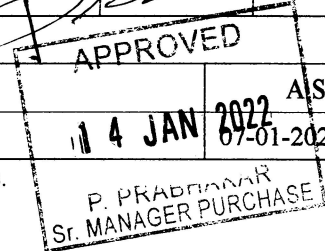
Company Name:	MMR Kowkur llp	Date:	07-01-2022
Site & Phase :	GHT	Time:	16:25
Supplier		Req. No.	140992
Material required before date:	10-01-2022	ID No.	727603

No	Description	Size	Quantity	Units	Inward No	Date
1	Wall cutting blade's	4"	05	Nos		
2	Rod cutting blade's	4"	02	Boxes		
3	Cup wheel's	4"	03	Nos		
9						
10						

Remarks: - For ght site use purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign. & Date	07-01-2022	Sign. & Date	07-01-2022

Note: On receipt of material at site write inward number and date in last 2 columns.



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