

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/01/2022		Prepared by: MNISH		Serial no.: 002000	
Supplier name: Keekatomma Stationery & Binding Works		HO inward no.:			
Firm/Company: Modi Realty Mallapur LLP		Project: GMA		HO received date:	
PO/WO date: 10/01/2022		PO/WO No.: 84373		Scan ID.:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1041	10/01/2022	1,133/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,133/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 102250	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,133/-

Amount E – PO / WO value: 1,133/-

Amount F – Difference (A – E): NIL

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 07/02/2022

Remarks:

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

B-8 LOTS

TAX INVOICE

Ph: 040 - 27842572

Cell: 9849360076

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkataramana.bindingworks@gmail.com

To
M/S. modi Reality mallapur LLPOrder No 84373/192638 Date 10/1/22

Delivery Challan No _____ Date _____

GSTIN 36AAEFM1459R12PBill No. 2021-22 **1041** Date 12/1/2022

Sl No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs.	Ps.
1	Fruit Packing Cover	3926	12no	80		960			
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

Rupees.....

Total

SUB Total

CGST

SGST

Grand Total

960

86.4

86.4

1132.8

1132-80

Receiver's Signature & Seal

GSTIN: 36AEJPP5811M1Z2

Terms & Conditions

Goods once sold will not be taken back

Interest @2%p.m. if not paid within 30 days time

Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.

RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

INWARD

MODI REALTY MALLAPUR LLP

Ward

MRN No

Signature

102252

TAX INVOICEPh: 040 - 27842572
Cell: 9849360076**VENKATARAMANA STATIONERY AND BINDING WORKS**Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available
#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkataramana.bindingworks@gmail.comM/S. modi Reality mallapur LLPOrder No 84373/192638 Date 10/11/22

Delivery Challan No _____ Date _____

GSTIN 36AAEFM1459R12PBill No. 2021-22 1041 Date 12/11/2022

Sl No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs.	Ps.
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2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

Rupees.....

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RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

FOR VENKATARAMANA STATIONERY AND BINDING WORKS

INWARD

MODI REALTY MALLAPUR LLP

Ward 242 on 15/11/22

MRN No. 102252



Purchase Order



84373

08.01.22 11:42:53

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10-01-2022 12:54:52

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Venkatramana Stationery & Binding works
1-5-85, General Bazar, Sec-Bad -500 003.

GSTIN 36AEJPP5811M1Z2

27842572

9849360076

Doc No	84373	192638
Doc Date	10-01-2022	
Quote No	Nil	
Quote Date	10-01-2022	
SupplyType	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4030 - Consumables - Fruit packing cover - other - pkts	12.00	80.00	0.00	18.00	1,132.80
Total Order Value . . .					1,132.80

Rupees : One Thousand One Hundred Thirty Two and Paise Eighty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Same day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for B-Block flat no:101
102 103 purpose.

Completion Date Nil**Measurment** Nil**Security** Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to
site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Venkatramana Stationery & Binding works**

Name : _____

Date : ____/____/____

Requisition Form - Switches etc.			Modi Realty Mallapur L Site & Phase		Gulmohar Residency						
Company			192638		5/1/2022						
Req. no.			7/1/2022		ID no.						
Material required before			A. Sravani		Approved by (sign):						
Prepared by:			B-Block flat no 101,102,103								
Flat / Block no:											
Type B 1660 Sft 3BHK Order Value:			3		Flats						
Type B 1010 Sft 2BHK Order Value:			0		Flats						
S No.	Item Description	Units	Qty required for type B 1660 Sft 2BHK flat	Qty required for type A 1210 Sft 3BHK flat	Type B 1010 2BHK flats requirement	Type B 1660 Sft 3BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	40 Amps Isolator-4P	Nos	1	-	-	3	3	-	3		
2	16 Amps MCB	Nos	8	-	-	3	24	-	24		
3	10 Amps MCB	Nos	-	-	-	-	-	-	-		
4	6 Amps MCB	Nos	8	-	-	3	24	-	24		
5	8 Module plates	Nos	8	-	-	3	24	-	24		
6	6 Module plates	Nos	40	-	-	3	120	-	120		
7	2 Module plates	Nos	3	-	-	3	9	-	9		
8	16 Amps Socket	Nos	10	-	-	3	30	-	30		
9	6 Amps Socket	Nos	40	-	-	3	120	-	120		
10	T.V Socket	Nos	2	-	-	3	6	-	6		
11	Telephone Socket	Nos	1	-	-	3	3	-	3		
12	16 Amps Switches	Nos	10	-	-	3	30	-	30		
13	6 Amps Switches	Nos	25	-	-	3	75	-	75		
14	Bell push	Nos	1	-	-	3	3	-	3		
15	Fan Regulator	Nos	-	-	-	-	-	-	-		
16	25A charge over switch - 2P	Nos	-	-	-	-	-	-	-		
17	PVC Connectors - 6Amps	Box's	1	-	-	3	3	-	3		
18	Fan dimmer	Nos	8	-	-	3	24	-	24		
19	Switch dummy	Nos	150	-	-	3	450	-	450		
20	Fruit packing covers	Rolls	4	-	-	3	12	-	12		
21	6" foreholes round sheets	Nos	40	-	-	3	120	-	120		
22	6" fan round sheets	Nos	10	-	-	3	30	-	30		
23	POP white star screws (1")	Nos	60	-	-	3	180	-	180		
24	POP white star screws (1/2")	Nos	60	-	-	3	180	-	180		
25	POP white star screws (3/4")	Nos	60	-	-	3	180	-	180		
26	POP white star screws (2")	Nos	60	-	-	3	180	-	180		
27	Dummy round sheets 4"	Nos	30	-	-	3	90	-	90		
28	Insulation tapes	Nos	10	-	-	3	30	-	30		
29	PVC Round sheets 3"	Nos	1	-	-	3	3	-	3		
Total							1953	0.00	1953		

11 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

APPROVED
5 JAN 2022