PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/1/22	Prepared by	Mounika	Serial no.	-..197
Supplier name	Sri Laxmi Ganesh steel & Hardware			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	12/1/22	PO/WO No.	84483	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	371	18/1/22	7965/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7965/-
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 102540	Proof of delivery matches MRN ☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,965/-
Amount E – PO / WO value:	7,965/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	07/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Mounika				
Sign:	Mouni				
Date	28/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN - 36ARPPK9655D2ZA

VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals

6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com Po No 84483

M/s. G.V. Reserch center Pvt Ltd
M.G. Road

Party's GSTIN 36AAHCG4562D1ZP

Invoice No.: 371

Date : 18/1/22

Transporter :

L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Rod cutting Blade	50 Nos	25/-	1250	00
	wall cutting Blade	50 Nos	110/-	5500	00
			Total	6750	00
		SGST @ 9 %		607	50
		CGST @ 9 %		607	50
		IGST @ 18 %			
		Roundup			
		Grand Total		7965	00

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 90189
Date: 28/01
Sign:

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words :

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

Purchase Order

 13-01-2022 12:01:22 PM

84483
08.01.22 11:42:54

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	**Doc No**	84483	164408
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	**Doc Date**	12-01-2022	
	Quote No	NIL	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	11-01-2022	
9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *4" rod cutting blades*	50.00	25.00	0.00	18.00	1,475.00
2	9550 - Tools - Machine Blade - other - nos *4" Wall cutting blades*	50.00	110.00	0.00	18.00	6,490.00
					Total Order Value . . .	**7,965.00**

Rupees : Seven Thousand Nine Hundred Sixty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivary & Production of bill
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	NIL
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We resreve the right to reject the item not confirming to the specifications . Above order for site use purpose.
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd	Date:	11.01.2022
Site & Phase:	Innopolis.	Time:	10:00
Supplier		Req. No	164408
Material required before date:		ID No.	72858

No	Description	Size	Quantity	Units	Inward No	D.
1	Rod cutting Blades		50	No's		
2	Wall Cutting lades		50	No's		
	84483					

Remarks: Towards site use purpose

Prepared By	Sridevi	Approved by	Mr.Ramesh reddy
Sign. & Date	11.01.2022	Sign. & Date	11.01.2022

Note:

APPROVED
14 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

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			CGST @ 9 %	607	50
			IGST @ 18 %		
			Roundup		
			Grand Total	7965-	00

INWARD
Inward No: 7951 Dt: 21/01/22
MRN No: 10850 Dt: 21/01/22
Received By: Security Sign:
G.V.R.C. PVT. LTD.

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words : ____________

SUMMIT SALES LLP R.R. DIST.
INWARD No: 90189 Date: 28/01 Sign:

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