PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date:	27/01/22	Prepared by	Kavitha	Serial no.	-L-1905
Supplier name	Vaishnavi Agencies			HO inward no.	
Firm/Company	Modi Realty Mallapur UP	Project	GMR	HO received date	
PO/WO date	10/01/22	PO/WO No:	84378.	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	8073.	21/01/22	1392/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1392/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 102761	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1392/-
Amount E – PO / WO value:	1392/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	31/01/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	27/01/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice *(ORIGINAL FOR RECIPIENT)*

VAISHNAVI AGENCIES
#6-4-44/2 , Bholakpur,
Secunderabad
GSTIN 36ACUPC9341A1ZO
GSTIN/UIN: 36ACUPC9341A1ZO
State Name : Telangana, Code : 36
E-Mail : okvaishnaviagencies@hotmail.com

Buyer (Bill to)
Modi Reality Mallapur LLP
5-4-187/3&3,IInd Floor, Soham Mansion,M.G. Road, Secunderabad-500003
GSTIN/UIN : 36AAEFM1459R1ZP
State Name : Telangana, Code : 36
Place of Supply : Telangana

Invoice No. **3073**	Dated **21-Jan-22**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. **DOC NO.84378-192637**	Dated **10-Jan-22**
Dispatch Doc No.	Delivery Note Date
Dispatched through **BY ROAD**	Destination **Mallapur**
Bill of Lading/LR-RR No. **dt. 21-Jan-22**	Motor Vehicle No. **TS10UB3122**

Terms of Delivery
Delivery Address
Gulmohar Residency
Survey No.19,Mallapur,Hyderabad
Next to NFC Railway Bridge
Contact No:9502211011

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**VBEF06 - V BOARD - (2440mm X 1220mm) - 6MM**	6811	**2.00 nos** *(64.00 SFT)*	590.00	nos		**1,180.00**
	CGST						**106.20**
	SGST						**106.20**
	Less : ***Round Off***						**(-)0.40**
	Total		**2.00 nos**				**₹ 1,392.00**

E. & O.E

Amount Chargeable (in words)
INR One Thousand Three Hundred Ninety Two Only

Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
1,180.00	9%	106.20	9%	106.20	212.40
Total: 1,180.00		**106.20**		**106.20**	**212.40**

Tax Amount (in words) : **INR Two Hundred Twelve and Forty paise Only**

Company's Bank Details
A/c Holder's Name : **Vaishnavi Agencies**
Bank Name : **KOTAK BANK**
A/c No. : **4812016747**
Branch & IFS Code : **MUSHEERABAD & KKBK0007473**
SWIFT Code :

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

for VAISHNAVI AGENCIES
VAISHNAVI AGENCIES SECUNDERABAD
Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION
This is a Computer Generated Invoice

SALES LLP R.R. DIST.
INWARD
No. 89962
Date 22|01
Sign

Purchase Order

 11-01-2022 12:01:04 PM

C 84378
08.01.22 11:42:53

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Vaishnavi Agencies	**Doc No**	84378	192637
#6-2-113/4 New Bhoiguda Secunderabad-3.	**Doc Date**	10-01-2022	
	Quote No	Nil	
GSTIN 36ACUPC9341A1Z0	**Quote Date**	05-01-2022	
9246577571	**SupplyType**	Supply	

Kind Attn : C.V.Pavankumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6007 - Miscellaneous - Asbestos rope - Other - nos *Asbesto cemex sheets-5mm thick-8' x 4'*	2.00	590.00	0.00	18.00	1,392.40
			Total Order Value . . .			**1,392.40**

Rupees : One Thousand Three Hundred Ninty Two and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	100% as advance
Tax	GST included in above price.
Delivery Date	Within 2days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs..../- vide cheq.no..... dtd. of HDFC bank
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. Above order for A And B Blocks electrical junctions closing works purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : 11/01/2022

Accepted the above Terms And Conditions

For *Vaishnavi Agencies*

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MRMLLP	Date:	05-01-2022
Site & Phase :	GMR	Time:	11:00
Supplier		Req. No.	192637
Material required before date:	08-01-2022	ID No.	72673

No	Description	Size	Quantity	Units	Inward No	Date
1.	Asbestos Cemex sheet (5mm thickness)	~~2'x2'~~	~~05~~	No's		
2.		8'x4'	2	Nos		
3.						
4.	Available Size					
5.						
6.	84318					
7.						
8.						
9.						
10.						

Remarks: For A & B blocks electrical junctions closing works purpose at GMR site .

APPROVED
11 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	A.Sravani	Approved by	
Sign.& Date	05-01-2022	Sign. & Date	

Note:

APPROVED BY
05 JAN 2022
ASAD
MANAGER

590+18%

vaishnavi agencies.

Tax Invoice *(TRIPLICATE FOR SUPPLIER)*

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for VAISHNAVI AGENCIES
Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION
This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 899C7 Date: 22/01 Sign:

INWARD
MODI REALTY MALLAPUR LLP
Ward No 7728 Dt. 21/01/22
MRN No 10276 Dt. 27/01/22
Received By ... Sign....