PURCHASE DIVISION

Advice for approval for credit to supplier

B

Date:	27/1/22	Prepared by	Sneha.	Serial no.	-UL191
~~Supplier name~~	Praful Sanitary			~~HO inward no.~~	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	14/12/21	PO/WO No.	83596	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	PS/21-22/850	17/12/21	5,098/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,098/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:		Proof of delivery matches MRN	☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,098/-
Amount E – PO / WO value:	158,567.25/-
Amount F – Difference (A – E):	153,469.25/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	7/2/22

Remarks: – Part bill –

Rs 1,56,363/- duplicate Bill Received on 24/12/21 But original Invoice not Received

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Sneha.	Prabhakar			
Sign:	Sneha				
Date	27/1/22	JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/21-22/ 850**	Dated **17-Dec-21**
	Delivery Note **Invoice**	
	Reference No. & Date.	Other References **Credit**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, IInd Floor, M.G Road Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **83596**	Dated **15-Dec-21**
	Dispatch Doc No. **Invoice**	Delivery Note Date **17-Dec-21**
	Dispatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**600mm Pvc Connection**	3917	18 %	**60 No:**	120.00	No:	40 %	**4,320.00**
	Output CGST							**388.80**
	Output SGST							**388.80**
	ROUNDING OFF							**0.40**
	Total			**60 No:**				**₹ 5,098.00**

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Five Thousand Ninety Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3917	4,320.00	9%	388.80	9%	388.80	777.60
Total	4,320.00		388.80		388.80	777.60

Tax Amount (in words) : **Indian Rupees Seven Hundred Seventy Seven and Sixty paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 17439 Dt: 22/12/21
MRN No: 101222 Dt: 22/12/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
INWARD
No. 89018
Date: 29/12
Sign:

Bill received on 22/1/22

Purchase Order

27-12-2021 2:45:16 PM

83596
09.12.21 3:17:43

Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	83596	169253
	Doc Date	14-12-2021	
	Quote No	NIL	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	10-12-2021	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	10030 - Plumbing - PVC - Bend Plain - 4 In - nos	60.00	242.53	51.00	18.00	8,413.85
2	7185 - Plumbing - PVC - Bend 45 degrees - 4 In - nos	36.00	209.98	51.00	18.00	4,370.78
3	7269 - Plumbing - PVC - Single Socket Pipe 10ft - 3 In - nos	60.00	672.96	51.00	18.00	23,346.33
4	10032 - Plumbing - PVC - Floor Trap - 4 In - nos	32.00	293.97	51.00	18.00	5,439.15
5	10023 - Plumbing - PVC - Bend Plain - 3 In - nos	45.00	141.29	51.00	18.00	3,676.22
6	10245 - Plumbing - PVC - Reducer Bush - 3 in x 1 1/2 in - nos	50.00	69.69	51.00	18.00	2,014.74
7	7279 - Plumbing - PVC - Solvent Cement - 500ml - nos	36.00	~~233.00~~ 306.	55.00	18.00	4,454.03 5397.84
8	7270 - Plumbing - PVC - Single Socket Pipe 10ft - 4 In - nos	60.00	1,254.27	51.00	18.00	43,513.13
9	7210 - Plumbing - PVC - Double Socket Pipe 4ft - 4 In - nos	20.00	654.36	51.00	18.00	7,567.02
10	7208 - Plumbing - PVC - Double Socket Pipe 2ft - 4 In - nos	20.00	369.28	51.00	18.00	4,270.35
11	7233 - Plumbing - PVC - Plain Tee - 4 In - nos	54.00	333.77	51.00	18.00	10,421.23
12	7202 - Plumbing - PVC - Door tee - 4 In - nos	48.00	394.47	51.00	18.00	10,947.96
13	10031 - Plumbing - PVC - Bend with door - 4 In - nos	30.00	295.06	51.00	18.00	5,118.11
14	7207 - Plumbing - PVC - Double Socket Pipe 2ft - 3 In - nos	40.00	203.90	51.00	18.00	4,715.80
15	7211 - Plumbing - PVC - Double Socket Pipe 6ft - 3 In - nos	15.00	503.97	51.00	5.00	3,889.39
16	7212 - Plumbing - PVC - Double Socket Pipe 6ft - 4 In - nos	15.00	953.78	51.00	18.00	8,272.13
17	7434 - Plumbing - PVC - Reducer Tee - other - nos 4" x 3"	22.00	312.41	51.00	18.00	3,973.98

Part bill:-
Bill no:- PS/21-22/850
dt 17/12/21
amount: 50988/-
Bal. amount receivable/-

For *Summit Sales LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Praful Sanitary*

Name : ____________ Name : ____________ Date : __/__/____

Purchase Order

 27-12-2021 2:45:16 PM Original / Office Copy / Purchase Div.Copy

18	7327 - Plumbing - PVC - Connection - 2 ft - nos	60.00	~~120.00~~	51.00	18.00	4,163.04
					Total Order Value . . .	**158,567.25**

Rupees : One Lakh(s) Fifty Eight Thousand Five Hundred Sixty Seven and Paise Twenty Five Only.

159511.06.

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replinishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice ± Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________________

Name : ____________________

Date : __/__/____

Purchase Order

 16-12-2021 3:08:02 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	83596	169253
Doc Date	14-12-2021	
Quote No	NIL	
Quote Date	10-12-2021	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

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6	10245 - Plumbing - PVC - Reducer Bush - 3 in x 1 1/2 in - nos	50.00	69.69	51.00	18.00	2,014.74
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8	7270 - Plumbing - PVC - Single Socket Pipe 10ft - 4 In - nos	60.00	1,254.27	51.00	18.00	43,513.13
9	7210 - Plumbing - PVC - Double Socket Pipe 4ft - 4 In - nos	20.00	654.36	51.00	18.00	7,567.02
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15	7211 - Plumbing - PVC - Double Socket Pipe 6ft - 3 In - nos	15.00	503.97	51.00	5.00	3,889.39
16	7212 - Plumbing - PVC - Double Socket Pipe 6ft - 4 In - nos	15.00	953.78	51.00	18.00	8,272.13
17	7239 - Plumbing - PVC - Reducer - 4 In - nos 4" x 3"	22.00	169.72	51.00	18.00	2,158.91

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________________

Date : __/__/____

Purchase Order

 16-12-2021 3:08:02 PM

Original / Office Copy / Purchase Div.Copy

18 7327 - Plumbing - PVC - Connection - 2 ft - nos	60.00	120.00	51.00	18.00	4,163.04
		Total Order Value . . .			156,752.18

Rupees : One Lakh(s) Fifty Six Thousand Seven Hundred Fifty Two and Paise Eighteen Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replinishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED
17 DEC 2021
MINISH PARIKH
MANAGER PROCUREMENT

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For *Praful Sanitary*

Date : __/__/____

1548

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	10-12-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169253
Material required before date:		ID No.	72015

S.No	Description	Size	Quantity	Units	Inward No	Date
1	PVC Plain Bend	4"	60	Nos		
2	PVC 45 Degree Bend	4"	36	Nos		
3	PVC Single Socket Pipe	3"	60	Length		
4	PVC Floor Trap	4"	32	Nos		
5	PVC Plain Bend	3"	45	Nos		
6	PVC Reducer Brush	3"x1 1/2"	50	Nos		
7	PVC Solvent Solutions	500ml	36	Nos		
8	PVC SWR Single Socket Pipe	4"	60	Length		
9	PVC SWR Double Socket Pipe	4"x4'	20	Length		
10	PVC SWR Double Socket Pipe	4"x2'	20	Length		
11	PVC SWR Plain Tee	4"	54	Nos		
12	PVC SWR Door Tee	4"	48	Nos		
13	PVC Door Bend	4"	30	Nos		
14	PVC SWR Double Socket Pipe	3'x2'	40	Length		
15	PVC Connection	2'	60	Nos		
16	PVC Double Socket Pipe	6'x3"	15	Nos		
17	PVC Reducer Tee	4"x3"	22	Nos		
18	PVC Double Socket Pipe	6'x4"	15	Length		

83596

Remarks: For Stock replenishing Purpose

Prepared By	Bhavani		APPROVED BY
Sign.& Date	10-12-2021	Sign. & Date	11 DEC 2021

SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.