PURCHASE DIVISION

Advice for approval for credit to supplier

E

Date:	28/01/2022	Prepared by	Ramya	Serial no.	- - 197
Supplier name	Venkataramana Stationery & Bindin			HO inward no.	
Firm/Company	MARMLLP	Project	GMR	HO received date	
PO/WO date	10.01.2022	PO/WO No.	84402	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1040	12/1/2022	283	☑ Yes □ No
2.			/	□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	283
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	102250	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	283/-
Amount E – PO / WO value:	283/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	31/01/2022
Remarks:	– Final Bill –

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Ramya				
Sign:	(signature)				
Date	28/01/2022				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Ph: 040 - 27842572
Cell: 9849360076

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkatramana.bindingworks@gmail.com

To
M/S. Modi Reality mallapur LLP

GSTIN 36AAEFM 1459 R1ZP

Order No 84402 | 192654 Date 10|1|2022

Delivery Challan No Date

Bill No. 2021-22 1040 Date 12|1|2022

Sl No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs.	Ps.
1	Frutipacking Cover	3926	3	80		240			
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
				Total					
				SUB Total		240			
				CGST		21.6			
				SGST		21.6			
				Grand Total		283.20		283 -	20

INWARD
MODI REALTY MALLAPUR LLP
Ward No 7240 Dt. 13|01|22
MRN No 102250 Dt. 14|1|22
Received By ... Sign...

Rupees..................................

SUMMIT SALES LLP
IN WARD
No: 89701
Date: 14|01
Sign:
R.R. DIST.

Receiver's Signature & Seal

GSTIN: 36AEJPP5811M1Z2

Terms & Conditions
Goods once sold will not be taken back
Interest @2%p.m. if not paid within 30 days time
Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.
RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

Purchase Order

 10-01-2022 4:11:44 PM

84402
08.01.22 11:42:54

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Venkatramana Stationery & Binding works 1-5-85, General Bazar, Sec-Bad -500 003.	**Doc No**	84402	192654
	Doc Date	10-01-2022	
	Quote No	Nil	
GSTIN 36AEJPP5811M1Z2	**Quote Date**	10-01-2022	
27842572 9849360076	**SupplyType**	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4030 - Consumables - Fruit packing cover - other - pkts	3.00	80.00	0.00	18.00	283.20
	Total Order Value . . .					**283.20**

Rupees : Two Hundred Eighty Three and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Same day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for B-Block flat no:101 102 103 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : 11/01/2021

Contact - -

Accepted the above Terms And Conditions

For ***Venkatramana Stationery & Binding works***

Name : ____________________

Date : __/__/____

Requisition Form - Switches etc

Company	Modi Realty Mallapur LLP	Site & Phase	Gulmohar Residency
Req no	192654	Req Date	07 01 22
Material required before	09 01 22	ID no	72750
Prepared by	M Deepa	Approved by (sign)	Ram Prasad
Flat Block no	A - Block 502, 508, 509		

Type A 1360 Sft 3BHK Order Value 3 Flats

S No	Item Description	Units	Qty required for Type A 1360 Sft 3BHK flat	Qty required for Type D 840 Sft 2BHK flat	Type D 840 Sft 2 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	40 Amps Isolator-4P	Nos	1.0		0	3.0	0	3 00		
2	16 Amps MCB	Nos	8.0		0	3.0	0	24 00		
3	6 Amps MCB	Nos	6.0		0	3 0	0	18 00		
4	10 AMPS MCB	Nos	6.0		0	3 0		18 00		
5	8 Module plates	Nos	6.0		0	3.0	0	18 00		
6	6 Module plates	Nos	45.0		0	3.0	0	135 00		
7	2 Module plates	Nos	4.0		0	3.0	0	12 00		
8	16 Amps Socket	Nos	8.0		0	3.0	0	24 00		
9	6 Amps Socket	Nos	40.0		0	3.0	0	120 00		
10	T V Socket	Nos	2.0		0	3.0	0	6 00		
11	Telephone Socket	Nos	4.0		0	3.0	0	12 00		
12	16 Amps Switches	Nos	8.0		0	3 0	0	24 00		
13	6 Amps Switches	Nos	60.0		0	3 0	0	180 00		
14	Bell push	Nos	1.0		0	3.0	0	3 00		
15	Fan Regulator	Nos	6.0		0	3.0	0	18 00		
16	Blank Plate single	Nos	60.0		0	3 0	0	180 00		
17	PVC Connectors - 6Amps	Nos	50.0		0	3.0	0	150 00		
18	AC Round sheets 4"	Nos	50.0		0	3 0	0	150 00		
19	6" Fan Cover PVC	Nos	8.0		0	3 0	0	24 00		
~~20~~	~~fruit packing cover~~	Nos	1.0		0	3 0	0	3 00		
21	Insulation Tapes	Nos	5.0		0	3 0	0	15 00		
	Total					63 00	0 00	1137 00		

84393

84402

APPROVED
11 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Rahul T