E

PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 28/01/2022 | Prepared by | Ramya | Serial no. | 197 |
| ~~Supplier name~~ | Elegant Enterprises | | | ~~HO inward no.~~ | |
| Firm/Company | MRMLLP | Project | GMR | HO received date | |
| PO/WO date | 05.01.2022 | PO/WO No: | 84244 | Scan ID: | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | EE2122-0470 | 07.01.2022 | 8,567.00 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 8,567.00 |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 102227 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 8,567.00 |
| Amount E – PO / WO value: | 8566.00 |
| Amount F – Difference (A – E): | — |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 31/01/2022 |
| Remarks: | — final Bill — |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Ramya | | | | |
| Sign: | [signature] | | | | |
| Date | 28/01/2022 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

| GSTIN: 36AJBPK0412E1ZY | ☐ Orignal for Receipient | ☑ Duplicate for ~~Supplier~~ / Transporter | ☐ Triplicate for Supplier | GST INVOICE CASH \| CREDIT |
|---|---|---|---|---|

# Elegant Enterprises

5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003
Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com

Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipiments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

ELEGANT

| | | | |
|---|---|---|---|
| Reverse Charge : | Nil | Transportation Mode : | Not Applicable |
| Invoice Number : | EE2122-0470 | Vehicle/LR Number : | Not Applicable |
| Invoice Date : | 07 January 2022 | Date of Supply : | 07 January 2022 |
| State : | Telangana — State Code : 36 | Place of Supply : | Hyderabad |

## Details of Buyer I Billed to:

| | |
|---|---|
| Name : M/s Modi Reality Mallapur LLP | Delivery Challan No. : Not Applicable — Date : - x - |
| Address : 5-4-187/3 & 4, 3rd Floor, Mahatma Gandhi Road, Secunderabad - 500003 | Purchase Order No. : 84244 — Date : 05.01.2021 |
| | Delivery Location : Gulmohar Residency, Sy. No. 19, Mallapur, Hyd. Contact No. 9502211011 |
| GSTIN : 36AAEFM1459R1ZP | Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice. |
| State : Telangana — State Code : 36 | |

| Sl. No. | Description of Goods | HSN/SAC | Quantity | UoM | CGST % | SGST % | IGST % | Rate | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 1 | GIC FM/QT Time Switch 240V J648B1 | 91070000 | 2.00 | No's | 9.00 | 9.00 | 0.00 | 1500.00 | 3000.00 |
| 2 | L & T 32Amps 3Pole Contactor MNX-32 | 85369090 | 2.00 | No's | 9.00 | 9.00 | 0.00 | 2130.00 | 4260.00 |

INWARD
MODI REALTY MALLAPUR LLP
Ward No 7213 Dt. 11/01/22
MRN No 102227 Dt. 14/1/22
Received By... Sign...

Elegant Enterprises Secunderabad

Total Invoice Amount in Words:

Rupees: Eight Thousand Five Hundred Sixty Seven Only.

| | | |
|---|---|---|
| Total Amount Before Tax: | | 7,260.00 |
| Add : CGST | : | 653.40 |
| Add : SGST | : | 653.40 |
| Add : IGST | : | 0.00 |
| R/o + Transportation | : | 0.20 |
| Total Amount | : | Rs. 8,567.00 |

Our Bank Details:

| | |
|---|---|
| Name of the Bank : HDFC Bank | Account No. : 50200009719725 |
| Branch Address : Paradise, S.D. Road, Sec-Bad-3 | IFS Code : HDFC0000042 |

Receiver's Seal and Signature with Name & Mobile Number

Terms and Conditions :
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter ....... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

IN WARD No. 59696 Date: 14/01 Sign... R.R. DIST.

For Elegant Enterprises

Authorised Signatory

E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr.

Eway Bill No. Not Applicable Dated: Not Applicable



Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016

# Purchase Order

 05-01-2022 4:53:59 PM

84244

5:44:07

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Elegant Enterprises<br>5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003. | **Doc No** | 84244 | 192599 |
| | **Doc Date** | 05-01-2022 | |
| | **Quote No** | NIL | |
| **GSTIN** 36AJBPK0412E1ZY | **Quote Date** | 28-12-2021 | |
| 66385358 9985113450/9885073880 | **SupplyType** | Supply | |

**Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4730 - Electrical - other - Timer - NA - nos | 2.00 | 1,500.00 | 0.00 | 18.00 | 3,540.00 |
| 2 | 4731 - Electrical - other - Contactor - NA - nos<br>*3 Pole-32amps* | 2.00 | 2,130.00 | 0.00 | 18.00 | 5,026.80 |
| | **Total Order Value . . .** | | | | | **8,566.80** |

Rupees : Eight Thousand Five Hundred Sixty Six and Paise Eighty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of 'L&T' brand. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day |
| **Delivery Location** | Gulmohar Residency<br>Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge<br>Phone. Contact: Security _______, Admin 9502211011 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | 1 year on all items. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for A block corridor lighting and logo name board timing work purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email |

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Modi realty Mallapur LLP | Date: | 28.12.2020 |
| Site & Phase | GMR | Time: | 11.50 |
| Supplier | | Req No | 192599 |
| Material required before date: | 30.12.2020 | ID No. | 72460 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Timer electrical | std | 02 | No's | 84244. | |
| 3 | 3 Pole contactors | 32 amps | 02 | No's | | |
| 4 | AL service wire | 7/20 | 02 | No's | 84197. | |
| 5 | DB box double door | 6 way | 02 | No's | 84205 | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| 11 | | | | | | |
| 12 | | | | | | |

Remarks: For A-Block corridor lighting and logo name board timing work purpose at GMR site.

| | | | |
|---|---|---|---|
| Prepared By : | A.Sravani | Approved by | |
| Sign.& Date : | 28.12.2020 | Sign. & Date | |

Note:

APPROVED
05 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
28 DEC 2021
M. RAM PRASAD
PROJECT MANAGER