PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/1/22	Prepared by	T.D. Nguing	Serial no.	198(
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOVLLP	Project	SOV-IX	HO received date	
PO/WO date	21/1/22	PO/WO No.	84752	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21717	25/1/22	17,449-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	17,449-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	102807	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	17,449-00
Amount E – PO / WO value:	17,449-00
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	31/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	T.D. Nguing				
Sign:		28 JAN 2022			
Date	28/1/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21717
Silver Oak Villas LLP	Invoice Date.	25-01-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	84752
	PO Date.	21-01-2022
	Req ID	73081
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	18-01-2022
	Loc Req No	183859

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4000 - Consumables - Acid - NA - ltrs	2806	12	21.00	252.00	18	45.36
2	4071 - Consumables - Wiper - Other - nos With stick	9603	5	84.00	420.00	18	75.60
3	6548 - Paints - Janata Paste - NA - kgs		5	63.00	315.00	18	56.70
4	7109 - Plumbing - other - Araldite - other - gms	3506	10	1155.00	11,550.00	18	2,079.00
5	4057 - Consumables - Sponges - NA - nos	3921	150	9.00	1,350.00	18	243.00
6	9538 - Tools - Hacksaw blade - single - nos	8202	50	8.00	400.00	18	72.00
7	9537 - Tools - Hacksaw blade - double - nos	8202	50	10.00	500.00	18	90.00
8							
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15							

IGST	CGST	SGST			
			Total Taxable Amount	14,787.00	2,661.66
	1,330.83	1,330.83	Total Invoice Amount	17,448.66	

Rupees : Seventeen Thousand Four Hundred Fourty Eight and Paise Sixty Six Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 90d15 Date: 25/01 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Purchase Order

 22-01-2022 5:35:02 PM

84752
08.01.22 11:53:28

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	84752	183859
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	21-01-2022	
	Quote No	NILL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4000 - Consumables - Acid - NA - ltrs	12.00	21.00	0.00	18.00	297.36
2	4071 - Consumables - Wiper - Other - nos *With stick*	5.00	84.00	0.00	18.00	495.60
3	6548 - Paints - Janata Paste - NA - kgs	5.00	63.00	0.00	18.00	371.70
4	7109 - Plumbing - other - Araldite - other - gms	10.00	1,155.00	0.00	18.00	13,629.00
5	4057 - Consumables - Sponges - NA - nos	150.00	9.00	0.00	18.00	1,593.00
6	9538 - Tools - Hacksaw blade - single - nos	50.00	8.00	0.00	18.00	472.00
7	9537 - Tools - Hacksaw blade - double - nos	50.00	10.00	0.00	18.00	590.00
					Total Order Value . . .	**17,448.66**

Rupees : Seventeen Thousand Four Hundred Fourty Eight and Paise Sixty Six Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.

For ***Silver Oak Villas LLP***
Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 22-01-2022 5:35:02 PM Original / Office Copy / Purchase Div.Copy

Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	18-01-2022
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	183859
Material required before date:	22-01-2022	ID No.	73081

No	Description	Size	Quantity	Units	Inward no	Date
1	Acid Bottle 21	1 lits	12	Nos		
2	Wiper With stick		5	Nos		
3	Janta Paste	150 Grms	5	Nos		
4	Araldite 84752	250 Grms	10	Nos		
5	Sponges		150	Nos		
6	Hacksaw Blade Single		50 1	Box		
7	Hacksaw Blade Double		50 1	Box		
8						
9						
10						

Remarks: - For site use purpose

Prepared By	G.Chandrakanth	Approved by	APPROVED
Sign.& Date	18-01-2022	Sign. & Date	20 JAN 2022 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy. No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No	18609
DC Date	25-01-2022
PO No	84752
PO Date	21-01-2022
Req ID	73081
Req Date	18-01-2022
Loc Req No	183859

	Description of Goods	HSN/SAC	Qty
1	4000 - Consumables - Acid - NA - ltrs	2806	12
2	4071 - Consumables - Wiper - Other - nos	9603	5
3	6548 - Paints - Janata Paste - NA - kgs		5
4	7109 - Plumbing - other - Araldite - other - gms	3506	10
5	4057 - Consumables - Sponges - NA - nos	3921	150
6	9538 - Tools - Hacksaw blade - single - nos	8202	50
7	9537 - Tools - Hacksaw blade - double - nos	8202	50
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1623 25/1/22
102807 27/1/22

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 77284
Date: 28/01
Sign:
R.R. DIST.