PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/1/22	Prepared by	T.D. Mpeeuey	Serial no.	·UL2061
Supplier name	Cemen Infra			HO inward no.	
Firm/Company	MHPL	Project	600-111	HO received date	
PO/WO date	18/1/22	PO/WO No.	84571	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	98	26/1/22	22,200-00	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	22,200-00
Proof of delivery by way of: □ DCs/bill □ Steel report ☑ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	22,200-00
Amount E – PO / WO value:	29,600-00
Amount F – Difference (A – E):	-7,400-00
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	31/1/22
Remarks:	Short received and P.O. Closed. RMC pour report is attached.

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	T.D. Mpeeuey				
Sign:	[signature]	[signature]			
Date	28/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

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Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Internal memo no. 903/35/A
Annexure - B
RMC pour report

Company/ firm:	MHPL		Block No.:	CC Complex Col-3
Project:	SOV		Flat / Villa no.:	CC Complex Col-3
Supplier:	Cemex Infra		Slab no.:	-
Requisition nos.:	185110		A. Estimated quantity:	08
PO nos.:	84571		B. Requisition quantity:	08
Sign of Security	Sign of Admin	Sign of Project Manger	C. Actual quantity poured	06
		APPROVED BY 18 JAN 2022 Project Manager	D. Difference (C-A)	02

Details of RMC pour

Sl. No	Date	Time of disp from RMC plant	Time of receipt at site	Time of pour	Quantity poured	Dc No. / Batch no.	Specified wt @2400 kgs/m3	Measured weight (kgs)	Short fall in weight in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m2	28 days cube test strength in kN/m2
1.	12.01.22	11:25	11:40	12:00	06	021	14,400	14,420`	-	-		
2.												
3.												
4.												
5.												
6.												
7.												
8.												
9.												
10.												
Total:					06 Cumts		14,400 Kgs	14,420 Kgs				
Remarks												

Note: 1. Report to be sent on a daily basis to purchase@modiproperties.com and report-audit@modiproperties.com. 2. Report must be prepared during pour and not later. 3. Report must be sent within one working day. 4. Multiple report can be sent for one PO. 5. Weigh all vehicles. 6. 6 cubic meters vehicle should have a net weight of 14,110 kgs @ 2,400kgs/ m3. If the shortfall is more than 50 kgs per load purchase to debit supplier shortfall amount on pro-rata basis. 7. Site to calculate shortfall. 8. Maintain original report + weighment slips + pour reports + test reports + photographs at site.

Tax Invoice

CEMEX INFRA Sy.No 312 Rampally Vill Keesara Mdl, Medchal Dist-501 301 Phone No:8367099999 GSTIN/UIN: 36AANFC3197R1ZJ State Name : Telangana, Code : 36 E-Mail : cemexinfra9@gmail.com	Invoice No. **98**	Dated **26-Jan-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref. **21**	Other Reference(s)
Buyer **Modi Housing Pvt Ltd** 5-4-187/3&4,IInd Floor,M.G.Road, Secunderabad 500003 GSTIN/UIN : 36AADCM5906D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **84571 185110**	Dated **17-Jan-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**M25 Dump Ready Mix Concrete**		**6.00 cum**	3,135.59	cum	**18,813.54**
	SGST			*9*	%	**1,693.22**
	CGST			*9*	%	**1,693.22**
	Round Off					**0.02**
	Total		**6.00 cum**			**Rs 22,200.00**

Amount Chargeable (in words) *E. & O.E*

INR Twenty Two Thousand Two Hundred Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
	18,813.54	9%	1,693.22	9%	1,693.22	3,386.44
Total	**18,813.54**		**1,693.22**		**1,693.22**	**3,386.44**

Tax Amount (in words) : **INR Three Thousand Three Hundred Eighty Six and Forty Four paise Only**

Company's Bank Details
Bank Name : **UNION BANK OF INDIA**
A/c No. : **261611100001529**
Branch & IFS Code : **RAMPALLE & UBIN0820162**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for CEMEX INFRA

CEMEX INFRA ★ Hyd ★

Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP ★ R.R. DIST. ★
IN WARD
No: 90158
Date: 27/01
Sign:

Purchase Order

 17-01-2022 11:54:01 AM Origi

84571
08.01.22 11:50:02

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
CEMEX INFRA	**Doc No**	84571	185110
Sy. no. 312, Rampally (V111), Kesara (Mandal) Medchal Dist. - 501301	**Doc Date**	17-01-2022	
	Quote No	NIL	
8367099999	**Quote Date**	17-01-2022	
9848210686	**SupplyType**	Supply	

Kind Attn : G.Surendar Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 1013 - Building material - Ready Mix Concrete - NA - cu. mtrs. *M-25*	8.00	3,700.00	0.00	0.00	29,600.00
		Total Order Value . . .			**29,600.00**

Rupees : Twenty Nine Thousand Six Hundred Only.

Terms and Conditions :-

Specification / Brand	Concrete mix shall be of 'Cemex' Ready Mix Concrete.
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Bills must be submitted to H.O. within 30days of suppy of material.10% plty on value of order will be deducted in delay submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment will be made only after inspection of material.Above order for CC Coloum-3 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Delivery at Cherlapally Contact Person Mr Purshottam-9502177288.

For *Modi Housing Pvt.Ltd*

Authorised Signatory

Name : 17/01/2022

Accepted the above Terms And Conditions

For ***CEMEX INFRA***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MHPL SOV III	Date:	11-01-22
Site & Phase :	Silver Oak Villas-III	Time:	12.00
Supplier		Req. No.	185110
Material required before date: Urgent		ID No.	72876

No	Description	Size	Quantity	Units	Inward No	Date
1	RMC	M25	8	Cum		
2						
3						
4						
5	Cemen.					
6	Po					
7	84571					
8						
9						
10						

Remarks: -For CC column -3 purpose.

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17 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Ch. Pranavi	Approved by	
Sign.& Date	11-01-22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	MHPL SOV III	Date:	
Site & Phase :	Silver Oak Villas III	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.