PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/1/22	Prepared by	Prabhakar	Serial no.	1956
Supplier name	Industrial Equipment Centre			HO inward no.	
Firm/Company	SSLP	Project	SHLP	HO received date	
PO/WO date	83530	PO/WO No.	169233	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1987	16/12/21	1,12,100-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,12,100-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	102113,	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,12,100-00
Amount E – PO / WO value:	1,12,100-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	30/01/22

Remarks: Machine delivered at GVOC as md instructed.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		[signature]			
Date		2 8 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice *(ORIGINAL FOR RECIPIENT)*

INDUSTRIAL EQUIPMENT CENTRE (A Unit of Reliable Engg Products India Pvt Ltd) 5-5-63, G 14&15, S.A Trade Centre, Ranigunj, Secunderabad - 500003 phone no.8008143951 GSTIN/UIN: 36AADCR2809N1Z3 State Name : Telangana, Code : 36 E-Mail : iec3951@gmail.com	Invoice No. **BR/CR/1987**	Dated **16-Dec-2021**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, IInd Floor, M G Road, Secunderabad. Phone No. 9246364748 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **83530/169233**	Dated **11-Dec-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**Cube Testing Machine** *100ton*	90249000	**1.000 Nos**	95,000.00	Nos		**95,000.00**
	OUTPUT CGST						**8,550.00**
	OUTPUT SGST						**8,550.00**
	Total		**1.000 Nos**				**₹ 1,12,100.00**

SUMMIT SALES LLP
IN WARD
No: 89381
Date: 6/01
Sign:
R.R. DIST.

Amount Chargeable (in words) *E. & O.E*

INR One Lakh Twelve Thousand One Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
90249000	95,000.00	9%	8,550.00	9%	8,550.00	17,100.00
Total	**95,000.00**		**8,550.00**		**8,550.00**	**17,100.00**

Tax Amount (in words) : **INR Seventeen Thousand One Hundred Only**

Remarks:
CHQ NO 795294 AMOUNT @Rs.112100/- DATE 14.12.2021 YES BANK

Company's PAN : **AADCR2809N**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for INDUSTRIAL EQUIPMENT CENTRE

Authorised Signatory

This is a Computer Generated Invoice

Tax Invoice (ORIGINAL FOR RECIPIENT)

INDUSTRIAL EQUIPMENT CENTRE (A Unit of Reliable Engg Products India Pvt Ltd) 5-5-65, G 14&15, S.A Trade Centre, Ranigunj, Secunderabad - 500003 phone no.8008143951 GSTIN/UIN: 36AADCR2809N1Z3 State Name : Telangana, Code : 36 E-Mail : iec3951@gmail.com	Invoice No. **BR/CR/1987**	Dated **16-Dec-2021**
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	Total		**1.000 Nos**				**₹ 1,12,100.00**

INWARD
Inward No: 17593 Dt: 25/01/22
MRN No: Dt:
Received By: Sign: Sy
SUMMIT SALES LLP

INWARD
Inward No: 1078 Dt: 11/01/22
MRN No: 102113 Dt: 05.30
Received By: Sign: ho
Genome Valley Discovery Center Pvt. Ltd.

Amount Chargeable (in words) E. & O.E

INR One Lakh Twelve Thousand One Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
90249000	95,000.00	9%	8,550.00	9%	8,550.00	17,100.00
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CHQ NO.795294 AMOUNT @Rs.112100/- DATE 14.12.2021 YES BANK

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INDUSTRIAL EQUIPMENT CENTRE
(A Unit of Reliable Engg. Products (India) Pvt.
5-5-65, G-14 & 15, S.A. Trade Centre
Ranigunj, SECUNDERABAD-500 003

for INDUSTRIAL EQUIPMENT CENTRE

Authorised Signatory

This is a Computer Generated Invoice

 14-Dec-21 1:10:17 PM

Purchase Order

83530

09.12.21 3:17:43

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Industrial Equipment Centre	**Doc No**	83530	169233
5-5-65, G-14, S.A. Trade Centre, Ranigunj, Sec.-3.	**Doc Date**	11-12-2021	
	Quote No	391	
GSTIN 36AADCR2809N1Z3 27717323	**Quote Date**	10-11-2021	
66383951/27717323 9849794847	**SupplyType**	Supply	

Kind Attn : Mr. Huzefa

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9608 - Tools - Cube Testing Machine - NA - Nos	1.00	95,000.00	0.00	18.00	112,100.00
				Total Order Value . . .		**112,100.00**

Rupees : One Lakh(s) Twelve Thousand One Hundred Only.

Terms and Conditions :-

Specification / Brand	100 tons(1000KN) electrically operated compressor testing machine
Payment Terms	100% Advance payment
Tax	GST is included in the above prices
Delivery Date	With in 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	12 Months aganist manufacturing defects from the date of supply
Advance Paid	Rs. 1,12,100-00, by cheque..............dated............
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account, above order is for Site purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Name : ____________________

Accepted the above Terms And Conditions

For ***Industrial Equipment Centre***

Date : __/__/____

1508

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	04-12-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	15:00PM
Supplier		Req. No.	169233
Material required before date:		ID No.	71759

S.No	Description	Size	Quantity	Units	Inward No	Date
1	Cube Testing Machine 83580		01	Nos		
Remarks:For Site Use Purpose						
Prepared By	Bhavani					
Sign.& Date	04-12-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
04 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
13 DEC 2021
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 11-Dec-21 11:46:03 AM

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details				
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GSTIN 36AADCR2809N1Z3	27717323	**Quote Date**	10-11-2021	
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Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
13 DEC 2021
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Industrial Equipment Centre*

Name : ____________

Date : __/__/____