PURCHASE DIVISION
Advice for approval for credit to supplier

(C)

Date:	28/1/22	Prepared by	Sneha	Serial no.	UC196C
Supplier name	maha lakshmi traders			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	14/1/22	PO/WO No.	~~247,828~~ 84545	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	6084	24/1/22	1,56,284/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,56,284/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	102717	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,56,284/-
Amount E – PO / WO value:	217,828/-
Amount F – Difference (A – E):	61544/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	7/2/22
Remarks:	– Part bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha	APPROVED			
Sign:	Sneha	28 JAN 2022			
Date	28/1/22	MINISH PARIKH			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

MAHA LAKSHMI TRADERS
Beside Indian Overseas Bank,Main Road,
Alwal. Secunderabad - 500010
Ph - 9866920214 , 9177803094
GSTIN/UIN: 36AHEPK7054M1ZZ
State Name : Telangana, Code : 36
E-Mail : mahalakshmitradersalwal@gmail.com

Invoice No.	e-Way Bill No.	Dated
6084	101427800593	**24-Jan-22**
Delivery Note		
Reference No. & Date.		Other References
Buyer's Order No.		Dated
84545		**14-Jan-22**
Dispatch Doc No.		Delivery Note Date
Dispatched through		Destination
Bill of Lading/LR-RR No.		Motor Vehicle No.
		TS09EZ0446

Consignee (Ship to)
Summit Sales Llp
Summit Housing LLP
Cherlapally,Behind Kingston,
PG College,Hyderabad.
Ph-9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
Summit Sales Llp
5-4-187/3&4,11nd Floor ,Mg Road, Secunderabad -500003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Part No.	Quantity	Rate	per	Disc. %	Amount
1	**Geberit Alpha Naked Tank**	39229000	109.010.00.1	**33 nos**	5,900.00	nos	48 %	**1,01,244.00**
2	**Geberit Alpha 15, Actuator Plates Bright Chrome**	39229000	115.045.21.2	**25 nos**	2,400.00	nos	48 %	**31,200.00**
								1,32,444.00
	CGST							**11,919.96**
	SGST							**11,919.96**
	Round Off (+/-)							**0.08**
	Total			**58 nos**				**₹ 1,56,284.00**

INWARD
Inward No: 17588 Dt: 24/01/22
MRN No: 102717 Dt: 25/1/22
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words) E. & O.E
Indian Rupees One Lakh Fifty Six Thousand Two Hundred Eighty Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39229000	1,32,444.00	9%	11,919.96	9%	11,919.96	23,839.92
Total	**1,32,444.00**		**11,919.96**		**11,919.96**	**23,839.92**

Tax Amount (in words) : **Indian Rupees Twenty Three Thousand Eight Hundred Thirty Nine and Ninety Two paise Only**

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **560101000033494**
Branch & IFS Code : **Alwal & UBIN0910830**

Company's PAN : **AHEPK7054M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAHA LAKSHMI TRADERS

Authorised Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 90184 Date: 28/01 Sign:

This is a Computer Generated Invoice

Purchase Order

 14-01-2022 14:15:18

84545
08.01.22 11:50:02

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Maha Lakshmi Traders	Doc No	84545	169358
12/142, Beside India Overseas Bank, Main Road,Alwal	Doc Date	14-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	Quote Date	14-01-2022	
9866920214	SupplyType	Supply	

Kind Attn : Mr.Kailash Choudhary

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7300 - Plumbing - sanitary - Flush tank conceled - NA - nos	50.00	5,900.00	48.00	18.00	181,012.00
2	7436 - Plumbing - sanitary - Flush Plate - NA - nos	25.00	2,400.00	48.00	18.00	36,816.00
				Total Order Value . . .		**217,828.00**

Rupees : Two Lakh(s) Seventeen Thousand Eight Hundred Twenty Eight Only.

Terms and Conditions :-

Specification /	All items shall be of 'Geberit' brand, Alpha model.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included by us.
Warranty	10 yrs on flush tank & 25 yrs guarantee on spare parts
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaince purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
17 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

Part bill
Bill no :- 6084
dt :- 24/1/22
amount :- 1,56,284/-
Bal. amount receivable/-
61,544/-
28/1/22

For *Summit Sales LLP*

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For *Maha Lakshmi Traders*

Date : __/__/__

Requisition Form

	SSLLP	Date:	11.01.2022
	SSHLP	Time:	10:00
		Req.No.	169358
rial required before date:	10.01.2022	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	CP-Wall Mixture		10	Nos		
2	CP-Sink Coak With Swivel Spout		15	Nos		
3	CP-Shower,Arm		10	Nos		
4	CP-Pillar cock		10	Nos		
5	CP-Angle cock		20	Nos		
6	CP- Bottle Trap		20	Nos		
7	CP-Extension Nippal	1/2"x1"	100	Nos		
8	CP-Extension Nippal	1/2"x1.5"	100	Nos		
9	CP-Wash Basin Waste Coupling		20	Nos		
10	CP-Health Faucet		10	Nos		
11	Sanitary Conceled Flush Tank		50	Nos		
12	Sanitary Conceled Flush Tank Plate		25	Nos		
13	Waste Pipe		120	Nos		
14	Tefflon Tapes		500	Nos		
15	PVC Connection	2"	60	Nos		
16	Ball Valve	3/4"	20	Nos		

Remarks: For Stock Replenishing Purpose

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	11..01..2022	Sign. & Date	11 JAN 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

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C
M
S
Re

For Su

Authoris

Name :

Date : __/__/____