## Remarks from site on the 'Requisition by Site Report' of purchase division

	1 1 C h	h.d\lln	D	ate:	2	9-01-202	22			
		nya)np								
		01 202			S	ved golam sarwar				
		01-202.	Z A	oproved by:	_	,				
e L	29-01-2022		•.							
isitions num	bers missing in th	e report		ve after requisit	ion:					
	re PO/WO not pre	pared	WOLKING Ua	m Description		Reas	on for not pre	paring PO/WO*		
Req No. Req Date			Ito	in Description						
	requisi	lion								
				*						
					т.					
'- 'a'	no PO/WO is prepa	ared and	l items have	not been receive	d at site	beyond t	the lead time:	\$11		
nsitions whe	Date Serial n	o of	Iter	n Description		Detail	ls of discussion	n with supplier		
Keq	J 41.0	- 1								
	1.0					Ц	, in			
						6 4				
					-					
			2711	From No	-	Tol	No.			
passes issued	this week:		Nil	From No.	06					
			1 16 Co	at to purchase?		, 1	Yes / No	)		
rt (MRN/oth	er) & stock report	emailed	in pai ionii	at to purchase.						
dered but red	eived:									
tions & rem	arks:		2.70				11			
eel & cemen	t stock	1 11/2	for 12 mtr	Stock at site	Stock	at site in	Previous	stock in Kgs		
Tor size	1				Kgs					
		_			-					
					-	Ě	-			
					-		-			
					-		-			
		$\overline{}$	29.64		- 4		-			
				-	-		<u>  •                                     </u>			
			75.84				•			
		-		1 . 2				1 - 21		
	16			PPC/PSC	Nil	1.5		nil		
	OPC last	11111					weeks stock			
nil	OPC last	1111	n 8	stock						
	OPC last weeks stock		n B	stock Admin Officer	r/Manag		Admin Audit			
	OPC last			stock Admin Officer 29-01-2022	r/Manag					
	passes issued nort (MRN/oth dered but rections & remel & cemen Tor size  8mm 10mm 12mm 16mm 20mm 25mm 32mm	Serene farms m / To	m / To 22-01-2022 to 29-01-2022 disitions numbers missing in the report disitions where PO/WO not prepared 3.  Req Date SI. Of requisition  Req Date Serial no of item in Req.  Passes issued this week: In site visit on: Int (MRN/other) & stock report emailed dered but received: Int (MRN/other) & stock report emailed dered but received: Int (MRN/other) & stock report emailed dered but received: Int (MRN/other) & stock report emailed dered but received: In size Wt per mtr kgs    Wt per mtr kgs	Serene farms	Serene farms	Serene farms Prepared by: Comm / To 22-01-2022 to 29-01-2022 Approved by: Some / To 22-01-2022 to 29-01-2022 Approved by: Some / To size Wt per mtr kgs /	Serene farms   Prepared by:   G.Siva product   Syed gola	Serene farms		

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <a href="mailto:purchase@modiproperties.com">purchase@modiproperties.com</a>, ashaiya@modiproperties.com and naikumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Selection of the Requisitions, clearly showing the items not received on a daily basis.

7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Page 1 of 1



## Remarks from site on the 'Requisition by Site Report' of purchase division

					-								
Company:	Seren	e constructions II	)	Date	:		29-01-2022						
Site:	Seren	e farms		Prepared by:				G.Siva prasad					
Report From	/To 22-01	-2022 to 29-01-2	022	App	roved by:		Syed golam s	sarwar					
Report Date		-2022			e Carallana and								
	itions numbers	missing in the rep	ort*:	4 11									
List of requis	sitions where PC	/WO not prepare	d 3 working	days	after requisition	n:							
Req No.	Req Date	Sl. Of requisition		Item	Description		Reason for not preparing PO/WO#						
150605	20-11-21	1 to 3	Curtain	rode v	with brackets								
150603	20-11-21	1 to 6	Curtain		WILL DILLEROIS								
		1	Acrylic										
150603	20-11-21	1,2	Chains										
150613	22-01-22	1,2 1 to 21			sockets etc								
150614	27-01-22	1 to 21	Switche	s,mee	t heen received	at cit	te beyond the	lead tim	ne:				
List of requi	sitions where PC	O/WO is prepared	and items na	Itom	Description	at SI	Details	of discus	sion v	vith suppliers			
Req No.	Req Date	Serial no of item in Req.					Details of discussion with supplier <sup>s</sup> Supplier is arranging materials						
150596	18-10-21	1	Submer	sible p	oump	100	Supplier is	arrangir	g mat	erials			
150610	11-12-21	7,15,16,18	angle co	ock,cp	extension nipp	le	Supplier is	erials					
			\		Engage Ma		1 1	Co No					
No. of gate p	passes issued this	s week:	Nil		From No.	171	To No.						
Delivery var	n site visit on:	- 1	m 2 ;		M. M.	0	6/1/2022			3 9			
Inward repo	rt (MRN/other)	& stock report em	ailed in pdf	forma	t to purchase?	17	Yes / No						
	dered but receive			Was a		7 1		0.1					
Other correct	tions & remarks		1 - 25	44		1 197							
Details of st	eel & cement sto	ck		-71									
Sl. No	Tor size	Wt per mtr kgs	Wt. for 12 rod – kgs	mtr	Stock at site  – no of rods	Sto Kg	ock at site in	in Previous stock in Kgs					
1.	8mm	.395	130 1.80	4.74				-					
2.	10mm	.617		7.404			0 =						
3.	12mm	.89		0.68	-	-		- "					
4.	16mm	1.58		8.96			2 2	- 100					
5.	20mm	2.47		29.64			и .	-					
6.	25mm	3.86		16.32				- 3.2					
7.	32mm	6.32		75.84	-	-1		-					
8.	Binding wire	3,55	N A 1,	- A					4 - 2				
OPC stock	nil	OPC last	nil	ñ	PPC/PSC 01			PPC/PSC last		0bags			
OFC SIUCK		weeks stock			stock			weeks stock					
Details		Project Manage	r		Admin Office	r/Ma	nager	Admin Audit					
Sign			- T - x -										
Date		29-01-2022	ny te na te	11.31	29-01-2022	2 -							
Date		1 - 2 - 2 - 2		2 6		madineanarties as	m ochoise	@modis	roperties com and				

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!



Company name : Modi Farm House (Hyd) LLP
Project Name: Serene Farms

Inward Bill

## Site Bills and D.C.'s Inward/Outward Register

							$\top$	ددا ۱۵ عم		26/01/22	26/0122	(A)	دراه ایم	ددا بطاؤه	حداءواءه	26/01/22	06/01/22	35/11/24	25/11/21	Date	Inward
								15:35		15:35	55:35		15.35	15:35	15:35	1 5:35	13:35	(4:30	14:30	Time	Inward
								5 287		55 265	5 285		284	5 383	5 383	381	280	249	348	Inward No	Failis
								P.		Dc	00		DC DC	DC	DC	Dc	DC	DC	DC	вш/рс	_
								859		18295	18294		18293	18292	18291	18390	49	17604	4086	no.	Bill / DC
								28(12/2		26/01/22	06/01/22		25/21/2	06/01/2	06/01/22	06/01/22	୦ଥ/(ଜୀଶ)	25/11/4	35/11/24	date	Bill / DC
	,							287		186	2.85		284	383	181	381	3,80	24-9		Inward no.	Material
								06/01/02		06/01/12	06/01/22		06/01/22	06/01/22	06/01/22	حدارهاءه	06/01/22	25/11/24	35/11/21	date	Material
	4							Reflections electricals pro		Swamit sales lip	Summit somes lip		Summit sales 110	Summit Sales 110	Summit Sales lip	Summit Sales lip	SVR pumps & Allied Servius	Swamit sales lip	Summit Sales lip	Supplier Name	:
								Di leap	Œ	Dilep	Dires		Dileop	Dileep	Driess	Dileap	Diress	Sachin	Sachin	Necessia by	D.
								Week 1		Alco de	Dike de X		Deep	Silver	Weeph	The ept	rileco/m	Oato		Sign	Receiver
								07/12		26/1/20	07/1/22		03/1/22	07/1/22	07/1/20	03/1/22	07/1/22	3611/24	26/11/24	Date	Issued on Issued on
								90:41		17:00	17:00		17:00	17:00	13:00	17,00	17:00	16:00	16:00	Time	
								Dazal		byd	Doyal		Dayal	Dayal	Dayal	Dayal	Dagal	Anund	Anand		Issued to name
								) No Fred		destand	goran	- 1	down	dorse	dayed	dengan	Logal	Arond	6	sign.	Issued to
								G. JiXapresa		Ca-Sixapreson	G-JWyso	-	G. SWAPING	Cq. SiYagash-d	G. Liva prose	Chappan Chapper	G Ashage	G. Jiva prod 4	To Business	Sign.	Admin
_	 	-				_		2		2	3		3	do d	8	8	F	Ţ		>	