PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/1/22	Prepared by	Monika	Serial no.	L-205
Supplier name	Sri Sai Vishal Enterprises			HO inward no.	
Firm/Company	MCRLLP	Project	NRK	HO received date	
PO/WO date	23/12/21	PO/WO No.	83838	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	135	18/1/22	62001-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	62001-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	102392	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	62001-
Amount E – PO / WO value:	186,0001-
Amount F – Difference (A – E):	179800/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7/2/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Mounika				
Sign:	Mon	29 JAN 2022			
Date	29/1/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s MODI Construction & Realty LLP
Thumkunta

Party GSTIN 36ABJFM5257F1Z3

Inv. No. 135 Date : 18-01-22
D.C. No. Date :
P. O. 83838 Date : 23-12-21
Payment
State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	**20 mm Metal**					
2.	**Baby Chips**					
3.	**Stone Dust**					
4.	**Sand**					
5.	**Red Mutti**					
6.	**Granite**					
7.	**40mm Hand Metal**					
8.	**Crusher Sand**					
9.	**12mm Metal**					
10.	**Cement Solid Bricks**					
	4X8X16					
	6X8X16		200	31	Nos	6200=00
	6X8X12					

SUMMIT SALES LLP
IN WARD
No: 59859
Date: 20/01
Sign:
R.R. DIST.

Rupees in words Six Thousand Two Hundred only	TOTAL	6200=00
	SGST @ %	-
	CGST @ %	-
	GRAND TOTAL	6200=00

Name : **SRI SAI VISHAL ENTERPRISES**
Bank Name : **HDFC BANK**
Account No. : **50200042541343**
IFSC Code : **HDFC0000368** **Branch : Nacharam**

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

Date : 18-01-22

Bill No : 135

SRI SAI VISHAL ENTERPRISES

MODI Constructions & Reality Llp
Thurkapally

DATE	V.NO	DC.NO	6X8X16	PO.NO	PO.DATE
18-01-22	9193	210	200 Nos	83838	23-12-21
		Total	200 Nos		

Purchase Order

 29-12-2021 15:50:59 Origin:

83838

5:35:00

From Company : **Modi constructions & Reality LLP**
5-4-187/3&4, II nd floor, SOham Mansion, MG Road, Secunderabad-50003
G S T No. : 36ABJFM5257F1Z3

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	83838	186174
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	23-12-2021	
	Quote No	Nil	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	19-05-2021	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos	6,000.00	31.00	0.00	0.00	186,000.00
			Total Order Value . . .		**186,000.00**

Rupees : One Lakh(s) Eighty Six Thousand Only.

Terms and Conditions :-

Specification /	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2. QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone.
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for plinth beam work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For *Modi constructions & Reality LLP*

Authorised Signatory

30/12/2021

Name :

Accepted the above Terms And Conditions

For *Sri Sai Vishal Enterprises*

Name :

Date : __/__/____

Requisition Form

Company Name	Modi constructions and realtors llp	Date	22 12 2021
Site & Phase	Nextopolis	Time	12 15
Supplier		Req No	186174
Material requried before date	Urgent	ID No	72280

No	Description	Size	Quantity	Units	Inward No	Date
1	Solid bricks	6"x8"x16"	6000	Nos		
2						
3						
4						
5	83838					
6						
7						
8						
9						
10						

APPROVED BY
23 DEC 2021
SOHAM MODI
MANAGING DIRECTOR

Remarks For plinth beam use purpose

Prepared By	S Shravya	Approved by	
Sign & Date	22 12 2021	Sign & Date	

22-12-2021

APPROVED
23 DEC 2021
P. PRABHAKAR
Sr MANAGER PURCHASE

Cement Blocks – Weekly Delivery Report

Company/ firm:	Modi Constructions and Realtors LLP	Requisition nos.:	186174	Total PO quantity:	6000
Project:	Nextopolis	PO No.	83838	Quantity delivered in earlier period:	5800
Block /Flat / Villa no.:	For Plinth beam use purpose	Total material delivered	Yes/ No	Quantity delivered during week:	200
Supplier:	Sri Sai Vishal Enterprises	Close PO:	Yes / No	Balance quantity to be delivered:	-
Sign of security	NIZAT	Sign of Admin	Shaya	Sign of Project manager for	G. Raj
Date	19.01.2022	Date	19.01.2022	Date	19.01.2022

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	22.12.2021	16:45	6"x8"x16"/solid	300	189	1483	101315
2.	23.12.2021	18:05	6"x8"x16"/solid	550	190	1484	101313
3.	24.12.2021	16:43	6"x8"x16"/solid	550	191	1497	101178
4.	27.12.2021	14:40	6"x8"x16"/solid	550	193	1500	101321
5.	27.12.2021	15:25	6"x8"x16"/solid	550	194	1501	101322
6.	28.12.2021	11:08	6"x8"x16"/solid	550	195	1502	101323

7.	28.12.2021	11:25	6"x8"x16"/solid	550	196	1503	101324
8.	29.12.2021	11:18	6"x8"x16"/solid	550	198	1504	101411
9.	29.12.2021	12:09	6"x8"x16"/solid	550	197	1507	101528
10.	29.12.2021	16:09	6"x8"x16"/solid	550	199	1509	101529
11.	31.12.2021	11:09	6"x8"x16"/solid	550	200	1519	101527
	Total:			5800			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	18.01.2022	15:30	6"x8"x16"/solid	200	210	1554	102392
2.							
3.							
4.							
5.							
	Total:			200			

Remarks:

Note: 1. Report to be emailed to purchase@modiprpertics.com and report-audit@modiproperties.com every Saturday. 2. Maintain original along with delivery challans along with photos at site. 3. Report must have totals calculated. 4. Specify block size and block type (solid / hollow). 5. Total quantity and delivered quantity includes all types of blocks. 6. One running report must be made per PO.