

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 29/01/22		Prepared by: Vanajashri		Serial no. 002011	
Supplier name: Elegant Enterprises				HO inward no.	
Firm/Company: Vista Homes		Project: Vista Homes		HO received date	
PO/WO date: 10/01/22		PO/WO No.: 84360		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	EE2122-0485	18/01/22	1,239/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges):			1,239/-
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos: 102584	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			1,239/-
Amount E - PO / WO value:			1,239/-
Amount F - Difference (A - E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other	
Payment - due date		7/02/22	
Remarks: Final Bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajashri				
Sign:	[Signature]				
Date	29/01/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST IN : 36AJBPK0412E1ZY		☐ Original for Recipient	☐ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH CREDIT				
Elegant Enterprises 5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003 Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com Preventers Annunciators Switchgears Starters Wires & Cables Capacitors Panel & Cable Accessories Oil Seals Step Down Transfromers L.E.D Lights Earthing Equipments Carbon Brushes PVC Insulation Tapes Lugs Spares									
Reverse Charge : Nil			Transportation Mode : Not Applicable						
Invoice Number : EE2122-0485			Vehicle/LR Number : Not Applicable						
Invoice Date : 18 January 2022			Date of Supply : 18 January 2022						
State : Telangana		State Code : 36	Place of Supply : Hyderabad						
Details of Buyer Billed to:									
Name : M/s Vista Homes			Delivery Challan No. : Not Applicable		Date : - x -				
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003			Purchase Order No. : 84360		Date : 10.01.2022				
GSTIN : 36AAGFV2068P1ZJ			Delivery Location : Site: Vista Homes, Sy. No. 193, Kapra, Hyderabad						
State : Telangana		State Code : 36	Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☒ Within 30 days from date of Invoice.						
Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Anchor 6A 4 Universal Socket & Individual	85369090	2.00	No's	9.00	9.00	0.00	525.00	1050.00
	Switch Spike Guard 4Mtrs-22569								
INWARD ward No: 26130 Dt: 21/01/22 RN No: 102584 Dt: 21/01/22 Received By: Sign: Vista									
Total Invoice Amount in Words:					Total Amount Before Tax: 1,050.00				
Rupees: One Thousand Two Hundred Thirty Nine Only.					Add : CGST : 94.50				
					Add : SGST : 94.50				
					Add : IGST : 0.00				
					R/o + Transportation : 0.00				
Our Bank Details:					Total Amount : Rs. 1,239.00				
Name of the Bank : HDFC Bank		Account No. : 50200009719725							
Branch Address : Paradise, S.D. Road, Sec-Bad-3		IFS Code : HDFC0000042							
Receiver's Seal and Signature with Name & Mobile Number 		Terms and Conditions : 1. Goods once sold will not be taken back or exchanged 2. Interest at 24% P. A. will be charged after Days. 3. Our risk & responsibility cease on the delivery of goods. 4. All disputes are subject to Secunderabad Jurisdiction 5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.			for Elegant Enterprises 90219 29/01 Authorized Signatory 				
					E & O. E				
** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.					**No Guarantee & Warranty on Breakages & Burnout.				
Material Duly Checked By and Delivered to: Mr. Mubhu.					Eway Bill No. Not Applicable Dated: Not Applicable				
 L&T SWITCHGEAR SIEMENS GEM SG POLYCARB WIRES & CABLES COOPER Bussmann dowells HMI PHILIPS Crompton Greaves TEKNIC Finolex Cables Limited legrand Capco									
Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016									

Purchase Order

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From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	84360	180907
Doc Date	10-01-2022	
Quote No	NIL	
Quote Date	04-01-2022	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4646 - Electrical - other - Spike buster - NA - nos	2.00	525.00	0.00	18.00	1,239.00
Total Order Value . . .					1,239.00

Rupees : One Thousand Two Hundred Thirty Nine Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Working Day.

Delivery Location Vista Homes
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school
Phone. Contact: Mr. Khader - 7893844733

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for sales and site office use purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Vista Homes**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

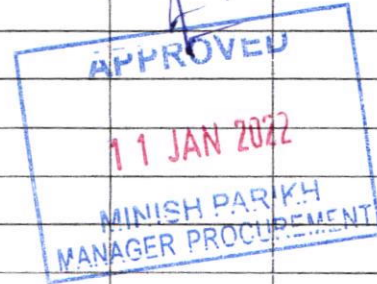
Date : __/__/__

Requisition Form

Company Name:	Vista Homes	Date:	04.01.2022
Site & Phase :	Vista Homes	Time:	12:30
Supplier:		Req. No.	180907
Material required before date:	08.01.22	ID No.	72649

No	Description	Size	Quantity	Units	Inward No	Date
1	Extension board		02	No's		
2	Keyboard		01	No's		
3						
4						
5						
6						
7						
8						
9						
10						
11						

84360



Remarks: For sales and site office use purpose.

Prepared By	Sanketh	Approved by	
Sign. & Date	04.01.22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Vista Homes	Date:	
Site & Phase :	Vista Homes	Time:	
Supplier	-	Req. No.	
Material required before date:	•	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						

Remarks: For site use purpose

Prepared By	T.Madhu	Approved by	
Sign. & Date	22.06.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.