

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/01/2022	Prepared by	MINISH.	Serial no.	00211
Supplier name	SSLP Modi Road Malappuram			HO inward no.	
Firm/Company		Project	GMR.	HO received date	
PO/WO date	21/01/2022	PO/WO No.	84739.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21676	24/01/2022	6,342/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 6,342/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	102753.	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 6,342/-

Amount E – PO / WO value: 6,342/-

Amount F – Difference (A – E): NIL

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date 31/01/2022

Remarks:

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		21676						
Modi Reality Mallapur LLP Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076 GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R				Invoice Date.		24-01-2022						
				PO No.		84739						
				PO Date.		21-01-2022						
				Req ID		73093						
				Req Date		19-01-2022						
				Loc Req No		192709						
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt			
1	6155 - Miscellaneous - Safety Shoe - NA - pair Male Shoes No 8				5	473.00	2,365.00	5	118.24			
2	6155 - Miscellaneous - Safety Shoe - NA - pair Female shoes No 7				5	735.00	3,675.00	5	183.76			
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
IGST							CGST	SGST	Total Taxable Amount	6,040.00		302.00
151.00							151.00	Total Invoice Amount	6,342.00			
Rupees : Six Thousand Three Hundred Fourty Two Only.												

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

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22-01-2022 12:13:40 PM



84739

08.01.22 11:53:28

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor, Soham Mansion, MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	84739	192709
	Doc Date	21-01-2022	
	Quote No		
	Quote Date	19-01-2022	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6155 - Miscellaneous - Safety Shoe - NA - pair Male Shoes No 8	5.00	473.00	0.00	5.00	2,483.25
2 6155 - Miscellaneous - Safety Shoe - NA - pair Female shoes No 7	5.00	735.00	0.00	5.00	3,858.75
Total Order Value . . .					6,342.00

Rupees : Six Thousand Three Hundred Forty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, Admin 9502211011
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Safety shoes labour work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : 

Contact - -

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name: MODI REALTY MALLAPUR LLP Date: 19.01.2022
 Site & Phase: GULMOHAR RESIDENCY Time: 11.00
 Supplier: Req. No. 192709
 Material required before date: 20.01.2022 ID No. 73093

No	Description	Size	Quantity	Units	Inward No	Date
1	Safety shoes (male)	8	5	No's		
2	Safety shoes (female)	7	5	No's		
3.						
4.						
5.						
6.						
7	Note: site safety welfare purpose (the above material will debit to contractor's srinivasa)					
8.						
9.						
10.						

84739

Remarks: for safety shoes labour work purpose

Prepared By: Deepa
 Sign & Date: 19.01.2022
 Note:

Approved by
 Sign & Date

APPROVED
 Ram prasad
 20 JAN 2022
 P. PRABHAKAR
 Sr. MANAGER PURCHASE

19 JAN 2022

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 24-01-2022

Customer Details		DC No.	18575
Modi Reality Mallapur LLP		DC Date.	24-01-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076		PO No.	84739
		PO Date.	21-01-2022
		Req ID	73093
		Req Date	19-01-2022
		Loc Req No	192709
GSTIN : 36AAEFM1459R1ZP			
Description of Goods		HSN/SAC	Qty
1	6155 - Miscellaneous - Safety Shoe - NA - pair		5
2	6155 - Miscellaneous - Safety Shoe - NA - pair		5
3			
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

7762	INWARD
7762	MODI REALTY MALLAPUR LLP
7762	24/01/22
102753	24/01/22
102753	24/01/22

