

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 29/01/2022		Prepared by: Ramya		Serial no. 2100	
Supplier name: Sri Balaji Enterprises		Project: GHT		HO inward no.	
Firm/Company: M.MRK		PO/WO No. 84595		HO received date	
PO/WO date: 17.01.2022		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	169	20.01.2022	6,549.00	☐ Yes ☐ No
2.			/	☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			6,549.00
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 102740	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			6,549.00
Amount E – PO / WO value:			6,336.00
Amount F – Difference (A – E):			-213.
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		07/02/2022	
Remarks: - Final Bill -			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:					
Date	29/01/2022				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES



14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No.
169

Date
20-01-2022

Place of supply
36-Telangana

PO date
17-01-2022

PO number
84595

Vehicle Number
TS10UB-3123

Ship To

GREENWOOD HEIGHTS
Sy no 196 kowkur Rangareddy -

Bill To

MEHTA & MODI REALTY KOWKUR LLP

5-4-187/3&3, 2 nd floor
MG Road Secunderabad
500003

Contact No.: 9502232100

GSTIN Number: 36ABLFM7631F1Z3

State: 36-Telangana

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	L-PATI 1X1	8302	1"X1"	400	NOS	₹ 3.00	₹ 216.00 (18%)	₹ 1,416.00
2	SCREWS 75X8MM (100 PER PKT)		75X8MM	5	PKT	₹ 300.00	₹ 270.00 (18%)	₹ 1,770.00
3	SS SCREWS 25X6MM (100 PER PKT)		25X6MM	10	BOX	₹ 125.00	₹ 225.00 (18%)	₹ 1,475.00
4	SS SCREWS 35X6MM (100 PER PKT)		35X6MM	10	BOX	₹ 160.00	₹ 288.00 (18%)	₹ 1,888.00
	Total			425			₹ 999.00	₹ 6,549.00

Invoice Amount In Words

Six Thousand Five Hundred Forty Nine Rupees only

Amounts:

Sub Total ₹ 6,549.00

Total ₹ 6,549.00

Received ₹ 0.00

Balance ₹ 6,549.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 4,350.00	9%	₹ 391.50	9%	₹ 391.50	₹ 783.00
8302	₹ 1,200.00	9%	₹ 108.00	9%	₹ 108.00	₹ 216.00
Total	₹ 5,550.00		₹ 499.50		₹ 499.50	₹ 999.00

Terms and conditions:

Thanks for doing business with us!

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

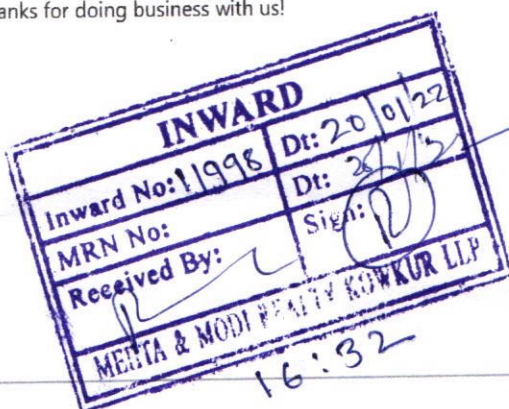
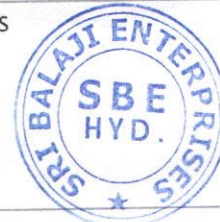
Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: SRI BALAJI ENTERPRISES

For, SRI BALAJI ENTERPRISES

Authorized Signatory



MRN
102740

Purchase Order

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18-01-2022 15:13:55



84595

08.01.22 11:50:02

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	84595	141112
Doc Date	17-01-2021	
Quote No	NIL	
Quote Date	12-01-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9598 - Tools - Bracket - NA - Nos 1" x 1"	340.00	3.00	0.00	18.00	1,203.60
2 2156 - Carpentry - hardware - S.S. Screws - other - pkts 75 x 8mm - 100 per packet	5.00	300.00	0.00	18.00	1,770.00
3 2156 - Carpentry - hardware - S.S. Screws - other - pkts 25 x 6mm- 100 per packet	10.00	125.00	0.00	18.00	1,475.00
4 2156 - Carpentry - hardware - S.S. Screws - other - pkts 35 x 6mm - 100 per packet	10.00	160.00	0.00	18.00	1,888.00
Total Order Value . . .					6,336.60

Rupees : Six Thousand Three Hundred Thirty Six and Paise Sixty Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for A Block civil work WPC Doors frame work flat no-301 to 305 317, 316 purpose at site.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Mehta& modi realty kowkur llp		Date:		12-01-2022	
Site & Phase :		GHT		Time:		14.55	
Supplier		SRI BALAJI ENTERPRISES		Req. No.		141112	
Material required before date:						ID No. 72927	

No	Description	Size	Quantity	Units	Inward No	Date
1	L - PATTI (HSN /SAC 8302)	1'' X1''	340	Nos		
2	SCREWS (150 per pack)	75 X8 MM	5	Packets		
3	SS Screws (8302)	25 x 6 MM	10	Box		
4	SS Screws (100 per pack)	35 x 6 mm	10	Box		
5						
6						
7						
8						
9						
10						

84595

Remarks: - For A Block Civil work WPC Door frame work purpose Purpose flat no 301to305,317,316.

Prepared By		K.Sneha		Approved by			
Sign. & Date		12-01-2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

