PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 29/01/2022 | Prepared by | Ramya | Serial no. | 198[illegible] |
| Supplier name | SFS Hardware | | | HO inward no. | |
| Firm/Company | MMRK | Project | GHT | HO received date | |
| PO/WO date | 19.01.2022 | PO/WO No: | 84675 | Scan ID: | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 393 | 20.01.2022 | 944.00/- | ☑ Yes ☐ No |
| 2. | | | / | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 944.00/- |
| Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 102737 | Proof of delivery matches MRN | ☑ Yes ☐ No |

| | |
|---|---|
| Amount B – Other Credits : Transportation charges | – |
| Amount C – Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 944.00/- |
| Amount E – PO / WO value: | 944.00/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 7/02/2022 |
| Remarks: | – ~~[illegible]~~ final Bill – |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Ramya | | | | |
| Sign: | [signature] | | | | |
| Date | 29.01.2022 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# GST INVOICE

| | | |
|---|---|---|
| **SFS HARDWARE**<br>#30-26 3rd FLOOR PLOT NO 36<br>BURHANI HOUSING SOCIETY RTC COLONY<br>TRIMULGHEERY HYDERABAD 500-015<br>Mobile : 9550505717<br>**Company's GSTIN: 36BJJPG3515K1Z6** | **Invoice No : 393**<br>Delivery challan no :<br>PO NO : **84675 - 140991**<br>PO Date : 19-01-2022 | **Dated: 20-01-2022**<br>Dated : |
| **Buyer:**<br>**M/s. MEHTA & MODI REALTY KOWKUR LLP**<br>5-4-187/3 & 4, II FLOOR, SOHAM MANSION, MG ROAD<br>SECUNDERABAD - 500003<br>**Buyer's GSTIN : 36ABLFM7631F1Z3** | **Despatched Through :**<br>Despatched Date :<br>State Code: **36** | **BY HAND / DRIVER**<br>20-01-22 |

| S.No | Description of Goods | HSN | Quantity | Rate | GST % | Amount |
|---|---|---|---|---|---|---|
| 1 | ANCHOR BOLT ( PIN TYPE ) SIZE 08 X 75 MM | 7318 | 100.00 NOS | 8.00 | 18.00% | 800.00 |
| | ***TRANSPORT CHARGES :*** | | | | | 0.00 |
| | | | | | **TOTAL :** | **800.00** |
| | | | **Total Tax Amount:** | 144.00 | **CGST @ 9 %** | 72.00 |
| | | | | | **SGST @ 9 %** | 72.00 |
| | | | | | Round off | 0.00 |
| | | | | | **Grand Total** | **944.00** |

MRN 102737

Amount Chargeable (in words)

**Rs: NINE HUNDRED AND FOURTY FOUR ONLY**

**Company's Bank Details**

Current A/c No : 3719725147

Bank Name : CENTRAL BANK OF INDIA

IFSC Code : CBIN0283477

Branch : TRIMULGHEERY , HYD

**Declaration**

*We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.*

*This is a computer generated Invoice / Subject to Secunderabad Juridiction*

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90223 Date: 29/01 Sign:

**For SFS HARDWARE**

SFS HARDWARE

**Authorised Signatory**

INWARD
Inward No: 12001
Dt: 20/1/22
MRN No:
Dt: 29/1/22
Received By:
Sign:
MEHTA & MODI REALTY KOWKUR LLP

16:32

# Purchase Order

 19-01-2022 12:12:11 PM Or

84675
08.01.22 11:50:03

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000
G S T No. : 36ABLFM7631F1Z3

| **Supplier Details** | | | |
|---|---|---|---|
| SFS Hardware | **Doc No** | 84675 | 140991 |
| 30-26,III Floor,Plot no 36,Burhani Housing Society,RTC Colony,Tirumulgery,Secunderabad-15 | **Doc Date** | 19-01-2022 | |
| | **Quote No** | NIL | |
| | **Quote Date** | 19-01-2022 | |
| 9550505717 | **SupplyType** | Supply | |

**Kind Attn : Mr Khuzem**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST% | Amount |
|---|---|---|---|---|---|---|
| 1 | 2049 - Carpentry - hardware - Anchor Bolt (pin type) - 8mm - nos<br>*8MM X 75MM* | 100.00 | 8.00 | 0.00 | 18.00 | 944.00 |
| | | | | **Total Order Value . . .** | | **944.00** |

Rupees : Nine Hundred Fourty Four Only.

Terms and Conditions :-

**Specification / Brand** As per details given in the quotation.

**Payment Terms** After Delivery & Production of bill

**Tax** All taxes included in above price.

**Delivery Date** Next Day.

**Delivery Location** Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other

**Penality For Delay** Nil

**Transportation Cost** Transport cost shall be borne by us.

**Warranty** Nil

**Advance Paid** NIL

**Other Terms** Payment will be made only after inspection of material.Above material for Flat No 313,512,411&412 storage tank fixing purpose.

**Completion Date** NA

**Measurment** Nil

**Security** Nil

**Remarks**

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory
19/01/2022
Name :

Accepted the above Terms And Conditions
For *SFS Hardware*
Name :
Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Mehta & Modi Realty Kowkur LLP | Date: | 07-01-2021 |
| Site & Phase : | GHT | Time: | 10.22 |
| Supplier | | Req. No. | 140991 |
| Material required before date: | 08-01-2021 | ID No. | 72727 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | MS Round pipe 2 mm Thick | 25mm | 08 | Lengths | | |
| 2 | MS Flat Patti 6 mm thick | 1'' | 10 | lengths | | |
| 3 | MS Square Pipe 2 mm Thick | 2'' x 1'' | 06 | Lengths | | |
| 4 | MS L angle 3mm Thick | 1'' | 04 | Lengths | | |
| 5 | Pin Type Anchor bolt Po → 84675. | 3'' x 8 mm | 100 | Nos | 8/r | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks: - For GHT Site Flat no 313,512 &411 & 412 storage tanks fixing Purpose

| | | | |
|---|---|---|---|
| Prepared By | A Suresh | Approved by | |
| Sign.& Date | 07-01-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.