PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/1/22	Prepared by	Sneha.	Serial no.	...196?
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	GVRCpvt Ltd	Project	Innopolis	HO received date	
PO/WO date	28/12/21	PO/WO No.	84002	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SE/21-22/2069	25/1/22	5,225/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,225/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	102932	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,225/-
Amount E – PO / WO value:	5,225.04/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	31/1/22
Remarks:	– final bill –

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Sneha	APPROVED			
Sign:	Sneha	28 JAN 2022			
Date	28/1/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/2069 Date : 25-Jan-22 P.O. No. : 84002/184327 Date :

Reverse Charge (Y/N) : No D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party : G V RESERCH CENTERS PVT LTD
5-4-187/3&4,IInd FLOOR
SOHAM MANSION, M G ROAD
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36AAHCG4562D1ZP

Ship to Party : G V RESERCH CENTERS PVT LTD
5-4-187/3&4,IInd FLOOR
SOHAM MANSION, M G ROAD
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36AAHCG4562D1ZP

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 LEGRAND 40-63 AMPS F.P MCB	85362020	2.00 NOS.	1,350.00	2,700.00
2 6-32A DP MCB	85361090	4.00 NOS.	432.00	1,728.00
				4,428.00
CGST TAX 9 %				398.52
SGST TAX 9%				398.52
ROUNDED				(-)0.04
				5,225.00

INWARD
Inward No: 8054 Dt: 27/01/22
MRN No: 102932 Dt: 31/1/22
Received By: Sign:
...me Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP
IN WARD
No: 9198
Date: 28/01
Sign:
R.R. DIST.

Indian Rupees Five Thousand Two Hundred Twenty Five Only
Despatched Through :
Destination :

8054

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For SHUBHAM ENTERPRISES

Purchase Order

 03-01-2022 3:29:11 PM

84002

5:44:06

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Shubham Enterprises	**Doc No**	84002	164327
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	28-12-2021	
	Quote No	NIL	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	23-12-2021	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4604 - Electrical - other - MCB - 63Amps - nos *4 pole*	2.00	2,500.00	46.00	18.00	3,186.00
2	4603 - Electrical - other - MCB - 10Amps - nos *2 pole*	2.00	800.00	46.00	18.00	1,019.52
3	4605 - Electrical - other - MCB - 6Amps - nos *2 pole*	2.00	800.00	46.00	18.00	1,019.52
					Total Order Value . . .	**5,225.04**

Rupees : Five Thousand Two Hundred Twenty Five and Paise Four Only.

Terms and Conditions :-

Specification /	All items shall be of "Indo Asian" brand Gold Plus series,
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	2yrs
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for east and west lift DB's purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site off

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	23.12.2021
Site & Phase:	Innopolis.	Time:	10:45
Supplier		Req. No.	164327
Material required before date:		ID No.	72332

No	Description	Size	Quantity	Units	Inward No	Date
1.	4 pole MCB	63 Amps	02	No's		
2.	2 pole MCB	10 Amps	02	No's		
3.	2 pole MCB	6 Amps	02	No's		
4.						
5.						
6.						
7.						
8.						
9.						
10.	84002					
11.						
12.						

Remarks: Towards east and west lift DB's purpose.

Prepared By	Sanketh	Approved by	Mr.Ramesh reddy
Sign. & Date	23.12.2021	Sign. & Date	23.12.2021

Note:

APPROVED
0 3 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE