PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	31/01/22	Prepared by	Mounika	Serial no.	197
Supplier name	Cosmo Durable pvt. Ltd			HO inward no.	
Firm/Company	VOC LLP	Project	VOC	HO received date	
PO/WO date	8/1/22	PO/WO No.	84341	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SEGT-774	20/1/22	5292/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.			5292/-	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5292/-
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 102739 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5292/-
Amount E – PO / WO value:	5,292/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	07/02/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Mounika				
Sign:	Mo...				
Date	31/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

COSMO DURABLES PVT LTD

Depot: Warehouse No 1 Kssp Warehousing,Complex ,SanathNagar,Hyderabad-500 018.

GSTIN : 36AABCC5116H1ZZ

TAN-HYDC00938A

TAX INVOICE

Ph:040-23813399
Fax:040-23818586
Email:cosmodurables@yahoo,in
CIN:U32106AP1997PTCO27648

Invoice No : SEGT-774
Date : 20-01-2022
State : TS Code : 36

Salesmen : PRASANTH.B
Bill Ref : PURCHASE ORDER
Transporter :

BANK NAME: THE FEDERAL BANK LTD
BRANCH: LAKDIKAPOOL
A\C NO.:13325500012683
IFSC CODE: FDRL0001332

RECEIVER ADDRESS :

VILLA ORCHIDS LLP
5-4-187/3 AND 4, 2ND FLOOR, SOHAM MANSION,
M.G ROAD
SECUNDERABAD, PIN.CODE 500003
9502277299
GST TIN : 36AANFG4817C1ZH State Name/ T.S 36

SHIPMENT ADDRESS :

DOC NO 84341/63809, DT 8-1-22

S.No	Code	DECRIPTION	HSN/SAC	QTY	RATE	Gross	Taxable Value	CGST %	SGST %	IGST %
	WCP-B-G	NIRALI WASTE COUPLING -BIG (GLY)	73241000	6	747.45	4484.70	4484.70	9	9	
				6		4484.70	4484.70			

Basic Value	4,484.70
Add : CGST	403.62
Add : SGST	403.62
Add: IGST	
Service Tax	
P & F Charges	
Tax Amt GST	
TCS	
NET	**5,292.00**

Rupees : FIVE THOUSAND TWO HUNDRED AND NINETY ONE AND PAISE NINE HUNDRED AND NINETY SIX ONLY

Trade Disc : Proj Trd Disc :

Spl Disc : Cash Disc :

MRN
102739

TERMS & CONDITIONS :

1.Goods once sold will not be taken back or exchanged.
2.Payment strictly as per terms & condition agreed otherwise penalty will be charged.
3.No Responsibility for Transit Risks
4.Disputes, If any shall be subject to the jurisdiction of Hyd.

For COSMO DURABLES PVT LTD

Authorised Signatory

13:03:17

INWARD
Inward No: 11999 Dt: 20/01/22
MRN No: Dt: 26/1/22
Received By: Sign:
MEHTA & MODI REALTY KOKKUR LLP
16:32

SUMMIT SALES LLP
IN WARD
No. 90220
Date: 29/01
Sign:
R.R. DIST.

Purchase Order

 08-01-2022 15:28:46

84341
08.01.22 11:42:53

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details				
Cosmo Durables Pvt. Ltd.,		**Doc No**	84341	63809
H.O. 4-1-369, Abids, Hyderabad - 500 001.		**Doc Date**	08-01-2022	
		Quote No	Nil	
GSTIN 36	2381-8586..	**Quote Date**	01-12-2021	
2381-3399/2381-6688.	9949118124-Anjaneyulu.	**SupplyType**	Supply	

Kind Attn : Mr. Venkateshwar Rao

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7310 - Plumbing - sanitary - Sink - other - nos *SSSink Waste Coupling*	6.00	747.45	0.00	18.00	5,291.95
					Total Order Value . . .	**5,291.95**

Rupees : Five Thousand Two Hundred Ninty One and Paise Ninty Five Only.

Terms and Conditions :-

Specification /	All items shall be of "Nirali" brand, glossy finish.
Payment Terms	100% advance
Tax	Inclusive of all taxes
Delivery Date	Within 10 days
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Min. 20 years on glossy finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 282 & 287 286 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Villa Orchids LLP*

Authorised Signatory

Name : 10/01/2022

Accepted the above Terms And Conditions

For *Cosmo Durables Pvt. Ltd.,*

Name :

Date : __/__/____

Requisition Form - CP Fittings

Company	VOC LLP	Site & Phase	VOC
Req. no.	63809	Req. Date	07 January 2022
Material required before	10 January 2022	ID no.	72757
Prepared by:	A Suresh	Approved by (sign):	
Flat / Block no:	282&287,286		
Type A 1210 Sft 3BHK Order Value:	3 Villas		
Type B 1010 Sft 2BHK Order Value:			

S No.	Item Description	Units	Qty required forType B 1010 Sft 2BHK flat	Qty required forType A 1210 Sft 3BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	Wall Mixture	Nos	3	3	-	3	9	3	-		
2	Shower Arm	Nos	3	3	-	3	9	3	-		
3	Shower Head	Nos	3	3	-	3	9	3	-		
4	Conseal flush tank plates	Nos	3	3	-	3	9	1	-		
5	Pillar Cock	Nos	3	3	-	3	9	-	-		
6	wast pipe	Nos	4	4	-	3	12	4	-		
7	CP Plan jali	Nos	4	4	-	3	12	-	-		
8	Angle cock	Nos	6	6	-	3	18	-	-		
9	2 in one bib cock	Nos	1	1	-	3	3	-	-		
10	Sink cock 84339	Nos	2	2		3	6	-	6		
11	Sink wast coupling	Nos	1	1	-	3	6	-	6		
12	Pvc connections 84341	Nos	4	4	-	3	12	4	-		
13	Helthfa set	Nos	3	3	-	3	9		-		
14	Cp nippla 1"	Nos	10	10	-	3	30	5	-		
15	Cp nippla 1"/2	Nos	10	10	-	3	30	5	-		
16	Taflan tape	Nos	20	20	-	3	60	10	-		
17	Ball cock 11/4"	Nos	1	1	-	3	3		-		
18	hole jali	Nos	1	1		3	3		-		
	Total						246	38	12		

10/01/2022