PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	31/1/22	Prepared by	Monika	Serial no.	-LL193
Supplier name	SSLLP			HO inward no.	
Firm/Company	MCRLLP	Project	NRK	HO received date	
PO/WO date	28/1/22	PO/WO No.	84938	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21766	29/1/22	8,925/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8,925/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 102938	Proof of delivery matches MRN ☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,925/-
Amount E – PO / WO value:	8,925/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Monika				
Sign:	Monika				
Date	31/01/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Constructions & Realtors LLP	Invoice No.	21766
Nextopolis, Sy no. 230 to 243, plot no. 11, thurkapally, shameerpet,	Invoice Date.	29-01-2022
	PO No.	84938
medchal	PO Date.	28-01-2022
	Req ID	73320
GSTIN : 36ABJFM5257F2Z2 PAN ABJFM5257F	Req Date	28-01-2022
	Loc Req No	186207

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4034 - Consumables - Gunny Bag - other - nos		500	17.00	8,500.00	5	425.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	8,500.00	425.00
	212.50	212.50	Total Invoice Amount	8,925.00	

Rupees : Eight Thousand Nine Hundred Twenty Five Only.

SUMMIT SALES LLP
IN WARD
No: 90251
Date: 29/01
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 28-01-2022 16:40:10

84938
08.01.22 12:01:49

From Company : **Modi Constructions & Realtors LLP**
5-4-187/3&4, IInd Floor, M G Road, Ranigunj, Secunderabad, Hyderab...
G S T No. : 36ABJFM5257F2Z2

Supplier Details			
Summit Sales LLP	**Doc No**	84938	186207
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	28-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4034 - Consumables - Gunny Bag - other - nos	500.00	17.00	0.00	5.00	8,925.00
					Total Order Value . . .	**8,925.00**

Rupees : Eight Thousand Nine Hundred Twenty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for plinth beam and columns use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Constructions & Realtors LLP***

Authorised Signatory

Name : 31/01/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi constructions and realtors llp	Date:	28.01.2022
Site & Phase:	Nextopolis	Time:	12.25
Supplier		Req. No	186207
Material required before date:	Urgent	ID No.	73320

No	Description	Size	Quantity	Units	Inward No	Date
1	Gunny bags	Std	500	Nos		
2						
3						
4						
5	84938					
6						
7						
8						
9						
10						

APPROVED

31 JAN 2022

MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For curing for plinth beam and column use purpose.

Prepared By	S.Shravya	Approved by	C.Balamuralikrishana
Sign.& Date	28.01.2022	Sign. & Date	28.01.2022

28/01/2022

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Constructions & Realtors LLP

Nextopolis, Sy no. 230 to 243, plot no. 11, thurkapally, shameerpet,

medchal

GSTIN 36ABJFM5257F2Z2

DC No	18655
DC Date	29-01-2022
PO No	84938
PO Date	28-01-2022
Req ID	73320
Req Date	28-01-2022
Loc Req No	186207

	Description of Goods	HSN/SAC	Qty
1	4034 - Consumables - Gunny Bag - other - nos		500
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 1599 Dt: 31/01/22
GRN No: 102938 Dt: 31/1/22
Received By: NITIN Sign:
MODI CONSTRUCTIONS & REALTY LLP

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 7342
Date: 31/01
Sign:
R.R. DIST.