PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	31/1/22	Prepared by	Sneha	Serial no.	-UU194
Supplier name	Shubham Enterprises.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	20/1/22	PO/WO No.	84707	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SE/21-22/2111	28/1/22	1,02,226/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,02,226/-

Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	102906	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,02,226/-
Amount E – PO / WO value:	130,401.33/-
Amount F – Difference (A – E):	28,175.33/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	7/2/22
Remarks:	Part bill –

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Sneha	APPROVED			
Sign:	Sneha	31 JAN 2022			
Date	31/1/22	MINISH PARIKH MANAGER-PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/2111 Date : 28-Jan-22 P.O. No.: 84707/169375 Date: 28-Jan-22

Reverse Charge (Y/N) : No D.C. No. BY MAIL Date: 28-Jan-22

State : Telangana State Code : 36 Vehicle No. : AP28V0894 E-Way Bill No.: 1214 2952 6424

Bill to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
~~1~~	~~D LINK CAT 6 DATA CABLE~~	85444992	305 METER	20.50	6,253.00
2	SOUTHKING 3/20 SERVICE WIRE	85446090	540 METER	11.00	5,940.00
3	7/20 SERVICE WIRE	85446090	1,000 METER	17.00	17,000.00
4	2512 SUDHAKAR 25MM X 1.2MM PVC PIPE	39172310	200.00 NOS.	75.83	15,166.00
5	25SD4 SUDHAKAR 25MM PVC DEEP JB 4WAY	39174000	120.00 NOS.	40.68	4,882.00
6	PVC FAN BOX	39174000	50.00 NOS.	23.00	1,150.00
7	INSULATION TAPES	85469090	540.00 NOS.	9.00	4,860.00
8	SPRING WIRE -MTR	72299032	150 METER	12.67	1,901.00
9	8M METAL BOX	85381010	30.00 NOS.	46.00	1,380.00
10	2M METAL BOX	85381010	100.00 NOS.	22.00	2,200.00
11	PVC ROUND SHEET BIG	39174000	300.00 NOS.	8.00	2,400.00
12	PVC ROUND SHEET	39174000	500.00 NOS.	5.00	2,500.00
13	6 AMPS CONNECTOR	85369090	100.00 NOS.	210.00	21,000.00
					86,632.00
	CGST TAX 9 %				7,796.88
	SGST TAX 9%				7,796.88
	ROUNDED				0.24
					1,02,226.00

INWARD
Inward No: 17605 Dt: 28/01/22
MRN No: 102906 Dt: 29/1/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 90236
Date: 29/01
Sign:
R.R. DIST.

Indian Rupees One Lakh Two Thousand Two Hundred Twenty Six Only
Despatched Through :
Destination :

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For SHUBHAM ENTERPRISES

Purchase Order

 21-01-2022 3:54:59 PM

Copy

84707
08.01.22 11:53:28

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	84707	169375
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	20-01-2022	
	Quote No	NIL	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	17-01-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3509 - Computers and Peripherals - Internet Cable - NA - mtrs *Cat 6 - cable*	305.00	20.50	0.00	18.00	7,377.95
2	4781 - Electrical - wires - A1 Service Wire - 3/20 - mts	540.00	11.00	0.00	18.00	7,009.20
3	4782 - Electrical - wires - A1 service Wire - 7/20 - mts	1,000.00	17.00	0.00	18.00	20,060.00
4	4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	200.00	151.65	50.00	18.00	17,894.70
5	4546 - Electrical - other - Deep Box - 25mm - nos	120.00	81.36	50.00	18.00	5,760.29
6	4564 - Electrical - other - Fan Box - 1 In - nos	50.00	23.00	0.00	18.00	1,357.00
7	4585 - Electrical - other - Insulation tape - NA - nos	540.00	9.00	0.00	18.00	5,734.80
8	4647 - Electrical - other - Spring wire - NA - mtrs	150.00	12.67	0.00	18.00	2,242.59
9	4617 - Electrical - other - Metal box - 8way - nos	30.00	46.00	0.00	18.00	1,628.40
10	4616 - Electrical - other - Metal box - 6way - nos	300.00	42.00	0.00	18.00	14,868.00
11	4613 - Electrical - other - Metal box - 2way - nos	100.00	22.00	0.00	18.00	2,596.00
12	4799 - Electrical - other - Change over - 25 Amps - nos *Havells*	12.00	940.00	0.00	18.00	13,310.40
13	4801 - Electrical - conducting - PVC round cover - 6 In - Nos	300.00	8.00	0.00	18.00	2,832.00
14	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	500.00	5.00	0.00	18.00	2,950.00
15	4780 - Electrical - conducting - PVC stripe connector - NA - nos	100.00	210.00	0.00	18.00	24,780.00
					Total Order Value . . .	**130,401.33**

Rupees : One Lakh(s) Thirty Thousand Four Hundred One and Paise Thirty Three Only.

Terms and Conditions :-

For *Summit Sales LLP*

Authorised Signatory

Name : ____________________

APPROVED BY
22 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL

- ☐ High Value/quantity beyond limits
- ☑ Po/Req. processed-post approval
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

Accepted the above Terms And Conditions

For *Shubham Enterprises*

Name : ____________________

Date __/__/____

Part Bill
Bill No :- SE/21-22/2111
dt: 28/1/22
amount ₹1,02,226/-
Balamount receivable/-

21-01-2022 3:54:59 PM

Purchase Order

Original / Office Copy / Purchase Div.Copy

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Prices shall remain fixed(Subject to change in GST) for a period of 4 months.

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	SE/21-22/2111	28/1/22	1,02,226/-
2.			
3.			
4.			
5.			

Bal. Amt. 28,175/-

31/1/22

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Shubham Enterprises**

Name : __________

Date : __/__/___

Requisition Form

Company Name:	SSLLP	Date:	17.01.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169375
Material required before date:	10.01.2022	ID No.	73072

No	Description	Size	Quantity	Units	Inward No	Date
1	Cat 6 cable- internet cable	305mtrs	1	Bundle		
2	A1 service wire	3/20	540	Mtrs		
3	A1 service wire	7/20	1000	Mtrs		
4	pipe	1"1.2mm	200	Nos		
5	Deep box	25mm	120	Nos		
6	Fan box	1"	50	Nos		
7	Insulation tapes 84707		540	Nos		
8	Metal box	8	30	Nos		
9	Metal box	6	300	Nos		
10	Metal box	2	100	Nos		
11	Spring wire		150	Nos		
12	String connectors ✓		100	Nos		
13	PVC round covers	6"	300	Nos		
14	PVC round covers	3"	500	Nos		
15	Change over switch	25amps	12	Nos		

Remarks: For Stock Replenishing Purpose

Prepared By	N.Vanajakshi	Approved by	APPROVED BY
Sign.& Date	17.01..2022	Sign. & Date	19 JAN 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.