Supplier attested by on the Bill

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/1/22	Prepared by	Prabhakar	Serial no.	UC1858
Supplier name	S.S Balaji Enterprises			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	02/6/21	PO/WO No.	77932	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	134	16/11/21	3171-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3171-00.
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:		Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3171-00
Amount E – PO / WO value:	3138-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	30/1/22
Remarks: Meenakshi taken the material.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		[signature]			
Date		25 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana	Invoice No. **134**	Date **16-11-2021**
	Place of Supply **36-Telangana**	PO number **77932**
	Ship To May Flower Platinum Sy 82/1 Mallapur Nacharam (R.R.DST) Pin cod -500076	

Bill To

MODI PROPERTIES PVT LTD

5-4-187/3&4, 2 nd Floor,
MG Road, Secunderabad - 03

Contact No.: 9502277299

GSTIN Number: 36AABCM4761E1ZM

State: 36-Telangana

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	FLUSH DOOR 30MM (84X30)	4418	84x30	2	NOS	₹ 1,575.00	₹ 567.00 (18.0%)	₹ 3,717.00
	Total			**2**			**₹ 567.00**	**₹ 3,717.00**

Invoice Amount In Words

Three Thousand Seven Hundred and Seventeen Rupees only

Amounts:

Sub Total	₹ 3,717.00
Total	**₹ 3,717.00**
Received	₹ 0.00
Balance	₹ 3,717.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
4418	₹ 3,150.00	9.0%	₹ 283.50	9.0%	₹ 283.50	₹ 567.00
Total	**₹ 3,150.00**		**₹ 283.50**		**₹ 283.50**	**₹ 567.00**

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder's Name: SRI BALAJI ENTERPRISES

Terms and conditions:

Thanks for doing business with us!

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 26844
Date: 16/11

For, SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES * SBE HYD.

Authorized Signatory

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana	Invoice No. **134** Date **16-11-2021** Place of Supply **36-Telangana** PO number **77932**
Bill To **MODI PROPERTIES PVT LTD** 5-4-187/3&4, 2 nd Floor, MG Road, Secunderabad - 03 Contact No.: 9502277299 GSTIN Number: 36AABCM4761E1ZM State: 36-Telangana	Ship To May Flower Platinum Sy 82/1 Mallapur Nacharam (R.R.DST) Pin cod -500076

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	FLUSH DOOR 30MM (84X30)	4418	84x30	2	NOS	₹ 1,575.00	₹ 567.00 (18.0%)	₹ 3,717.00
	Total			**2**			**₹ 567.00**	**₹ 3,717.00**

Invoice Amount In Words

Three Thousand Seven Hundred and Seventeen Rupees only

Amounts:

Sub Total	₹ 3,717.00
Total	**₹ 3,717.00**
Received	₹ 0.00
Balance	₹ 3,717.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
4418	₹ 3,150.00	9.0%	₹ 283.50	9.0%	₹ 283.50	₹ 567.00
Total	**₹ 3,150.00**		**₹ 283.50**		**₹ 283.50**	**₹ 567.00**

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder's Name: SRI BALAJI ENTERPRISES

SUMMIT SALES LLP
IN WARD
No: 96854
Date: 16/11/21
Sign: V
R.R. DIST

For, SRI BALAJI ENTERPRISES

Authorized Signatory

Terms and conditions:

Thanks for doing business with us!

Purchase Order

77932
19.06.21 11:50:48

 22-Jun-21 12:18:35 PM

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises	**Doc No**	77932	182928
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	22-06-2021	
	Quote No	NIL	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	22-06-2021	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2007 - Carpentry - doors - Flush Door - 30mm - other - sft *84"x57", double door- 1 no*	33.25	80.00	0.00	18.00	3,138.80
					Total Order Value . . .	**3,138.80**

Rupees : Three Thousand One Hundred Thirty Eight and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	Flush door Rate per sft is Rs. 80+18% GST
Payment Terms	After delivery and production of bills
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for Cafeteria terrece work , purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Standerd sizes of door will be calculated.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Purchase Order

 22-Jun-21 12:18:35 PM

77932
19.06.21 11:50:48

From Company :	**Modi Properties Pvt.Ltd.** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises	**Doc No**	77932	182928
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	22-06-2021	
	Quote No	NIL	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	22-06-2021	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

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Transportation Cost	Extra as per actuals
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for Cafeteria terrece work , purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Standerd sizes of door will be calculated.

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	21-06-2021
Site & Phase :	Greens Towers	Time:	15:45PM
Supplier		Req. No.	182928
Material required before date: Urgent		ID No.	66870

No	Description	Size	Quantity	Units	Inward No	Date
1	Terrace door (double shutters)	84"x57"	01	Nos		
2						
3						
4	17932					
5						
6						
7						
8						
9						
10						

Remarks .: towards greens towers cafeteria terrace work purpose.

Prepared By	Meenakshi. N	Approved by	
Sign.& Date	21-06-2021	Sign. & Date	APPROVED 22 JUN 2021 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.