PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	1/2/22	Prepared by	Monika	Serial no.	20[illegible]
Supplier name	SSLLP			HO inward no.	
Firm/Company	MGM Kowale LLP	Project	GHT	HO received date	
PO/WO date	24/1/22	PO/WO No.	84836	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21741	24/1/22	1,262.85/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1263/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	102852	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1263/—
Amount E – PO / WO value:	1263/—
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	7/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monika				
Sign:	Monika				
Date	1/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21741
Mehta & Modi Realty Kowkur LLP	Invoice Date.	27-01-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	84836
	PO Date.	24-01-2022
	Req ID	73208
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	24-01-2022
	Loc Req No	141140

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	5	88.00	440.00	18	79.20
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	86.00	430.00	18	77.40
3	4009 - Consumables - Coconut Broom - other - nos	9603	15	15.75	236.25	0	0.00
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,106.25	156.60
	78.30	78.30	Total Invoice Amount	1,262.85	

Rupees : One Thousand Two Hundred Sixty Two and Paise Eighty Five Only.

SUMMIT SALES LLP
IN WARD
No: 96166
Date: 27/01
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-01-2022 5:07:20 PM Origina

84836
08.01.22 12:01:48

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	84836	141140
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4014 - Consumables - Colin - 500ml - nos	5.00	88.00	0.00	18.00	519.20
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	86.00	0.00	18.00	507.40
3	4009 - Consumables - Coconut Broom - other - nos	15.00	15.75	0.00	0.00	236.25
				Total Order Value . . .		**1,262.85**

Rupees : One Thousand Two Hundred Sixty Two and Paise Eighty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for GHT site CA work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	24-01-2022
Site & Phase :	GHT	Time:	12.00
Supplier	SSLLP	Req. No.	141140
Material required before date:	25-01-2022	ID No.	73208

No	Description	Size	Quantity	Units	Inward No	Date
1	Colin	500 ml	05	Nos		
2	Laizal	500ml	05	Nos		
3	COCONET BROOMS	BIG	15	Nos		
4						
5	84836					
6						
7						
8						
9						
10						

Remarks: - For GHT Site CA Works Purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	24-01-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

24 JAN 2022

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No.	18633
DC Date.	27-01-2022
PO No.	84836
PO Date.	24-01-2022
Req ID	73208
Req Date	24-01-2022
Loc Req No	141140

	Description of Goods	HSN/SAC	Qty
1	4014 - Consumables - Colin - 500ml - nos	3402	5
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
3	4009 - Consumables - Coconut Broom - other - nos	9603	15
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MRN
102852

INWARD
Inward No: 12079 Dt: 27/01/22
MRN No:
Received By:
MEHTA & MODI REALTY KOWKUR LLP
17:00

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 77369
Date: 01/2
Sign:
R.R. DIST.