PURCHASE DIVISION
Advice for approval for credit to supplier

Date.	31/1/22	Prepared by	T.D. Nguerg	Serial no.	208
Supplier name	Sowceit Saley Lap			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	24/1/22	PO/WO No.	84811	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21784	31/1/22	83,488-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	83,488-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	102836	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	83,488-00
Amount E – PO / WO value:	83,488-00
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	7/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Nguerg				
Sign:					
Date	31/1/22	31 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	21784
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	31-01-2022
	PO No.	84811
	PO Date.	24-01-2022
	Req ID	73170
	Req Date	21-01-2022
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Loc Req No	178333

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8507 - Stone - granite - Steel Grey - 19mm - sft	6802	600	68.25	40,950.00	18	7,371.00
2	8506 - Stone - granite - Sadarali Grey - 19mm - sft		350	66.15	23,152.50	18	4,167.44
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft		950	7.00	6,650.00	18	1,197.00
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	70,752.50	12,735.44
	6,367.72	6,367.72	Total Invoice Amount	83,487.95	

Rupees : Eighty Three Thousand Four Hundred Eighty Seven and Paise Ninty Five Only.

for Summit Sales LLP

SUMMIT SALES LLP IN WARD No: 90286 Date: 31/01 Sign: R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-01-2022 11:36:58

84811
08.01.22 11:53:29

From Company :	**Modi Properties Pvt.Ltd.** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	84811	178333
	Doc Date	24-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8507 - Stone - granite - Steel Grey - 19mm - sft	600.00	68.25	0.00	18.00	48,321.00
2	8506 - Stone - granite - Sadarali Grey - 19mm - sft	350.00	66.15	0.00	18.00	27,319.95
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft	950.00	7.00	0.00	18.00	7,847.00
					Total Order Value . . .	**83,487.95**

Rupees : Eighty Three Thousand Four Hundred Eighty Seven and Paise Ninty Five Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for TOTLOT landscaping flooring purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	21.01.2022
Site & Phase :	May Flower Platinum	Time:	10:52
Supplier		Req.No.	178333
Material required before date:	24.01.2022	ID No.	73170

No	Description	Size	Quantity	Units	Inward No	Date
1	Steel Grey	-	600	Sft		
2	Sadarali Grey	-	350	Sft		
3						
4						
5						
6	84811					
7						
8						
9						
10						

Remarks: Towards TOT LOT Landscaping Flooring Material Purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	21.01.2022	Sign. & Date	

APPROVED
21 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003
Tel : 040 - 6633 5551

M/s Modi Properties (P) Ltd. (Mallapur)	DC No 4261
	Date 25/1/22
	Vehicle No AP36X 4289
Site	P.O. / W.O. No. 8481
	P.O. / W.O. Date 24/1/22

Sl No	PARTICULARS	Quantity
1	Granite steel grey 05 (Nos)	600.00 sft
2	— do — 10 (")	350.00 "
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		950.00 sft

INWARD

Inward No: 6603	Dt: 25/01/22
MRN No: 10083C	Dt:
Received By:	Sign:

MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

GSTIN :

Received the above materials in good condition.

Received by:

Date : 25/1/22

Stamp:

For SUMMIT SALES LLP

Authorised Signatory

SUMMIT SALES LLP R.R. DIST.

No. 27303

Date: 28/01

Authorised Signatory

Name :

For Summit Sales LLP

Date : _/_/_