

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

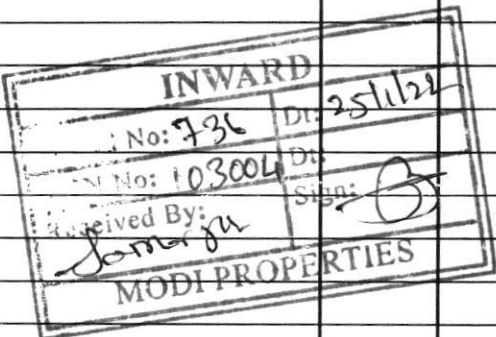
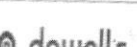
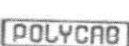
Date: 31/01/2022		Prepared by: Ramya		Serial no.: 1859	
Supplier name: Elegant Enterprises				HO inward no.	
Firm/Company: SSLLP		Project: H.O		HO received date	
PO/WO date: 21.01.2022		PO/WO No.: 84758		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	EE2122-0489	21/01/2022	1,859.00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,859.00
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 103004	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,859.00
Amount E – PO / WO value:			1,859.00 1,858.50
Amount F – Difference (A – E):			—
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		07/02/2022	
Remarks: — final Bill —			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:					
Date	31/01/2022				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST IN : 36AJBPK0412E1ZY		☐ Original for Recipient	☐ Duplicate for Supplier / Transporter	☒ Duplicate for Supplier	GST INVOICE CASH CREDIT				
		Elegant Enterprises 5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003 Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com Preventers Annunciators Switchgears Starters Wires & Cables Capacitors Panel & Cable Accessories Oil Seals Step Down Transfromers L.E.D Lights Earthing Equipments Carbon Brushes PVC Insulation Tapes Lugs Spares							
Reverse Charge : Nil			Transportation Mode : Not Applicable						
Invoice Number : EE2122-0489			Vehicle/LR Number : Not Applicable						
Invoice Date : 21 January 2022			Date of Supply : 21 January 2022						
State : Telangana		State Code : 36	Place of Supply : Hyderabad						
Details of Buyer Billed to:									
Name : M/s Summit Sales LLP			Delivery Challan No. : Not Applicable		Date : - x -				
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003			Purchase Order No. : 84758		Date : 21.01.2022				
GSTIN : 36ACQFS2044C1Z7			Delivery Location : Head Office, M. G. Road, Secunderabad						
State : Telangana			Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☒ Within 30 days from date of Invoice.						
Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Anchor 6A 4 Universal Socket & Individual	85369090	3.00	No's	9.00	9.00	0.00	525.00	1575.00
	Switch Spike Guard 4Mtrs-22569								
									
Total Invoice Amount in Words:					Total Amount Before Tax: 1,575.00				
Rupees:One Thousand Eight Hundred Fifty Nine Only.					Add : CGST : 141.75				
Our Bank Details:					Add : SGST : 141.75				
					Add : IGST : 0.00				
Name of the Bank : HDFC Bank		Account No. : 50200009719725			R/o + Transportation : 0.50				
Branch Address : Paradise, S.D. Road, Sec-Bad-3		IFS Code : HDFC0000042			Total Amount : Rs. 1,859.00				
Receiver's Seal and Signature with Name & Mobile Number 		Terms and Conditions : 1. Goods once sold will not be taken back of exchanged 2. Interest at 24% P. A. will be charged after Days. 3. Our risk & responsibility cease on the delivery of goods. 4. All disputes are subject to Secunderabad Jurisdiction 5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.			INWARD for Elegant Enterprises No: 90122 Date: 25/01 Sign:  Authorised Signatory				
					E & O. E				
** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.					**No Guarantee & Warranty on Breakages & Burnout.				
Material Duly Checked By and Delivered to: Mr.					Eway Bill No. Not Applicable Dated: Not Applicable				
 									
Head Office : Block - A '413' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 5000016									

Purchase Order

Page(s) 1 Of 1

21-01-2022 2:08:05 PM

Orig



84758

08.01.22 11:53:28

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	84758	183379
Doc Date	21-01-2022	
Quote No	NIL	
Quote Date	18-01-2022	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4646 - Electrical - other - Spike buster - NA - nos	3.00	525.00	0.00	18.00	1,858.50
Total Order Value . . .					1,858.50

Rupees : One Thousand Eight Hundred Fifty Eight and Paise Fifty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Working Day.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for HO Office use purpose**Completion Date** Nil**Measurment** Nil**Security** Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : ____/____/____

Requisition Form

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.

