

PURCHASE DIVISION
Advice for approval for credit to supplier

①

Date:	1/2/22	Prepared by	Sueha	Serial no.	211
Supplier name	Reflections electricals pvt ltd			HO inward no.	
Firm/Company	SS LLP	Project	SHLP	HO received date	
PO/WO date	25/1/22	PO/WO No.	84883	Scan ID:	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	25/1/22	3879	6,372 /-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges):				6,372 /-	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	103010		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B - Other Credits : Transportation charges				-	
Amount C - Other Debits :				-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:				6,372 /-	
Amount E - PO / WO value:				6,372 /-	
Amount F - Difference (A - E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other			
Payment - due date		7/2/22			
Remarks: final bill -					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Sueha				
Sign:	Sueha	01 FEB 2022			
Date	1/2/22	MINISH PARIKH			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd.

5-4-187/7, M G Road & R P Road Junction
Ranigunj, Secunderabad 500003 T.S
Phone: 04027543785, 9705577776
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
E-Mail : reflections_hyderabad@yahoo.com

Consignee (Ship to)

Summit Sales LLP

5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003

GSTIN/UIN : 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

Buyer (Bill to)

Summit Sales LLP

5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003

GSTIN/UIN : 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

Place of Supply : Telangana

Invoice No.

3879

Delivery Note

972

Reference No. & Date.

3879 dt. 29-Jan-2022

Buyer's Order No.

84883/169400

Dispatch Doc No.

Dispatched through

Your Self

Terms of Delivery

Dated

29-Jan-2022

Mode/Terms of Payment

Against Delivery

Other References

Dated

29-Jan-2022

Delivery Note Date

29-Jan-2022

Destination

Cherlapally

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	Isolator 40A FP WMISO40AFP	853650	18 %	12.0000 nos	450.00	nos	5,400.00
	OUTPUT CGST						486.00
	OUTPUT SGST						486.00
Total				12.0000 nos			₹ 6,372.00

Amount Chargeable (in words)

E. & O.E

INR Six Thousand Three Hundred Seventy Two Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
853650	5,400.00	9%	486.00	9%	486.00	972.00
Total	5,400.00		486.00		486.00	972.00

Tax Amount (in words) : **INR Nine Hundred Seventy Two Only**

Date & Time :

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**

Bank Name : **State Bank of India**

A/c No. : **30033772668**

Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1

27-01-2022 5:18:20 PM



84883

08.01.22 12:01:48

pp

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	84883	169400
Doc Date	25-01-2022	
Quote No	NIL	
Quote Date	24-01-2022	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4798 - Electrical - other - FP Isolator - NA - nos 40Amps	12.00	450.00	0.00	18.00	6,372.00
Total Order Value . . .					6,372.00

Rupees : Six Thousand Three Hundred Seventy Two Only.

Terms and Conditions :-

Specification / All items shall be of 'Wipro' brand,

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock replenishing purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name :

28/01/2022

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name :

Date : / /

Requisition Form

Company Name:	SSLLP	Date:	24.01.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169400
Material required before date:	10.01.2022	ID No.	73257

No	Description	Size	Quantity	Units	Inward No	Date
1	Isolater 84883	40amps	12	Nos		
2	Distribution bx	4way	25	Nos		

Remarks: For Stock Replenishing Purpose

Prepared By	N.Vanajakshi	Approved by	
Sign. & Date	24.01..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

