PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/2/22	Prepared by	Sneha	Serial no.	21..
Supplier name	Elegant Enterprises			HO inward no.	
Firm/Company	SSILP	Project	SHILP	HO received date	
PO/WO date	22/1/22	PO/WO No.	84792	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	EE2122-0500	27/1/22	49,472/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	49,472/-

Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	102892	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	49,472/-
Amount E – PO / WO value:	49,265/-
Amount F – Difference (A – E):	207

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	7/2/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha				
Sign:	Sneha	01 FEB 2022 MINISH PARIKH MANAGER PROCUREMENT			
Date	1/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN: 36AJBPK0412E1ZY	☐ Orignal for Receipient	☐ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003
Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com
Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge : Nil		Transportation Mode :	Not Applicable
Invoice Number : EE2122-0500		Vehicle/LR Number :	Not Applicable
Invoice Date : 27 January 2022		Date of Supply :	27 January 2022
State : Telangana	State Code : 36	Place of Supply :	Hyderabad

Details of Buyer I Billed to:

Name : M/s Summit Sales LLP	Delivery Challan No. : Not Applicable — Date : - x -
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003	Purchase Order No. : 84792 — Date : 22.01.2022
	Delivery Location : Summit Housing LLP, Cherlapally, Behind Kingston PG college, Hyd. Ph: 9502266233 / 9618244433
GSTIN : 36ACQFS2044C1Z7	Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☐ Within 30 days from date of Invoice.
State : Telangana — State Code : 36	

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	1' x 1' x 3mm x 20No's Copper Plate	74091100	50.21	Kg(s)	9.00	9.00	0.00	835.00	41925.35
	Switch Spike Guard 4Mtrs-22569								
	P.O. Received on 27-01-2022								

Total Invoice Amount in Words:	Total Amount Before Tax:	41,925.35
Rupees: Forty Nine Thousand Four Hundred Seventy Two Only.	Add : C G S T :	3,773.28
	Add : S G S T :	3,773.28
Our Bank Details:	Add : I G S T :	0.00
Name of the Bank : HDFC Bank — Account No. : 50200009719725	R/o + Transportation :	0.09
Branch Address : Paradise, S.D. Road, Sec-Bad-3 — IFS Code : HDFC0000042	Total Amount :	Rs. 49,472.00

Elegant Enterprises Secunderabad

Receiver's Seal and Signature with Name & Mobile Number

Terms and Conditions :
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter .... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises

Authorised Signatory

E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr. Krishnam Raju {Driver} & Mr. Raghu

Eway Bill No. Not Applicable Dated: Not Applicable

Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016

INWARD
Inward No: 17600 Dt: 28/01/22
MRN No: 102892 Dt: 29/1/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 90233
Date: 29/01
Sign:

Purchase Order

 01-02-2022 10:55:17 AM

84792
08.01.22 11:53:29

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. 36ACQFS2044C1Z7

Supplier Details			
Elegant Enterprises	**Doc No**	84792	169376
5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	**Doc Date**	22-01-2022	
	Quote No	NIL	
GSTIN 36AJBPK0412E1ZY	**Quote Date**	17-01-2022	
66385358 9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4536 - Electrical - other - Copper plate - 1 ft x1 ft - kgs *3mm*	50.00	835.00	0.00	18.00	49,265.00
					Total Order Value . . .	**49,265.00**

Rupees : Fourty Nine Thousand Two Hundred Sixty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Against Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for villa no's 101 to 107 and 122 to 127 and 132 to 135 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	nil

For ***Summit Sales LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name : __________

Date : __/__/___

Requisition Form

Company Name:	SSLLP	Date:	17.01.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169376
Material required before date:	10.01.2022	ID No.	73073

No	Description	Size	Quantity	Units	Inward No	Date
1	Copper plate	1'x1x3mm	20	Nos		

Remarks: For Stock Replenishing Purpose

Prepared By	N.Vanajakshi	Approved by	APPROVED BY
Sign.& Date	17.01..2022	Sign. & Date	19 JAN 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

84792