

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/02/2022	Prepared by	MINISH.	Serial no.	- 00073
Supplier name	Sri Balaji Butorprises.	HO inward no.			
Firm/Company	Mentha & Hoda Realty Kankarville	Project	GHT	HO received date	
PO/WO date	08/01/2022	PO/WO No.	84313	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	168	18/01/2022	4,248/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 4,248/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	102410	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 4,248/-

Amount E – PO / WO value: 2,124/-

Amount F – Difference (A – E): 2,124/-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date 07/02/2022

Remarks: Excess quantity received, PO issued for 3PCS, delivery done for 6PCS.

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES

14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No.
168

Date
18-01-2022

Place of supply
36-Telangana

PO date
08-01-2022

PO number
84313/83770

Vehicle Number
TS12UA-6319

Ship To

GREENWOOD HEIGHTS
Sy no 196 kowkur Rangareddy -

Bill To

MEHTA & MODI REALTY KOWKUR LLP

S-4-187/3&3,2 nd floor
MG Road Secunderabad
500003

Contact No.: 9502232100

GSTIN Number: 36ABLFM7631F1Z3

State: 36-Telangana

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	SCREWS 100X8MM (100 PER PKT)		100X8MM	6	PKT	₹ 600.00	₹ 648.00 (18%)	₹ 4,248.00
Total				6			₹ 648.00	₹ 4,248.00

Invoice Amount In Words

Four Thousand Two Hundred Forty Eight Rupees only

Amounts:

Sub Total	₹ 4,248.00
Total	₹ 4,248.00
Received	₹ 0.00
Balance	₹ 4,248.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 3,600.00	9%	₹ 324.00	9%	₹ 324.00	₹ 648.00
Total	₹ 3,600.00		₹ 324.00		₹ 324.00	₹ 648.00

Terms and conditions:

Thanks for doing business with us!

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

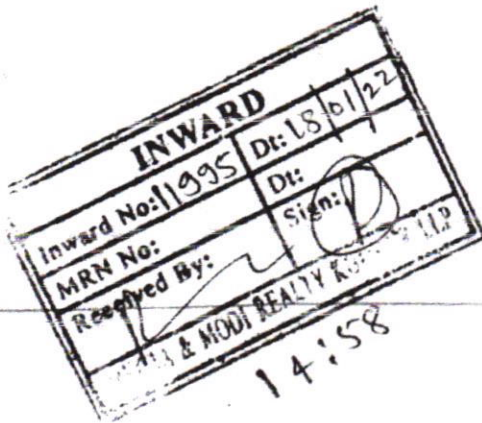
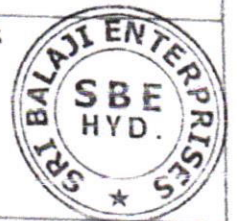
Bank IFSC code: KKBK0000553

Account Holder Name: SRI BALAJI ENTERPRISES

For, SRI BALAJI ENTERPRISES



Authorized Signatory



Purchase Order

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08-01-2022 15:17:33



84313

08.01.22 11:42:53

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderabad-500001 GSTIN 36AEIPJ0494H1ZF 9030605690	Doc No	84313	140995
	Doc Date	08-01-2022	
	Quote No	Nil	
	Quote Date	08-01-2022	
	SupplyType	Supply	

Kind Attn : **Mr.Seetaram Joshi**

Purchase Order for the Supply of following Items.

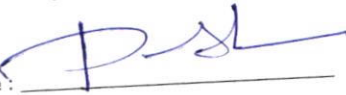
Item Name	Qty	Rate	Dis%	GST	Amount
1 2156 - Carpentry - hardware - S.S. Screws - other - pkts 100x4.85	3.00	600.00	0.00	18.00	2,124.00
Total Order Value . . .					2,124.00

Rupees : Two Thousand One Hundred Twenty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Prince" / "Sudhakar" brand.
Payment Terms	After Delivery & Production of bill- Each packet contains 100 nos of screws
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order A 314 to 317 , purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**
Authorised Signatory

Name : 

Contact

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Date : __/__/__

Requisition Form - WPC Door Frames

Company		MMR KOWKUR LLP		Site & Phase		GHT	
Req. no.		140995		Req. Date		07-01-2022	
Material required before		10-01-2022		ID no.		72725	
Prepared by:		A Suresh		Approved by (sign):			
Flat / Block no:		A - 314 to 317					
Type Type IV 1715 Sft 3BHK Order Value:		4 Flats					
Club house Sft 1230 2 BHK Order Value:							

S No.	Item Description	Units	Qty required for Type A1 & B1 1715 Sft 3BHK Villa	Qty required for Type A2 & b2 1715 Sft 3BHK flat	Qty required for Type A1 & B1 1715 Sft Villa requirement	Qty required for Type A2 & b2 1940 3BHK flat requirement	Quantity required	Qty Available at site - full frames	Balance Qty to be ordered
1	Main door frame 7' x 3'6" with threshold	Nos	1.00		1.00		4.00		4.00
2	Door frame D1 7'3" x 3' without threshold	Nos	3.00		3.00		12.00		12.00
3	Door frame D3 7'3" x 2'6" without threshold	Nos	2.00		2.00		8.00		8.00
4	Door frame D2 7'3" x 2'6" with threshold	Nos	1.00		1.00		4.00		4.00
5	Door frame D2 2.0 x 5'0"	Nos							
	Total		7.0		7.00		28.00		28.00

S No.	Item Description	Units	Quantity required	Qty Available at site - extra pieces	Balance Qty to be ordered	Qty in cft	Inward No	Date
1	Main door side 7'3" X 5" X 3"	Nos	10.00	0.00	10.00	7.43		
2	Main door top/bottom 4' X 5" X 3"	Nos	10.00	0.00	10.00	4.10		
3	Other door sides 7'0" X 4" X 2 1/2"	Nos	160.00	0.00	160.00	77.61		
4	Other door top / bottom 3' X 4" X 2 1/2"	Nos	70.00	0.00	70.00	4.16		
5	Other door top / bottom 3'6" X 4" X 2 1/2"	Nos	30.00	0.00	30.00	6.23		
6	L. Pati (1" x 1")	Nos	200.00	0.00	200.00			
7	Wooden Screw star 25 X 8 MM	Nos	300.00	0.00	300.00			
8	Wooden Screw star 30 X 8 MM	Nos	300.00	0.00	300.00			
9	SS Screw star 100 X 4.85 MM	Nos	300.00	0.00	300.00			
10	Total		1380.0	0.0	1380.0			