PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/02/2022	Prepared by	MANISH.	Serial no.	...2035
Supplier name	SSLLP.			HO inward no.	
Firm/Company	Mehta & Modi Realty Kowloon LLP	Project	G+T.	HO received date	
PO/WO date	27/01/2022	PO/WO No.	84902	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21756	29/01/2022	2,201/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		2,201/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos	102952.	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,201/-
Amount E – PO / WO value:	2,201/-
Amount F – Difference (A – E):	NIL -

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	02/02/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED 01 FEB 2022 MINISH PARIKH MANAGER PROCUREMENT			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	21756
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	29-01-2022
	PO No.	84902
	PO Date.	27-01-2022
	Req ID	73276
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	25-01-2022
	Loc Req No	141144

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	24	9.00	216.00	18	38.88
2	6548 - Paints - Janata Paste - NA - kgs 250Grams		4	63.00	252.00	18	45.36
3	4003 - Consumables - Bombay Broom - Big - nos	9603	10	68.00	680.00	0	0.00
4	4009 - Consumables - Coconut Broom - other - nos Big	9603	12	15.75	189.00	0	0.00
5	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	5	45.00	225.00	18	40.50
6	4000 - Consumables - Acid - NA - ltrs	2806	4	21.00	84.00	18	15.12
7	4014 - Consumables - Colin - 500ml - nos	3402	4	88.00	352.00	18	63.36
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,998.00		203.22
	101.61	101.61	Total Invoice Amount	2,201.22		

Rupees : Two Thousand Two Hundred One and Paise Twenty Two Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90293 Date: 29/1 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 29-01-2022 11:51:42 Orig

84902
08.01.22 12:01:49

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	84902	141144
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	27-01-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	24.00	9.00	0.00	18.00	254.88
2	6548 - Paints - Janata Paste - NA - kgs *250Grams*	4.00	63.00	0.00	18.00	297.36
3	4003 - Consumables - Bombay Broom - Big - nos	10.00	68.00	0.00	0.00	680.00
4	4009 - Consumables - Coconut Broom - other - nos *Big*	12.00	15.75	0.00	0.00	189.00
5	4001 - Consumables - Air Freshner - NA - nos *Odonil*	5.00	45.00	0.00	18.00	265.50
6	4000 - Consumables - Acid - NA - ltrs	4.00	21.00	0.00	18.00	99.12
7	4014 - Consumables - Colin - 500ml - nos	4.00	88.00	0.00	18.00	415.36
					Total Order Value . . .	**2,201.22**

Rupees : Two Thousand Two Hundred One and Paise Twenty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for GHT Site Works

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

29/01/2022

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 29-01-2022 11:51:42 Original / Office Copy / Purchase Div.Copy

	purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

29/01/2022

Name :

Contact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	25-01-2022
Site & Phase :	GHT	Time:	15.54
Supplier	SSLLP	Req. No.	141144
Material required before date:	27-01-2022	ID No.	73276

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges	STD	2	Dozens		
2	Jantha Paste	250 Grams	04	Nos		
3	Bambay Brooms	Big	10	Nos		
4	Coconet Brooms	Big	12	Nos		
5	ODNIL Room Fresheners	Std	05	Packet		
6	Acid Bottles	1 ltr	04	Nos		
7	Colin	5000 ml	04	Nos		
8	84902					
9						
10						

Remarks: - For GHT Site works purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	25-01-2022	Sign. & Date	APPROVED 27 JAN 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

 29-01-2022 11:51:42 Orig

84902
08.01.22 12:01:49

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	84902	141144
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	27-01-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	24.00	9.00	0.00	18.00	254.88
2	6548 - Paints - Janata Paste - NA - kgs *250Grams*	4.00	63.00	0.00	18.00	297.36
3	4003 - Consumables - Bombay Broom - Big - nos	10.00	68.00	0.00	0.00	680.00
4	4009 - Consumables - Coconut Broom - other - nos *Big*	12.00	15.75	0.00	0.00	189.00
5	4001 - Consumables - Air Freshner - NA - nos *Odonil*	5.00	45.00	0.00	18.00	265.50
6	4000 - Consumables - Acid - NA - ltrs	4.00	21.00	0.00	18.00	99.12
7	4014 - Consumables - Colin - 500ml - nos	4.00	88.00	0.00	18.00	415.36
					Total Order Value . . .	**2,201.22**

Rupees : Two Thousand Two Hundred One and Paise Twenty Two Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for GHT Site Works

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

29/01/2022

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Contact - -

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	18648
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date	29-01-2022
	PO No.	84902
	PO Date.	27-01-2022
	Req ID	73276
GSTIN : 36ABLFM7631F1Z3	Req Date	25-01-2022
	Loc Req No	141144

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	24
2	6548 - Paints - Janata Paste - NA - kgs		4
3	4003 - Consumables - Bombay Broom - Big - nos	9603	10
4	4009 - Consumables - Coconut Broom - other - nos	9603	12
5	4001 - Consumables - Air Freshner - NA - nos	3307	5
6	4000 - Consumables - Acid - NA - ltrs	2806	4
7	4014 - Consumables - Colin - 500ml - nos	3402	4
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INWARD
Inward No: 12038 Dt: 29/01/22
GRN No: 10292 Dt: 31/01/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

16:09

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
INWARD No: 77370 Date: 01/2 Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory