

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 01/02/2022		Prepared by: M WISH		Serial no. 2035																															
Supplier name: 88 LLP				HO inward no.																															
Firm/Company: Heltar G. Modi Realty Kowli		Project: G+T		HO received date																															
PO/WO date: 27/01/2022		PO/WO No. 84902		Scan ID.																															
Sl no.	Bill no.	Bill date	Bill amount	Original attached																															
1.	21756	29/01/2022	2,201/-	☒ Yes ☐ No																															
2.				☐ Yes ☐ No																															
3.				☐ Yes ☐ No																															
4.				☐ Yes ☐ No																															
Amount A - Bills total (Excluding Transport & Hamali Charges):				2,201/-																															
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report																																			
MRN nos: 102952		Proof of delivery matches MRN		☒ Yes ☐ No																															
Amount B - Other Credits : Transportation charges																																			
Amount C - Other Debits :																																			
Amount D (D=A+B-C) - Amount to be credited to the supplier:				2,201/-																															
Amount E - PO / WO value:				2,201/-																															
Amount F - Difference (A - E):				NIL																															
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received																																	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other																																	
Payment - due date		02/02/2022																																	
Remarks:																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>M D</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Name:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sign:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Approval limit</td> <td>Upto 20k</td> <td>Above 20k</td> <td>Above 100k</td> <td>Upto 20k</td> <td>Above 20k</td> </tr> </table>						Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager	Name:						Sign:						Date						Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k
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Name:																																			
Sign:																																			
Date																																			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k																														

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		21756	
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 2

29-01-2022 11:51:42

Original



84902

08.01.22 12:01:49

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	84902	141144
	Doc Date	27-01-2022	
	Quote No	NIL	
	Quote Date	25-01-2022	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4057 - Consumables - Sponges - NA - nos	24.00	9.00	0.00	18.00	254.88
2 6548 - Paints - Janata Paste - NA - kgs 250Grams	4.00	63.00	0.00	18.00	297.36
3 4003 - Consumables - Bombay Broom - Big - nos	10.00	68.00	0.00	0.00	680.00
4 4009 - Consumables - Coconut Broom - other - nos Big	12.00	15.75	0.00	0.00	189.00
5 4001 - Consumables - Air Freshner - NA - nos Odonil	5.00	45.00	0.00	18.00	265.50
6 4000 - Consumables - Acid - NA - ltrs	4.00	21.00	0.00	18.00	99.12
7 4014 - Consumables - Colin - 500ml - nos	4.00	88.00	0.00	18.00	415.36
Total Order Value . . .					2,201.22

Rupees : Two Thousand Two Hundred One and Paise Twenty Two Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for GHT Site WorksFor **Mehta & Modi Realty Kowkur LLP**

Accepted the above Terms And Conditions

Authorised Signatory

For **Summit Sales LLP**

Name : _____ Date : __/__/__

Contact - -

Purchase Order

Page(s) 2 Of 2

29-01-2022 11:51:42

Original / Office Copy / Purchase Div.Copy

Completion Date	purpose. Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Mehta & Medi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Contact - -

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

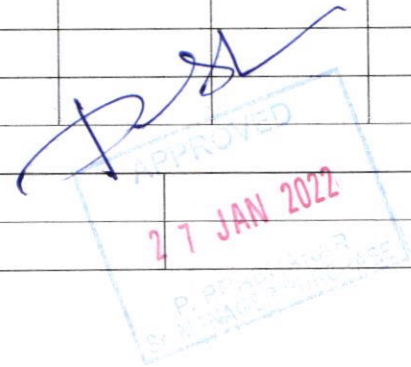
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	25-01-2022
Site & Phase :	GHT	Time:	15.54
Supplier	SSLLP	Req. No.	141144
Material required before date:	27-01-2022	ID No.	73276

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges	STD	2	Dozens		
2	Jantha Paste	250 Grams	04	Nos		
3	Bambay Brooms	Big	10	Nos		
4	Coconet Brooms	Big	12	Nos		
5	ODNIL Room Fresheners	Std	05	Packet		
6	Acid Bottles	1 ltr	04	Nos		
7	Colin	5000 ml	04	Nos		
8						
9						
10						

Remarks: - For GHT Site works purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	25-01-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



Purchase Order

Page(s) 1 Of 2

29-01-2022 11:51:42

Orig



84902

08.01.22 12:01:49

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G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	84902	141144
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Total Order Value . . .					2,201.22

Rupees : Two Thousand Two Hundred One and Paise Twenty Two Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for GHT Site Works

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Contact : -

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-01-2022

Customer Details

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No.	18648
DC Date	29-01-2022
PO No.	84902
PO Date.	27-01-2022
Req ID	73276
Req Date	25-01-2022
Loc Req No	141144

Description of Goods

HSN/SAC

Qty

1	4057 - Consumables - Sponges - NA - nos	3921	24
2	6548 - Paints - Janata Paste - NA - kgs		4
3	4003 - Consumables - Bombay Broom - Big - nos	9603	10
4	4009 - Consumables - Coconut Broom - other - nos	9603	12
5	4001 - Consumables - Air Freshner - NA - nos	3307	5
6	4000 - Consumables - Acid - NA - ltrs	2806	4
7	4014 - Consumables - Colin - 500ml - nos	3402	4

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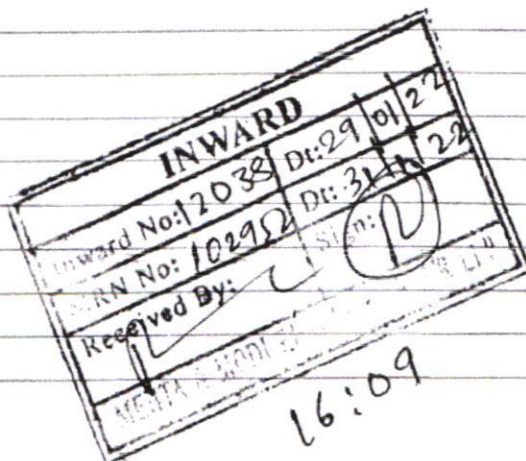
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

