PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	1/2/22	Prepared by	Nagendar	Serial no.	210
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	22/1/22	PO/WO No.	84779	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21277	31/1/22	1,303.68	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,303.68
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 103023 — Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1303.68
Amount E – PO / WO value:	1303.68
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	7/2/22
Remarks:	– Final bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Nagendar				
Sign:	D. Nag	01 FEB 2022			
Date	1/2/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	21777
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	31-01-2022
	PO No.	84779
	PO Date.	22-01-2022
	Req ID	73164
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	20-01-2022
	Loc Req No	178332

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6549 - Paints - White Cement - 25kgs - bags	2523	2	509.25	1,018.50	28	285.18
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,018.50		285.18
	142.59	142.59	Total Invoice Amount	1,303.68		

Rupees : One Thousand Three Hundred Three and Paise Sixty Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 96279 Date: 31/01 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

  24-01-2022 3:40:30 PM

84779
08.01.22 11:53:29

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	84779	178332
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	22-01-2022	
	Quote No	Nill	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	20-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6549 - Paints - White Cement - 25kgs - bags	2.00	509.25	0.00	28.00	1,303.68
					Total Order Value . . .	**1,303.68**

Rupees : One Thousand Three Hundred Three and Paise Sixty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Included in above prices.
Delivery Date	Within 7 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Included by us.
Warranty	1 year company warranty
Advance Paid	Nil
Other Terms	We reserve the rights to reject items not confirming to quality and specifications. Above order for Towards site use work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	20.01.2022
Site & Phase :	May Flower Platinum	Time:	14:10
Supplier		Req.No.	178332
Material required before date: 24.01.2022		ID No.	73164

No	Description	Size	Quantity	Units	Inward No	Date
1	White Cement	20kg's	02	Bag's		
2						
3						
4						
5						
6	84779					
7						
8						
9						
10						
11						

Remarks: Towards Site use work purpose

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	20.01.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
2 1 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,	DC No.	18666
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date	31-01-2022
	PO No.	84779
	PO Date	22-01-2022
	Req ID	73164
GSTIN : 36AABCM4761E1ZM	Req Date	20-01-2022
	Loc Req No	178332

	Description of Goods	HSN/SAC	Qty
1	6549 - Paints - White Cement - 25kgs - bags	2523	2
2			
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SUMMIT SALES LLP
IN WARD
No: 77390
Date: 01/2
Sign:
R.R. DIST.

INWARD
Inward No: 18656 Dt: 31/1/22
MRN No: 103023 Dt:
Received By: Sign: nlisam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory