PURCHASE DIVISION
Advice for approval for credit to supplier

	31/01/2022	Prepared by	MUNISH	Serial no.	.UL2072
				HO inward no.	
Supplier name	SSLLP			HO received date	
Firm/Company	GVDL	Project	Genopolis.	Scan ID.	
PO/WO date	30/12/2021	PO/WO No.	84123.		

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21491	13/01/2022	1,294/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,294/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 102113.	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1294/-
Amount E – PO / WO value:	2,587/-
Amount F – Difference (A – E):	1,293/-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	01/02/2022
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		31 JAN 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

GV Discovery Center Pvt Ltd

119,191, Synergy Square1

GSTIN : 36AAHCG4940K1ZC PAN AAHCG4940K

Invoice No.	21491
Invoice Date.	13-01-2022
PO No.	84123
PO Date.	30-12-2021
Req ID	72556
Req Date	30-12-2021
Loc Req No	13446

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5	231.00	1,155.00	12	138.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,155.00		138.60
	69.30	69.30	Total Invoice Amount	1,293.60		

Rupees : One Thousand Two Hundred Ninty Three and Paise Sixty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89652 Date: 13/01 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

84123

5:44:06

 04-01-2022 14:59:27

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	84123	13446
	Doc Date	30-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	231.00	0.00	12.00	2,587.20
					Total Order Value . . .	**2,587.20**

Rupees : Two Thousand Five Hundred Eighty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

Part Bill:
Bill No: 21343
Amount: 1,293.60/-
Blc: 1,293.6/-.

For *G V Discovery Center Pvt Ltd*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	G. V. Discovery Centre	Date:	30.12.2021
Site & Phase :	SYNERGY 119,191	Time:	11:00 Hrs
		Req. No.	13446
Material required before date:	Urgent	ID No.	72556

No	Description	Size	Quantity	Units	Inward No	Date
1	Paper bundels	A4	10	nos		
3						
4						
5						
6	8/4/23					
7						
8						
9						

Remarks: For Gvdc site office purpose.

Prepared By:	Vineetha reddy	Approved by	Bharat Varur
Sign.& Date	30.12.2021	Sign. & Date	30.12.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
04 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UIN: 36ACQFS2044C1Z7

Dat E: 05-01-2022

Supplier Customer Transporter Copy

Customer Details

GV Discovery Center Pvt Ltd

119/191 Synergy Square I

GSTIN: 36AAHCG4940K1ZC

DC No	18272
DC Date	05-01-2022
PO No	84123
PO Date	30-12-2021
Req ID	72556
Req Date	30-12-2021
Loc Req No	13446

	Description of Goods	HSN/SAC	Qty
	7555 - Stationery - other - Paper - A4 - bundles	4810	5

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 1060	Dt: 06/01/22
MRN No: 102113	Dt: 11:24
Received By:	Sign: Ranjan
Genome Valley Discovery Center Pvt. Ltd.	

SUMMIT SALES LLP R.R. DIST.
IN WARD
No. 77350
Date: 31/01
Sign: L