PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31/01/2022	Prepared by	MINISH	Serial no.	- L02116
Supplier name	Gautham Enterprises.			HO inward no.	
Firm/Company	GVDC	Project	Gonopoli's.	HO received date	
PO/WO date	04/01/2022	PO/WO No.	84188.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1763.	17/01/2022	4,900/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,900/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 102422 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,900/-
Amount E – PO / WO value:	4,900/-
Amount F – Difference (A – E):	- NIL -
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	07/02/2022.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		31 JAN 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE *(ORIGINAL FOR RECIPIENT)*

Gautham Enterprises
1-10-98/19, Vallabh Nagar,Begumpet, Secunderabad
Pin 500016 Ph.27763763,40211963
GSTIN/UIN: 36ADIPA9683N1ZW
State Name : Telangana, Code : 36
E-Mail : gautham_entps2424@yahoo.com

Invoice No. 1763	Dated **17-Jan-22**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. **p.o.no - 84188 dt 4.1.22**	Dated **17-Jan-22**
Dispatch Doc No.	Delivery Note Date
Dispatched through **Raghu**	Destination **TS 10UB8387**
Terms of Delivery	

Consignee (Ship to)
G V Discovery Center Pvt Ltd
5-4-187/3&4, IInd Floor,
Soham Mansion, MG Road
Secunderabad-50003
GSTIN/UIN : 36AAHCG4940K1ZC
State Name : Telangana, Code : 36

Buyer (Bill to)
G V Discovery Center Pvt Ltd
5-4-187/3&4, IInd Floor,
Soham Mansion, MG Road
Secunderabad-50003
GSTIN/UIN : 36AAHCG4940K1ZC
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**Nescafe Signature Premix**	21011200	18 %	**10 kg**	490.00	415.25	kg		**4,152.50**
	CGST Output - 9%					9	%		**373.73**
	SGST Output - 9%					9	%		**373.73**
	Rounded Off								**0.04**
	Total			**10 kg**					**₹ 4,900.00**

Amount Chargeable (in words) *E. & O.E*
INR Four Thousand Nine Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
21011200	4,152.50	9%	373.73	9%	373.73	747.46
Total	**4,152.50**		**373.73**		**373.73**	**747.46**

Tax Amount (in words) : **INR Seven Hundred Forty Seven and Forty Six paise Only**

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **022231043001908**
Branch & IFS Code : **Ameerpet Br & UBIN0802221**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Gautham Enterprises
Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION
This is a Computer Generated Invoice

INWARD
Inward No: 1110 Dt: 19/01/22
MRN No: 102422 Dt: 11:52
Received By: Sign: Ranjan
Genome Valley Discovery Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
INWARD No: 89555 Date: 20/01 Sign:

Purchase Order

 04-01-2022 13:04:09

Oric 84188

5:44:07

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Gautham Enterprises	**Doc No**	84188	13447
Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad	**Doc Date**	04-01-2022	
	Quote No	Nil	
GSTIN 36ADIPA9683N12W NA	**Quote Date**	25-12-2021	
2776-3763 / 6633-8763 9848035963	**SupplyType**	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4011 - Consumables - Coffee Powder - NA - kgs	10.00	415.25	0.00	18.00	4,899.95
					Total Order Value . . .	**4,899.95**

Rupees : Four Thousand Eight Hundred Ninty Nine and Paise Ninty Five Only.

Terms and Conditions :-

Specification /	Brand is Cafe desire
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for GVDC site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Gautham Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	G. V. Discovery Centre	Date:	30.12.2021
Site & Phase :	SYNERGY 119,191	Time:	11:00 Hrs
		Req. No.	13447
Material required before date:	Urgent	ID No.	72555

No	Description	Size	Quantity	Units	Inward No	Date
1	Coffee powder	std	10	nos		
3						
4	84188					
5						
6						
7						
8						
9						

Remarks: For Gvdc site office purpose.

Prepared By:	Vineetha reddy	Approved by	Bharat Varur
Sign.& Date	30.12.2021	Sign. & Date	30.12.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
04 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE