PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	2/2/22	Prepared by	Monika	Serial no.	2204
~~Supplier name~~	SSLLP			~~HO inward no.~~	
Firm/Company	MMRK LLP	Project	GHT	HO received date	
PO/WO date	8/1/22	PO/WO No.	84325	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21647	21/1/22	3,568.321-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,568.321-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 102733 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3568
Amount E – PO / WO value:	615361-
Amount F – Difference (A – E):	29681-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	14/2/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Monika				
Sign:	Monika				
Date	2/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	21647
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	21-01-2022
	PO No.	84325
	PO Date.	08-01-2022
	Req ID	72761
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	07-01-2022
	Loc Req No	140996

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft	3920	2160	1.40	3,024.00	18	544.32
	05 Nos						
2							
3							
4							
5							
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7							
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9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,024.00	544.32
	272.16	272.16	Total Invoice Amount	3,568.32	

Rupees : Three Thousand Five Hundred Sixty Eight and Paise Thirty Two Only.

SUMMIT SALES LLP R.R. DIST. INWARD No: 89941 Date: 21/01 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 08-01-2022 16:30:29

84325
08.01.22 11:42:53

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	84325	140996
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9570 - Tools - Spade with handle - NA - nos	5.00	126.00	0.00	18.00	743.40
2	6023 - Miscellaneous - GI- Bucket - other - nos	5.00	125.00	0.00	18.00	737.50
3	2148 - Carpentry - hardware - Plastic gampa - other - nos	10.00	126.00	0.00	18.00	1,486.80
4	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *05 Nos*	2,160.00	1.40	0.00	18.00	3,568.32
					Total Order Value . . .	**6,536.02**

Rupees : Six Thousand Five Hundred Thirty Six and Paise Two Only.

Terms and Conditions :-

Part Quantity recieved
Bill No/- 21452 Dt/- 12/1/22
Amt/- 2,968/-
Bal. Amt/- 3,568/-
20/1/22

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site misc work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : 10/01/2022

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	07-01-2022
Site & Phase :	GHT	Time:	16:42
Supplier		Req. No.	140996
Material required before date: 10-01-2022		ID No.	72761

No	Description	Size	Quantity	Units	Inward No	Date
1	Spade with wooden stick	Std	05	Nos		
2	GI buckets 84325	Small	05	Nos		
3	Plastic gampa's	Std	10	Nos		
4	Blue covers	18X24	05	Nos		
5						
6						
7						
8						
9						
10						
11						

APPROVED
10 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: - For Site misc work purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	07-01-2022	Sign. & Date	07-01-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

Cell : 9246101075

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No.	18546
DC Date	21-01-2022
PO No	84325
PO Date	08-01-2022
Req ID	72761
Req Date	07-01-2022
Loc Req No	140996

	Description of Goods	HSN/SAC	Qty
1	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft	3920	2160
2			
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MRN
102733

INWARD
Inward No: 12005 Dt: 21/01/22
MRN No: Dt: 28/01/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

16:35

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 77419
Date: 2/2/22
Sign:

Subject to Hyderabad Jurisdiction