PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	2/2/22	Prepared by	Monika	Serial no.	..2141
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	24/1/22	PO/WO No:	84835	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21743	27/1/22	4,286.94/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,287/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	102854	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4287/—
Amount E – PO / WO value:	8202.18/-
Amount F – Difference (A – E):	3915.18/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	7/2/22
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Mounika				
Sign:	Monika				
Date	2/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	21743
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	27-01-2022
	PO No.	84835
	PO Date.	24-01-2022
	Req ID	73211
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	24-01-2022
	Loc Req No	141141

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7109 - Plumbing - other - Araldite - other - gms	3506	2	1155.00	2,310.00	18	415.80
2	6601 - Paints - Wall Care Putti - 20kgs - bags	3214	2	661.50	1,323.00	18	238.14
3							
4							
5							
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8							
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10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,633.00		653.94
	326.97	326.97	Total Invoice Amount	4,286.94		

Rupees : Four Thousand Two Hundred Eighty Six and Paise Ninty Four Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 90168
Date: 27/01
Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

  24-01-2022 3:40:30 PM Original / C

84835
08.01.22 12:01:48

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	84835	141141
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-01-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7109 - Plumbing - other - Araldite - other - gms	4.00	1,155.00	0.00	18.00	5,451.60
2	6601 - Paints - Wall Care Putti - 20kgs - bags	2.00	661.50	0.00	18.00	1,561.14
3	3134 - Chemicals - Tile Grout - 1kg - pkts *Almond*	20.00	50.40	0.00	18.00	1,189.44
			Total Order Value . . .			**8,202.18**

Rupees : Eight Thousand Two Hundred Two and Paise Eighteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Included in above prices.
Delivery Date	Within 7 days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included by us.
Warranty	1 year company warranty
Advance Paid	Nil
Other Terms	We reserve the rights to reject items not confirming to quality and specifications. Above order for GHT Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	21743	27/1/22	4286.94/-
2.			
3.			
4.			
5.			

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	24-01-2022
Site & Phase :	GHT	Time:	12.00
Supplier	SSLLP	Req. No.	141141
Material required before date:	25-01-2022	ID No.	73211

No	Description	Size	Quantity	Units	Inward No	Date
1	ARDILITE	500 ML	04	Nos		
2	Birla wall care putty	40 kg	02	Bags		
3	Almond tile grout white	01 kg	10	Packets		
4	Almond tile grout white	01kg	10	Packets		
5	84835					
6						
7						
8						
9						
10						

Remarks: - For GHT Site Works Purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	24-01-2022	Sign. & Date	24 JAN 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No	18635
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date	27-01-2022
	PO No	84835
	PO Date	24-01-2022
	Req ID	73211
	Req Date	24-01-2022
GSTIN : 36ABLFM7631F1Z3	Loc Req No	141141

	Description of Goods	HSN/SAC	Qty
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MRN
102854

INWARD
Inward No: 1203 Dt: 27/01/22
MRN No: Dt:
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
17:00

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 77414
Date: 2/2/22
Sign:
R.R. DIST.