

Advice for approval for credit to supplier

Date:	2/2/22	Prepared by	Plough	Serial no.	2197
Supplier name	SShnp	Project	GHJ	HO inward no.	
Firm/Company	MMRKLH	PO/WO No.	84770	HO received date	
PO/WO date	2/1/22	Scan ID:			
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	21742	27/1/22	3,479.70	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges):				3,480/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	102853	Proof of delivery matches MRN		☒ Yes ☐ No	
Amount B - Other Credits : Transportation charges				-	
Amount C - Other Debits :				-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:				3,480/-	
Amount E - PO / WO value:				3,480/-	
Amount F - Difference (A - E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other			
Payment - due date		7/2/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Plough				
Sign:	Plough				
Date	2/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		21742	
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

22-01-2022 12:55:23

Orig



84770

08.01.22 11:53:28

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	84770	141123
	Doc Date	21-01-2022	
	Quote No	NIL	
	Quote Date	18-01-2022	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9593 - Tools - Labour helmet male - NA - Nos	30.00	53.00	0.00	18.00	1,876.20
2 9592 - Tools - Labour helmet female - NA - nos	25.00	53.00	0.00	18.00	1,563.50
Total Order Value . . .					3,439.70

Rupees : Three Thousand Four Hundred Thirty Nine and Paise Seventy Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site labour use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name: 

Contact :-

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MMR Kowkur Ilp		Date:		18-01-2022	
Site & Phase :		GHT		Time:		11:29	
Supplier				Req. No.		141123	
Material required before date:			19-01-2022		ID No.		73012

No	Description	Size	Quantity	Units	Inward No	Date
1	Male helments	Std	30	Nos		
2	Female helments	Std	25	Nos		
3						
4						
5						
6						
7						
8						
9						
10						
11						

Remarks: - For Site labours purpose

Prepared By		K. Sneha		Approved by		A. Suresh	
Sign. & Date		18-01-2022		Sign. & Date		18-01-2022	

Note: On receipt of material at site write inward number and date in last 2 columns.



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Supplier / Customer / Transporter - Copy

Email: purchase@modiproperties.com

1 of 1 : 27-01-2022

GSTIN/UNI: 36ACQFS2044C1Z7

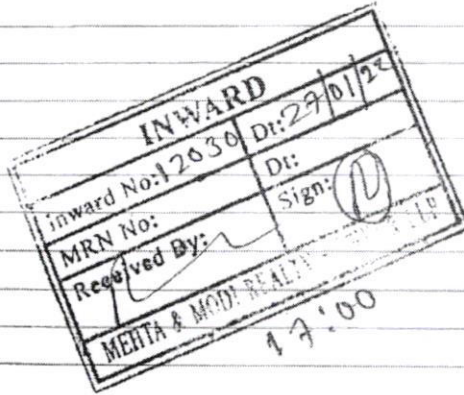
Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No.	18634
DC Date.	27-01-2022
PO No.	84770
PO Date.	21-01-2022
Req ID	73012
Req Date	18-01-2022
Loc Req No	141123

	Description of Goods	HSN/SAC	Qty
1	9593 - Tools - Labour helmet male - NA - Nos	6506	30
2	9592 - Tools - Labour helmet female - NA - nos	6506	25
3			
4			
5			
6			
7			
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for Summit Sales LLP

Authorized Signatory

Subject to Hyderabad Jurisdiction

