PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	2/2/22	Prepared by	Monika	Serial no.	---2198
Supplier name	SSLLP			HO inward no.	
Firm/Company	FICRLLP	Project	NRK	HO received date	
PO/WO date	14/1/22	PO/WO No:	84878	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21195	1/2/22	354/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	354/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	354/-
Amount E – PO / WO value:	354/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Monisha				
Sign:	Monika				
Date	2/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

 31-01-2022 15:18:41

84878
08.01.22 12:01:48

From Company : **Modi Constructions & Realtors LLP**
5-4-187/3&4, IInd Floor, M G Road, Ranigunj, Secunderabad, Hyderat
G S T No. : 36ABJFM5257F2Z2

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	84878	186194
	Doc Date	14-01-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	12-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4585 - Electrical - other - Insulation tape - NA - nos *10-RED, 10-YELLOW, 10-BLUE*	30.00	10.00	0.00	18.00	354.00
				Total Order Value . . .		**354.00**

Rupees : Three Hundred Fifty Four Only.

Terms and Conditions :-

Specification /	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for generator installation use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site off

For ***Modi Constructions & Realtors LLP***

Authorised Signatory

Name : 31/01/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi constructions and realtors llp	Date:	12.01.2022
Site & Phase:	Nextopolis	Time:	15:10
Supplier		Req. No.	186194
Material required before date:	Urgent	ID No.	72930

No	Description	Size	Quantity	Units	Inward No	Date
1	Insulation tape (red)	Std	10	Nos		
2	Insulation tape (yellow)	Std	10	Nos		
3	Insulation tape (blue)	Std	10	Nos		
4						
5						
6	84878					
7						
8						
9						
10						

Remarks: For generator installation use purpose.

Prepared By	S.Shravya	Approved by	C.Balamuralikrishana
Sign.& Date	12.01.2022	Sign. & Date	12.01.2022

12-01-2022

APPROVED
25 JAN 2022

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Constructions & Realtors LLP	Invoice No.	21795
Nextopolis, Sy no. 230 to 243, plot no. 11, thurkapally, shameerpet,	Invoice Date.	01-02-2022
	PO No.	84878
	PO Date.	14-01-2022
medchal	Req ID	72930
GSTIN : 36ABJFM5257F2Z2 PAN ABJFM5257F	Req Date	12-01-2022
	Loc Req No	186194

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	30	10.00	300.00	18	54.00
	10-RED, 10-YELLOW, 10-BLUE						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	300.00		54.00
	27.00	27.00	Total Invoice Amount	354.00		

Rupees : Three Hundred Fifty Four Only.

SUMMIT SALES LLP
IN WARD
No: 90319
Date: 01/2
Sign: ...

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Constructions & Realtors LLP

Nextopolis, Sy no 230 to 243, plot no 11, thurkapally, shameerpet,

medchal

GSTIN 36ABJFM5257F2Z2

DC No	18682
DC Date	01-02-2022
PO No	84878
PO Date	14-01-2022
Req ID	72930
Req Date	12-01-2022
Loc Req No	186194

	Description of Goods	HSN/SAC	Qty
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	30
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 1604 Dt: 02/02/22
GRN No: 103079 Dt: 02/2/22
Received By: NIRAJ Sign:
MODI CONSTRUCTIONS & REALTY LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 22412
Date: 2/2/22
Sign:
R.R. DIST.