PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	2/2/22	Prepared by	Nagendar	Serial no.	- UC 1959
Supplier name	Summit Sales LLP			~~HO inward no.~~	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	21/1/22	PO/WO No.	84740	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21780	31/1/2022	6,342	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6342
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	103045	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,342.
Amount E – PO / WO value:	6,342
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	7/2/22
Remarks:	- Final bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Nagendar				
Sign:	[signature]				
Date	2/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
02 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	21780
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	Invoice Date.	31-01-2022
	PO No.	84740
	PO Date.	21-01-2022
	Req ID	73092
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	19-01-2022
	Loc Req No	192708

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6155 - Miscellaneous - Safety Shoe - NA - pair		5	473.00	2,365.00	5	118.24
	Male Shoes No 8						
2	6155 - Miscellaneous - Safety Shoe - NA - pair		5	735.00	3,675.00	5	183.76
	Female shoes No 7						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	6,040.00		302.00
	151.00	151.00	Total Invoice Amount	6,342.00		

Rupees : Six Thousand Three Hundred Fourty Two Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90282 Date: 31/01 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 22-01-2022 12:13:40 PM

84740
08.01.22 11:53:28

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	84740	192708
	Doc Date	21-01-2022	
	Quote No	NILL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	19-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6155 - Miscellaneous - Safety Shoe - NA - pair *Male Shoes No 8*	5.00	473.00	0.00	5.00	2,483.25
2	6155 - Miscellaneous - Safety Shoe - NA - pair *Female shoes No 7*	5.00	735.00	0.00	5.00	3,858.75
					Total Order Value . . .	**6,342.00**

Rupees : Six Thousand Three Hundred Fourty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Safety shoes labour work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ______________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	19.01.2022
Site & Phase :	GULMOHAR RESIDENCY	Time:	11.00
Supplier		Req. No.	192708
Material required before date:	20.01.2022	ID No.	73092

No	Description	Size	Quantity	Units	Inward No	Date
1.	Safety shoes (male)	8	5	No's		
2.	Safety shoes (female)	7	5	No's		
3.						
4.		84740				
5.						
6.						
7.	Note: site safety welfare purpose					
8.	(the above material will debit to contractor's sursani)					
9.						
10.						

Remarks:for safety shoes labour work purpose

Prepared By	Deepa	Approved by	Ram prasad
Sign.& Date	19.01.2022	Sign. & Date	19.01.22

Note:

APPROVED
20 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

19 JAN 2022

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18669
Modi Reality Mallapur LLP	DC Date.	31-01-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	84740
	PO Date.	21-01-2022
	Req ID	73092
	Req Date	19-01-2022
GSTIN : 36AAEFM1459R1ZP	Loc Req No	192708

	Description of Goods	HSN/SAC	Qty
1	6155 - Miscellaneous - Safety Shoe - NA - pair		5
2	6155 - Miscellaneous - Safety Shoe - NA - pair		5
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SUMMIT SALES LLP IN WARD No: 90432 Date: 2/2/22 Sign: R.R. DIST.

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

MODI REALTY MALLAPUR LLP Inward No 7424 Dt. 31/01/22 MRN No 103045 Dt. 1/2/22 Sign

SUMMIT SALES LLP IN WARD No: 77421 Date: 2/2/22 Sign: R.R. DIST.