

PURCHASE DIVISION
Advice for approval for credit to supplier

(4)

Date:	2/2/22	Prepared by	Prabhakar	Serial no.	2176
Supplier name	S.S. S.C. Rohit Marketing Company			HO inward no.	
Firm/Company	MPL	Project	MPL	HO received date	
PO/WO date	28/12/21	PO/WO No.	83991	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	226	31/1/22	3098.68	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 3098.68

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:		Proof of delivery matches MRN	☐ Yes ☐ No
-----------	--	-------------------------------	--

Amount B – Other Credits : Transportation charges 708.00

Amount C – Other Debits : —

Amount D (D=A+B-C) – Amount to be credited to the supplier: 3806.68

Amount E – PO / WO value: 3098.68

Amount F – Difference (A – E): —

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date 8/2/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date		02 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST No. : 36AMHPC9678H1ZM

TAX INVOICEOriginal for Recipient
Duplicate for Supplier/Transporter
Triplicate for Supplier**SRI SAI ROHITH MARKETING COMPANY**

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

Road No. 8, N.F.C. Main Road, Plot No. 66, Krishna Nagar, H.B. Colony, Moula Ali, Hyderabad-500040. (T.S) Mob. : 9866512288

INV. NO: **226**INVOICE DATE: **31/01/22**

TRANSPORTATION NAME:

VEHICLE NO.: **T308V64857** L/R No.

DATE & TIME OF SUPPLY:

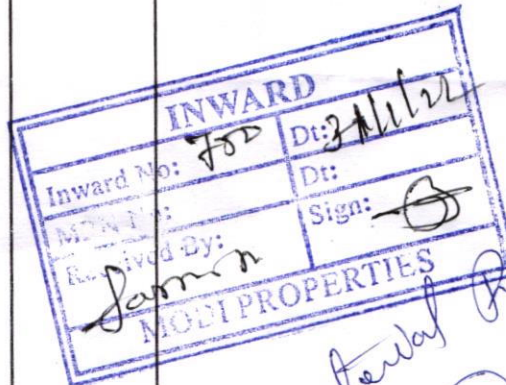
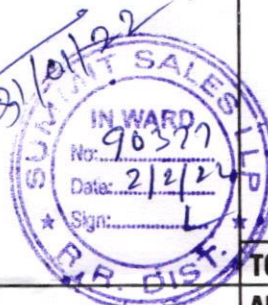
PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)MIS Modi Properties Pvt Ltd
S-4-187/354, 1st Floor, M.G. Road,
Sec-bad - 500003**DETAILS OF CONSIGNEE (SHIPPED TO)****-do-**

STATE CODE: GSTIN NO.

STATE CODE: GSTIN NO.

S. NO.	HSN CODE	DESCRIPTION	QUANTITY	RATE	AMOUNT Rs. Ps.
①	7005	8mm Plain Tougher Glass 5'3" x 2'6"	13.13 sqm	200/-	2626 --
②		Transportation			600 --

Material Received
Manoj 31/01/22BANK DETAILS : HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHITH MARKETING. CO
A/C No. 50200007478658 IFSC CODE: HDFC0000368

TOTAL BEFORE TAX

3226 --

ADD : CGST

9.1**290234**

ADD : SGST

9.1**290234**

ADD : IGST

TAX AMOUNT GST

GRAND TOTAL

3806268

Rupees in Words.....

For **SRI SAI ROHITH MARKETING.Co**

- Once goods sold will not be taken back
- Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
- Subject to Secunderabad Jurisdiction only.
- Our Responsibility Ceases sooner the goods leave our premises

E.&O.E

Authorised Signature

Receiver Stamp & Signature.....

Purchase Order

Page(s) 1 Of 1

04-01-2022 14:12:04



py

5:35:32

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Sri Sai Rohith Marketing Company
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur,
Hyderabad - 500 076.

GSTIN 36AMHPC9678H1ZM

9866512288

Doc No 83991 183347**Doc Date** 28-12-2021**Quote No** Nil**Quote Date** 28-12-2021**SupplyType** Supply**Kind Attn : Mr. C. Laxman Kumar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2245 - Carpentry -glass - Plain glass - other - sft 8mm Toughen Glass - 5'3" x 2'6" - 01 no	13.13	200.00	0.00	18.00	3,098.68
Total Order Value . . .					3,098.68

Rupees : Three Thousand Ninty Eight and Paise Sixty Eight Only.

Terms and Conditions :-**Specification / Brand** Glass should be Saint Gobain with Toughen.**Payment Terms** After Delivery & completion of work.**Tax** All taxes included in above price.**Delivery Date** Within 2days.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil**Transportation Cost** Extra @500/-.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Anad Sir cabin table top purpose.**Completion Date** NA**Measurment** Nil**Security** Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Sai Rohith Marketing Company**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MPPL		Date:		28-12-21	
Site & Phase :		HO					
Supplier :				Req. No.		183347	
Material required before date:			Urgent		ID No.		72464
No	Description	Size	Quantity	Units	Inward No	Date	
1	8mm toughened glass <i>only glass</i>	5'3"x2'6"	01	Nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks : TOWARDS ANAND SIR CABIN PURPOSE. <i>(Table Top Purpose)</i>							
Prepared By		Meenakshi. N		Approved by			
Sign.& Date		28-12-21		Sign. & Date			



Note: On receipt of material at site write inward number and date in last 2 columns.