PURCHASE DIVISION

Advice for approval for credit to supplier (2)

Date:	2/2/22	Prepared by	Prabhakar	Serial no.	2159
Supplier name	Sri Balaji Enterprises.			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	25/9/21	PO/WO No:	80968	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	106	08/9/21	17,842-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	17,842-00
Proof of delivery by way of ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 97101	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	3422-00
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,264-00
Amount E – PO / WO value:	15,859.20
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☑ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	8/2/22
Remarks: Supplier attestation is on the Bill Can be Consid as Original.	

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED 02 FEB 2022			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Reg No : 163879.
163867

Tax Invoice

SRI BALAJI ENTERPRISES

14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No. **106**	Date **28-09-2021**
Place of supply **36-Telangana**	PO date **25-09-2021**
PO number **80971 /80968-**	Vehicle Number **TS07UJ-0028**

Ship To

sy no.542 Genome valley Thurkapally

Bill To

G V RESERCH CENTERS PVT LTD

5-4-187/3 & 4 2nd Floor Soham Nansin MG Road Secunderabad-500003

Contact No.: 9502277299

GSTIN Number: 36AAHCG4562D1ZP

State: 36-Telangana

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	FLUSH DOOR 30MM (84X36)		84X36	9	NOS	₹ 1,680.00	₹ 2,721.60 (18%)	₹ 17,841.60
2	CARTAGE			1	-	₹ 2,900.00	₹ 522.00 (18%)	₹ 3,422.00
	Total			**10**			**₹ 3,243.60**	**₹ 21,263.60**

Invoice Amount In Words

Twenty One Thousand Two Hundred Sixty Four Rupees only

Amounts:

Sub Total	₹ 21,263.60
Round off	₹ 0.40
Total	**₹ 21,264.00**
Received	₹ 0.00
Balance	₹ 21,264.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 15,120.00	9%	₹ 1,360.80	9%	₹ 1,360.80	₹ 2,721.60
	₹ 2,900.00	9%	₹ 261.00	9%	₹ 261.00	₹ 522.00
Total	**₹ 18,020.00**		**₹ 1,621.80**		**₹ 1,621.80**	**₹ 3,243.60**

Terms and conditions:

Thanks for doing business with us!

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: SRI BALAJI ENTERPRISES

For, SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES HYD.

Authorized Signatory

SRI BALAJI ENTERPRISES SBE HYD.

INWARD
Inward No: 4966 Dt: 28/9/21
MRN No: Dt:
Received By: Sign:
Genome Valley Research Center Pvt. Ltd.

97101
28/9/2021.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 90364
Date: 2/2/22
Sign: t

Purchase Order

 25-Sep-21 11:54:37 AM

80968
22.09.21 4:26:51

From Company :	**G V Reserch Centers Pvt Ltd** 5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003 G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Balaji Enterprises	**Doc No**	80968	163879
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	25-09-2021	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	25-09-2021	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2007 - Carpentry - doors - Flush Door - 30mm - other - sft *84"x36"- 8 nos*	168.00	80.00	0.00	18.00	15,859.20
					Total Order Value . . .	**15,859.20**

Rupees : Fifteen Thousand Eight Hundred Fifty Nine and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of good quality, Doors are mango woodframes with masonite skin two sides, hardwood filling inside Rs. 120+185 per sft.
Payment Terms	After delivery and production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in 5 days.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Doors one year replacement warranty for damage.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 5600 chemical block, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Marredue

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	GV Research Centers Pvt Ltd	Date:	21-09-2021
Site & Phase :	Innopolis	Time:	011:45am
Supplier		Req. No.	163879
Material required before date:	23-9-2021	ID No.	69550

No	Description	Size	Quantity	Units	Inward No	Date
1.	WPC Door frames(with threshold) 80967	3'x7'	03	Nos		
2.	Flush Doors 80968	3'x7'	08	Nos		
3.						
4.						
5.						
6						
7.						
8						
9						
10						
11						

Remarks: For 5600 chemical block and stores purpose

Prepared By :	MD.SALMAN	Approved by	BalaMurali Krisha
Sign.& Date :	20-09-2021	Sign. & Date	21-09-2021

Note:

21.09.2021

APPROVED
24 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
21 SEP 2021
Bala Murali Krishna
Project Managar