

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 2/2/22		Prepared by: T.D. N. Muneer		Serial no. 2231	
Supplier name: Summit Saly Lsp				HO inward no.	
Firm/Company: SOW LLP		Project: SOW-1X		HO received date	
PO/WO date: 1.01.22		PO/WO No: 24371		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21814	1/2/22	3776-00	☒ Yes ☐ No
2.			1	☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			3,776-00
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 103090	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,776-00
Amount E – PO / WO value:			3,776-00
Amount F – Difference (A – E):			—
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		2/2/22	
Remarks: 1			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	T.D. N. Muneer				
Sign:					
Date	02 FEB 2022				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		21814	
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

11-01-2022 2:38:08 PM

Orig:



84371

08.01.22 11:42:53

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	84371	183848
Doc Date	10-01-2022	
Quote No	NIL	
Quote Date	08-01-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1012 - Building material - Polyster Fibres - 6mm - pkts	80.00	40.00	0.00	18.00	3,776.00
Total Order Value . . .					3,776.00

Rupees : Three Thousand Seven Hundred Seventy Six Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Included in above prices.

Delivery Date Within 7 days

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Included by us.

Warranty 1 year company warranty

Advance Paid Nil

Other Terms We reserve the rights to reject items not confirming to quality and specifications. Above order for Site use purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment .Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

[Signature]
11/01/2022

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : _/_/_

Requisition Form

Company Name:		Silver Oak Villas LLP-III		Date:		08-01-2022	
Site & Phase :		Silver Oak Villas-III		Time:		15.00	
Supplier				Req. No.		183848	
Material required before date:			12/01/2022		ID No.		72781
No	Description	Size	Quantity	Units	Inward no	Date	
1	Reckron		1	Bag			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: - For site use purpose							
Prepared By		G.Chandrakanth		Approved by			
Sign.& Date		08-01-2022		Sign. & Date			

APPROVED
11 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, MG Road, Secunderabad - 500003

Email: purchase@modiproperties.com

1 of 1 : 01-02-2022

Supplier / Customer / Transporter - Copy

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	18700
DC Date	01-02-2022
PO No.	84371
PO Date	10-01-2022
Req ID	72781
Req Date	08-01-2022
Loc Req No	183848

Description of Goods

1 1012 - Building material - Polyester Fibres - 6mm - pkts

HSN/SAC	Qty
55022000	80

Invoice No: 1639	DA: 01/2/22
MRN No: 103090	DR: 02/02/22
Received By:	Sign:
SILVER OAK VILLAS PART-III	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

