PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	02/02/2022	Prepared by	MINISH.	Serial no.	-002117
Supplier name	SSLLP.			HO inward no.	
Firm/Company	SovLLP	Project	Part-III.	HO received date	
PO/WO date	27/01/2022	PO/WO No:	84907.	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21810	01/02/2022	6,300/-	☑ Yes ☐ No
2.	21810			☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount A – Bills total (Excluding Transport & Hamali Charges):			6,300/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report				
MRN nos.:	103087		Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,300/-
Amount E – PO / WO value:	6,300/-
Amount F – Difference (A – E):	-NIL-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	03/02/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		02 FEB 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21810
Silver Oak Villas LLP	Invoice Date.	01-02-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	84907
	PO Date.	27-01-2022
	Req ID	73185
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	22-01-2022
	Loc Req No	183866

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6123 - Miscellaneous - Plastic Drum - Others - nos	3926	6	1050.00	6,300.00	0	0.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
IGST	CGST	SGST	Total Taxable Amount	6,300.00	0.00
	0.00	0.00	Total Invoice Amount	6,300.00	

Rupees : Six Thousand Three Hundred Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90336 Date: 01/2 Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 27-01-2022 5:20:19 PM

84907
08.01.22 12:01:49

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	84907	183866
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	27-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6123 - Miscellaneous - Plastic Drum - Others - nos	6.00	1,050.00	0.00	0.00	6,300.00
					Total Order Value . . .	**6,300.00**

Rupees : Six Thousand Three Hundred Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Included in above prices.
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Included by us.
Warranty	1 year company warranty
Advance Paid	Nil
Other Terms	We reserve the rights to reject items not confirming to quality and specifications. Above order for bathroom tiles soaking purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site off

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 28/01/2022

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP -III	Date:	22-01-22
Site & Phase :	Silver Oak Villas-III	Time:	10.00
Supplier		Req. No.	183866
Material required before date: Urgent		ID No.	73185

No	Description	Size	Quantity	Units	Inward No	Date
1	Water drums		06	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						

84907

Remarks: -For bathroom tiles soaking purpose

Prepared By	Ch. Pranavi	Approved by	
Sign.& Date	22-01-22	Sign. & Date	

APPROVED
24 JAN 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	18696
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	01-02-2022
	PO No.	84907
	PO Date.	27-01-2022
	Req ID	73185
GSTIN : 36ADBFS3288A2Z7	Req Date	22-01-2022
	Loc Req No	183866

	Description of Goods	HSN/SAC	Qty
1	6123 - Miscellaneous - Plastic Drum - Others - nos	3926	6
2			
3			
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6			
7			
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1636 1/2/22
MRN No: 103087 Dt: 02/02/22
Received By: Sign:
SILVER OAK VILLAS PART-III

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 77403
Date: 2/2/22
Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory