PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/2/22	Prepared by	T.D. [illegible]	Serial no.	2236
Supplier name	M. Sudarshan			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	19/1/22	PO/WO No.	84689	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	170	28/1/22	3,540-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			3,540-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☑ Installation report			
MRN nos.:	102955	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges			–
Amount C – Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,540-00
Amount E – PO / WO value:			3,540-00
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	2/2/22		
Remarks:	Installation report is attached		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. [illegible]				
Sign:	[signature]				
Date	2/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

RECEIVED
02 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

INSTALLATION REPORT

Company/ firm:	Modi Realty Mallapur LLP	Requisition nos.:	192701
Project:	GMR	PO no.:	84689
Supplier:	Mr. M. Sudarshan	Material type:	Al. Windows.

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	2/2/22	No's	Al. Ventilator window	18" x 18"	02
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	

Remarks: Lift Smoke window fixed at A & B Blocks.
work Completed.

Approved by	Project manager	Security	Admin (Audit)
	[signature]	[signature] 2/2/22	

02 FEB 2022

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

TAX INVOCIE

Cell : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollarum, Secunderabad - 500 010. T.S.

Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name : Modi Reality Mallapur LLP
5-4-187/344 II Floor M.G Road Sc-bad
GST No 36 AAEFM1459R12P

Bill No. 170 Date : 28-1-2022
D.C No. Date :
Order No. 84689 Date :

Sl No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Aluminium Powder coating Loover Frame 18" x 18" x 2Nos			2Nos	Each 1500=00	3000	00
		SUB TOTAL				3000	00
		SGST %		9		270	00
		CGST %		9		270	00
		IGST %					
		GRAND TOTAL				3540	00

Rupees In Words : Three thousand Five hundred Forty only

INWARD
MODI REALTY MALLAPUR LLP
Ward No 7390 Dt. 28/01/22
MRN No 102955 Dt. 31/1/22
Received By ... Sign....

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsbility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

SUMMIT SALES LLP R.R. DIST.
INWARD No: 96415
Date: 2/2/22
Sign:

For M. SUDARSHAN

Sudarshan

Signature

Purchase Order

 19-01-2022 14:37:17

84689
08.01.22 11:50:03

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Mr. M. Sudarshan	**Doc No**	84689	192701
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.	**Doc Date**	19-01-2022	
	Quote No	Nil	
GSTIN 36BBIPM8347N1ZW	**Quote Date**	19-01-2022	
9849102251	**SupplyType**	Supply	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2187 - Carpentry - windows - Al. Fixed - other - sft *18" x 18" - Al. Ventilator with lowers - per no*	2.00	1,500.00	0.00	18.00	3,540.00
					Total Order Value . . .	**3,540.00**

Rupees : Three Thousand Five Hundred Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the approved quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Lift smoke window purpose at A & B blocks.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Reality Mallapur LLP*

Authorised Signatory

20/01/2022

Name : ____________________

Accepted the above Terms And Conditions

For ***Mr. M. Sudarshan***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MODIREALTY MALLAPUR LLP	Date:	18.01.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	14:00
Supplier		Req. No.	192701
Material required before date:	26.01.22	ID No.	73058

No	Description	Size	Quantity	Units	Inward No	Da
1.	Aluminum Ventilator with lowers & mesh	18" x 18"	02	No's		
2.						
3.						
4.						
5.						
6.	84689					
7.						
8.						
9.						
10.						

APPROVED
20 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For lifts smoke window purpose for A & B blocks.

Prepared By	A.Sravani	Approved by	
Sign.& Date	18.01.22	Sign. & Date	

Note:

APPROVED BY
18 JAN 2022
M. RAM PRASAD
PROJECT MANAGER