PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 3/2/22 | Prepared by | Hede | Serial no. | 2354 |
| Supplier name | Shubham Enterprises | | | HO inward no. | – |
| Firm/Company | SSLLP | Project | SRLLP | HO received date | – |
| PO/WO date | 25/1/22 | PO/WO No. | 84885 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 2182 | 2/2/22 | 1,75,833/- | ☑ Yes □ No |
| 2. | | | – | □ Yes □ No |
| 3. | | | – | □ Yes □ No |
| 4. | | | – | □ Yes □ No |

| | | | |
|---|---|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | | | 1,75,833/- |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | | | |
| MRN nos.: | 103138 | Proof of delivery matches MRN | ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | | | – |
| Amount C –Other Debits : | | | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | 1,75,833/- |
| Amount E – PO / WO value: | | | 1,77,464/- |
| Amount F – Difference (A – E): | | | 1,631/- |
| Quantity received as per PO /WO | □ Yes □ Excess received ☑ Short received □ Part received | | |
| Close PO / WO | □ Yes ☑ No – wait for balance material □ Other | | |
| Payment – due date | 10/2/22 | | |
| Remarks: | Part Bill | | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Hede | APPROVED | | | |
| Sign: | [signature] | 03 FEB 2022 | | | |
| Date | 3/2/22 | MINISH PARIKH MANAGER PROCUREMENT | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

# SHUBHAM ENTERPRISES

# 5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

| | | | |
|---|---|---|---|
| **Invoice No. :** SE/21-22/2182 | **Date :** 2-Feb-22 | P.O. No. : 84885/169398 | Date : 2-Feb-22 |
| Reverse Charge (Y/N) : No | | D.C. No. : BY MAIL | Date : 2-Feb-22 |
| State : Telangana | State Code : 36 | Vehicle No. : AP29TB9973 | E-Way Bill No. : 1714 3166 8454 |

| Bill to Party : | Ship to Party : |
|---|---|
| **SUMMIT SALES LLP**<br>5-4-187 / 3& 4, II ND FLOOR,<br>MG ROAD , SECUNDERABAD - 500003<br>SECUNDERABAD<br>State: Telangana(36)<br><br>**GSTIN No.: 36ACQFS2044C1Z7** | **SUMMIT SALES LLP**<br>5-4-187 / 3& 4, II ND FLOOR,<br>MG ROAD , SECUNDERABAD - 500003<br>SECUNDERABAD<br>State: Telangana(36)<br><br>**GSTIN No.: 36ACQFS2044C1Z7** |

| | DESCRIPTION | HSN CODE | QUANTITY | RATE Rs. Ps. | AMOUNT Rs. Ps. |
|---|---|---|---|---|---|
| 1 | 7/20 SERVICE WIRE | 85446090 | 1,000 METER | 17.00 | 17,000.00 |
| 2 | 2515 SUDHAKAR 25MM x 1.5MM PVC PIPE | 39172310 | 600.00 NOS. | 95.73 | 57,438.00 |
| 3 | 2512 SUDHAKAR 25MM X 1.2MM PVC PIPE | 39172310 | 400.00 NOS. | 75.82 | 30,328.00 |
| 4 | 25SB SUDHAKAR 25MM X 1.5MM PVC BENDS | 39174000 | 1,000.00 NOS. | 9.38 | 9,380.00 |
| 5 | 25SD SUDHAKAR 25MM PVC DEEP J.BOX | 39174000 | 240.00 NOS. | 40.68 | 9,763.00 |
| 6 | 25SJ SUDHAKAR 25MM PVC J.BOX | 39174000 | 180.00 NOS. | 29.51 | 5,312.00 |
| 7 | PVC FAN BOX | 39174000 | 100.00 NOS. | 23.00 | 2,300.00 |
| 8 | 8M METAL BOX | 85381010 | 90.00 NOS. | 46.00 | 4,140.00 |
| 9 | 6M METAL BOX | 85381010 | 300.00 NOS. | 42.00 | 12,600.00 |
| 10 | 25MM PVC CLOSURE - PKT OF 100 NOS | 39174000 | 10.00 NOS. | 75.00 | 750.00 |
| | | | | | 1,49,011.00 |
| | CGST TAX 9 % | | | | 13,410.99 |
| | SGST TAX 9% | | | | 13,410.99 |
| | ROUNDED | | | | 0.02 |
| | | | | | 1,75,833.00 |

SUMMIT SALES LLP
IN WARD
No. 90463
Date: 3/2
Sign:
R.R. DIST.

INWARD
Inward No: 17635 Dt: 2/2/22
MRN No: 103138 Dt:
Received By: Sign: Sy
SUMMIT SALES LLP

Indian Rupees One Lakh Seventy Five Thousand Eight Hundred Thirty Three Only

**Despatched Through :**
**Destination :**



1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
**IFS Code : PUNB0363100**

E.&O.E.

For **SHUBHAM ENTERPRISES**

# Purchase Order

 27-01-2022 4:25:20 PM

84885
08.01.22 12:01:48

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Shubham Enterprises | **Doc No** | 84885 | 169399 |
| 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003 | **Doc Date** | 25-01-2022 | |
| | **Quote No** | NIL | |
| **GSTIN** 36AELFS6374J1ZC 6656-8151.. | **Quote Date** | 24-01-2022 | |
| 040-66318150/23468151 9849153774 | **SupplyType** | Supply | |

**Kind Attn : Viral.**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4782 - Electrical - wires - A1 service Wire - 7/20 - mts | 1,000.00 | 17.00 | 0.00 | 18.00 | 20,060.00 |
| 2 | 4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm nos | 600.00 | 191.46 | 50.00 | 18.00 | 67,776.84 |
| 3 | 4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm nos | 400.00 | 151.65 | 50.00 | 18.00 | 35,789.40 |
| 4 | 4500 - Electrical - conducting - PVC bend - other - nos *1.5* | 1,000.00 | 18.76 | 50.00 | 18.00 | 11,068.40 |
| 5 | 4546 - Electrical - other - Deep Box - 25mm - nos | 240.00 | 81.36 | 50.00 | 18.00 | 11,520.58 |
| 6 | 4777 - Electrical - conducting - Junction Box - 25mm - nos | 180.00 | 59.02 | 50.00 | 18.00 | 6,267.92 |
| 7 | 4564 - Electrical - other - Fan Box - 1 In - nos | 100.00 | 23.00 | 0.00 | 18.00 | 2,714.00 |
| 8 | 4617 - Electrical - other - Metal box - 8way - nos 90 | 120.00 | 46.00 | 0.00 | 18.00 | 6,513.60 |
| 9 | 4616 - Electrical - other - Metal box - 6way - nos | 300.00 | 42.00 | 0.00 | 18.00 | 14,868.00 |
| 10 | 4553 - Electrical - other - Dummy - NA - nos | 10.00 | 75.00 | 0.00 | 18.00 | 885.00 |
| | | | | **Total Order Value . . .** | | **177,463.74** |

Rupees : One Lakh(s) Seventy Seven Thousand Four Hundred Sixty Three and Paise Seventy Four Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of Sudhkhar brand |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | GST included in above price. |
| **Delivery Date** | Next day |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation** | Included in the above price. |

**For MDs APPROVAL**

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
29 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name :

Date : __/__/____

**Warranty** Nil

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose.

**Completion Date** Nil

**Measurment** Nil

**Security** Nil

**Remarks** Prices shall remain fixed(Subject to change in GST) for a period of 4 months.

PART DELIVERY DETAILS

| S.no. | Bill no. | Bill Dt. | Amount |
|---|---|---|---|
| 1. | 2182 | 2/2/22 | 1,75,833/- |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |

For *Summit Sales LLP*

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For *Shubham Enterprises*

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SSLLP | Date: | 24.01.2022 |
| Site & Phase : | SSHLP | Time: | 10:00 |
| Supplier | | Req.No. | 169398 |
| Material required before date: | 10.01.2022 | ID No. | 732565 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | A1 service wire | 7/20 | 1000 | Mtrs | | |
| 2 | Pipe | 1"1.5mm | 600 | Nos | | |
| 3 | Pipe | 1"1.2mm | 400 | Nos | | |
| 3 | Bends 84885 | 1.5mm | 1000 | Nos | | |
| 4 | Deep box | 25mm | 240 | Nos | | |
| 5 | Junction box | 25mm | 180 | Nos | | |
| 6 | Fan box | 1" | 100 | Nos | | |
| 7 | Metal box | 8 | 120 | Nos | | |
| 8 | Metal box | 6 | 300 | Nos | | |
| 9 | Dummy box | | 10 | Nos | | |

Remarks: For Stock Replenishing Purpose

| | | | |
|---|---|---|---|
| Prepared By | N.Vanajakshi | Approved by | APPROVED BY<br>25 JAN 2022<br>SCHAM MODI<br>MANAGING DIRECTOR |
| Sign.& Date | 24.01..2022 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.