PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/2/22	Prepared by	Manoj	Serial no.	2268
~~Supplier name~~	Ganj. Venkat & Son (Assam)			~~HO inward no.~~	
Firm/Company	SSLHP	Project	SHLHP	HO received date	
PO/WO date	13/1/22	PO/WO No.	84497	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	5339	29/1/22	45,000/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	45000/-

Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	102504	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	45000/-
Amount E – PO / WO value:	45000/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	17/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	3/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
03 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

GANJI VENKANNAH & SONS 5-5-97,GANJI CHAMBERS,RANIGUNJ, SECUNDERABAD -500 003 (T.S) GSTN/SAC : 36AABFG9288K1ZT PH NO :27710339-27719935 MOB NO :8247540893	

Invoice No.	Dated
5339	**29-Jan-22**
Delivery Note	Mode/Terms of Payment
ASIAN PAINTS, 371604143	**CREDIT**
Reference No. & Date.	Other References
Buyer's Order No.	Dated
Dispatch Doc No.	Delivery Note Date
	19-Jan-22, 19-Jan-22
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**WHITE EXTERIOR PRIMER 20 LTR**	32091090	**5 Nos**	3,099.99	2,627.11	Nos		**13,135.55**
2	**ACE SUPREMA WHITE 20LTR**	3209	**10 Nos**	2,950.00	2,500.00	Nos		**25,000.00**
								38,135.55
	CGST							**3,432.20**
	SGST							**3,432.20**
	Round Off							**0.05**
	Total		**15 Nos**					**₹ 45,000.00**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 90481
Date: 3/2
Sign:

E. & O.E

Amount Chargeable (in words)
INR Forty Five Thousand Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
32091090	13,135.55	9%	1,182.20	9%	1,182.20	2,364.40
3209	25,000.00	9%	2,250.00	9%	2,250.00	4,500.00
Total	**38,135.55**		**3,432.20**		**3,432.20**	**6,864.40**

Tax Amount (in words) : **INR Six Thousand Eight Hundred Sixty Four and Forty paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANJI VENKANNAH & SONS
GANJI VENKANNAH & SONS SEC'BAD
Authorised Signatory

This is a Computer Generated Invoice

PO - 84497

Delivery Note

Delivering Plant Code
1525 / APL Secunderabad

Delivery Number/Date
371604143 / 19.01.2022
Order Number/Date
106832454 / 19.01.2022
Invoice Number/Date
1240658000 / 19.01.2022
STP Code : 1010196608

Ship-to-Party Name :
Modi builders - Summit Housing LLP
Cherlapally, behind kingston PG co
ECIL
Secunderabad
Telangana
501301
LST NO:
CST NO:
PAN NO: AABFG9288K

Site Contact Person : Henandra
Site Contact Person Ph :
9618244433

Sold-to-party
265685
GANJI VENKANNAH & SONS

Plant Address & ST Details
1525
APL Secunderabad
Survey No.25/3,Mandal Medchal,Rang
500015 District,Gundlapochampally
LST NO: 36270199682
CST NO: 36270199682
PAN NO: AAACA3622K

Transportation Details

Conditions
Terms of delivery D02

Weights (Gross/net) - Volumes - Selection

Gross weight 458.400 KG Net weight 446.305 KG
Volume 300 L

Material Description	Pack	Qty	Volume Lt/Kg
00650908320 Trucare Exterior Wall Primer	20.000 L	5.000	100
Product Sum TRUC EXT PRIMER			**100 L**
54690674320 ACESUPREMA White M 20LT	20.000 L	10.000	200
Product Sum 5469			**200 L**
Package Summary **Drum**	**15**		

(150)

For Asian Paints Ltd ,

INWARD
Inward No: 17557 Dt: 20/01/22
GRN No: 102584 Dt: 21/1/22
Received By: Sign:
SUMMIT SALES LLP

Purchase Order

84497
08.01.22 11:42:54

Page(s) 1 Of 1 13-01-2022 12:16:37

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From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganji Venkannah & sons (Asian Paints) #5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.	**Doc No**	84497	169340
	Doc Date	13-01-2022	
	Quote No	Nil	
GSTIN 36AABFG9288K1ZT 040-40146505	**Quote Date**	13-01-2022	
27710339,27719935,277807357	**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6501 - Paints - ACE External Emulsion - 20ltrs - buckets	10.00	2,500.00	0.00	18.00	29,500.00
2	6535 - Paints - External Waterbase Primer - 20ltrs - buckets	5.00	2,627.11	0.00	18.00	15,499.95
					Total Order Value . . .	**44,999.95**

Rupees : Fourty Four Thousand Nine Hundred Ninty Nine and Paise Ninty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above Order for stock maintaine purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Ganji Venkannah & sons (Asian Paints)***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP		Date:		04-01-2022	
Site & Phase :	SUMMIT HOUSING LLP		Time:		11:00 AM	
Supplier			Req. No.		169340	
Material required before date:			ID No.		72854	

S.No	Description	Size	Quantity	Units	Inward No	Date
1	Wall care putty	20kg	10	Bags		
2	Red oxide primer	4ltrs	4	Ltrs		
3	Exterior primer -water based 84497	20ltrs	5	Ltrs		
4	ACE-Exterior -White	20ltrs	10	Ltrs		
5	Black Oxide	1kg	10	Nos		
6	Red Oxide 84446	1kg	10	Nos		
7	Turpentine oil	1ltrs	20	Ltrs		

Remarks: For Stock Replenishing Purpose			APPROVED BY
Prepared By	Vanajakshi		07 JAN 2022
Sign.& Date	04-01-2022	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.