(6)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	3/02/22	Prepared by	Vangjakshi	Serial no.	2313
Supplier name	SSLIP			HO inward no.	
Firm/Company	GURC	Project	Innopolis	HO received date	
PO/WO date	22/01/22	PO/WO No.	84801	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21708	25/01/22	3,641.40	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,641.40
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 102917 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,641.40/-
Amount E – PO / WO value:	3,641.40/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7/02/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Vangjakshi				
Sign:	[signature]				
Date	3/02/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21708
GV Research center Pvt Ltd	Invoice Date.	25-01-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	84801
18600	PO Date.	22-01-2022
	Req ID	72980
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	17-01-2022
	Loc Req No	164430

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos	3405	5	45.00	225.00	18	40.50
2	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10	125.00	1,250.00	18	225.00
3	4057 - Consumables - Sponges - NA - nos	3921	20	9.00	180.00	18	32.40
4	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.80	336.00	5	16.80
5	4040 - Consumables - Mopping Cloth - NA - nos	6307	20	15.75	315.00	0	0.00
6	4041 - Consumables - Mopping stick - NA - nos	9603	5	128.00	640.00	18	115.20
7	4001 - Consumables - Air Freshner - NA - nos	3307	5	45.00	225.00	18	40.50
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,171.00		470.40
	235.20	235.20	Total Invoice Amount	3,641.40		

Rupees : Three Thousand Six Hundred Fourty One and Paise Fourty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90109 Date: 25/01 Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

84801
08.01.22 11:53:29

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	84801	164430
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	22-01-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos	5.00	45.00	0.00	18.00	265.50
2	6023 - Miscellaneous - GI- Bucket - other - nos	10.00	125.00	0.00	18.00	1,475.00
3	4057 - Consumables - Sponges - NA - nos	20.00	9.00	0.00	18.00	212.40
4	4008 - Consumables - Cleaning Cloth - other - nos	20.00	16.80	0.00	5.00	352.80
5	4040 - Consumables - Mopping Cloth - NA - nos	20.00	15.75	0.00	0.00	315.00
6	4041 - Consumables - Mopping stick - NA - nos	5.00	128.00	0.00	18.00	755.20
7	4001 - Consumables - Air Freshner - NA - nos	5.00	45.00	0.00	18.00	265.50
					Total Order Value . . .	**3,641.40**

Rupees : Three Thousand Six Hundred Fourty One and Paise Fourty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 22-01-2022 16:38:14 Original / Office Copy / Purchase Div.Copy

Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ______________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	17.01.2022
Site & Phase:	Innopolis.	Time:	10:00
Supplier		Req. No.	164430
Material required before date: 18.01.2022		ID No.	72980

No	Description	Size	Quantity	Units	Inward No	Date
1	Vim bar		05	No's		
2	GI Buckets		10	No's		
3	Sponges		20	No's		
4	Yellow clothes		20	No's		
5	White Clothes		20	No's		
6	Mapping Sticks		05	No's		
7	Room Spray		05	No's		
8						
9						
	84801					

Remarks: Towards Site use purpose.

Prepared By	Sridevi	Approved by	Mr.Ramesh reddy
Sign. & Date	17.01.2022	Sign. & Date	17.01.2022

Note:

APPROVED
17 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

..er / Customer / Transporter - Copy

Customer Details

GV Research center Pvt Ltd Sy No. 542, Genome vallaey, Thurkapally, Hyderabad GSTIN : 36AAHCG4562D1ZP	DC No.	18600
	DC Date.	25-01-2022
	PO No.	84801
	PO Date.	22-01-2022
	Req ID	72980
	Req Date	17-01-2022
	Loc Req No	164430

	Description of Goods	HSN/SAC	Qty
1	4065 - Consumables - Vim bar - NA - nos	3405	5
2	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10
3	4057 - Consumables - Sponges - NA - nos	3921	20
4	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
5	4040 - Consumables - Mopping Cloth - NA - nos	6307	20
6	4041 - Consumables - Mopping stick - NA - nos	9603	5
7	4001 - Consumables - Air Freshner - NA - nos	3307	5
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INWARD
Inward No: 8078 Dt: 29/1/22
MRN No: 102917 Dt: 11
Received By: Sign:
G.V.R.C PVT. LTD.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 77469
Date: 3/2
Sign: