PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/2/22	Prepared by	Nagender	Serial no.	2344
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	5/1/22	PO/WO No.	84269	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2187	~~1955.52~~	1955.52	☑ Yes □ No
2.		1/2/22		□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1955.52

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	103110	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1955.52
Amount E – PO / WO value:	3,911.04
Amount F – Difference (A – E):	1955.52

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7/2/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Nagendar	APPROVED			
Sign:	[signature]	03 FEB 2022			
Date	3/2/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	21787
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	Invoice Date.	01-02-2022
	PO No.	84269
	PO Date.	05-01-2022
	Req ID	72675
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	04-01-2022
	Loc Req No	192632

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6549 - Paints - White Cement - 25kgs - bags	2523	3	509.25	1,527.75	28	427.76
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,527.75	427.76
	213.88	213.88	Total Invoice Amount	1,955.52	

Rupees : One Thousand Nine Hundred Fifty Five and Paise Fifty Two Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90309 Date: 01/2 Sign: L

Authorised signatory

Subject to Hyderabad Jurisdiction

 05-01-2022 15:12:57

Purchase Order

84269

5:44:07

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	84269	192632
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	05-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6549 - Paints - White Cement - 25kgs - bags	6.00	509.25	0.00	28.00	3,911.04
				Total Order Value . . .		**3,911.04**

Rupees : Three Thousand Nine Hundred Eleven and Paise Four Only.

Terms and Conditions :-

Part Quantity received
Bill No. 21368 Dt. 6/1/22
Amt. 1,956/-
Bal. Amt. 1,955/-
21/1/22

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Included in above prices.
Delivery Date	Within 7 days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Included by us.
Warranty	1 year company warranty
Advance Paid	Nil
Other Terms	We reserve the rights to reject items not confirming to quality and specifications. Above order for A & B-block CP Jali fixing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ________________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	04.01.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	15:00
Supplier		Req. No.	192632
Material required before date:	06.01.22	ID No.	72675

No	Description	Size	Quantity	Units	Inward No	Date
1.	White cement	20kgs	6	No's		
2.						
3.						
4.	84269					
5.						
6.						
7.						
8.						
9.						
10.						

Remarks: For A & B block cp jali fixing work use purpose

Prepared By	Deepa	Approved by	
Sign.& Date	04.01.21	Sign. & Date	

APPROVED
06 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note:

T. Prabhu

APPROVED BY
04 JAN 2022
M. RAM PRASAD
PROJECT MANAGER

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18674
Modi Reality Mallapur LLP	DC Date.	01-02-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	84269
	PO Date.	05-01-2022
	Req ID	72675
GSTIN : 36AAEFM1459R1ZP	Req Date	04-01-2022
	Loc Req No	192632

	Description of Goods	HSN/SAC	Qty
1	6549 - Paints - White Cement - 25kgs - bags	2523	3
2			
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SUMMIT SALES LLP
IN WARD
No: 22474
Date: 3/2
Sign:
R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD
MODI REALTY MALLAPUR LLP
Ward No 7435 Dt. 1/2/22
MRN No 103110 Dt.
Received By... Sign...

Authorised signatory