PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	4/02/22	Prepared by	Vanajarthi	Serial no.	2408
Supplier name	Shubam Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	14/01/22	PO/WO No.	84539	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SE/21-22/2214	3/02/22	19,966/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	19,966/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	103225	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	19,966/-
Amount E – PO / WO value:	264,619-01
Amount F – Difference (A – E):	244653-01
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	7/02/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajarthi				
Sign:	(signature)				
Date	4/02/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/2214	**Date :** 3-Feb-22	P.O. No. : 84539/169363	Date : 3-Feb-22
Reverse Charge (Y/N) : **No**		D.C. No. :	Date :
State : Telangana	State Code : 36	Vehicle No. :	E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 HAVELLS 25 AMPS DP COS	85362030	18.00 NOS.	940.00	16,920.00
				16,920.00
CGST TAX 9 %				1,522.80
SGST TAX 9%				1,522.80
ROUNDED				0.40
				19,966.00

SUMMIT SALES LLP
IN WARD
No: 90564
Date: 4/2
Sign:
R.R. DIST.

INWARD
Inward No: 17656 Dt: 4/2/22
MRN No: 103225 Dt: 4/2/22
Received By: Sign:
SUMMIT SALES LLP

Indian Rupees Nineteen Thousand Nine Hundred Sixty Six Only
Despatched Through :
Destination :

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 14-01-2022 4:34:04 PM

84539
08.01.22 11:50:02

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	84539	169363
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	14-01-2022	
	Quote No	NIL	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	10-01-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4710 - Electrical - wires - TV wire - RG-6 - mtrs	600.00	17.00	0.00	18.00	12,036.00
2	4782 - Electrical - wires - A1 service Wire - 7/20 - mts	1,000.00	17.00	0.00	18.00	20,060.00
3	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	500.00	191.46	50.00	18.00	56,480.70
4	4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	800.00	151.65	50.00	18.00	71,578.80
5	4500 - Electrical - conducting - PVC bend - other - nos *1.5*	1,000.00	18.76	50.00	18.00	11,068.40
6	4546 - Electrical - other - Deep Box - 25mm - nos	180.00	81.36	50.00	18.00	8,640.43
7	4777 - Electrical - conducting - Junction Box - 25mm - nos	600.00	59.02	50.00	18.00	20,893.08
8	4617 - Electrical - other - Metal box - 8way - nos	60490 150.00	46.00	0.00	18.00	8,142.00
9	4616 - Electrical - other - Metal box - 6way - nos	600.00	42.00	0.00	18.00	29,736.00
10	4613 - Electrical - other - Metal box - 2way - nos	100.00	22.00	0.00	18.00	2,596.00
11	4801 - Electrical - conducting - PVC round cover - 6 In - Nos	50.00	8.00	0.00	18.00	472.00
12	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	500.00	5.00	0.00	18.00	2,950.00
13	4799 - Electrical - other - Change over - 25 Amps - nos *havells*	18.00	940.00	0.00	18.00	19,965.60
					Total Order Value . . .	**264,619.01**

Rupees : Two Lakh(s) Sixty Four Thousand Six Hundred Ninteen and Paise One Only.

Bill no: SE/21-22/1957 dt 17/1/22
= SE/21-22/1937 dt: 17/1/22
amount: 34621 + 210027
= 244,648
Bal amount receivable.

<u>Terms and Conditions :-</u>

Specification / All items shall be of Sudhkhar brand

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

Purchase Order

 14-01-2022 4:34:04 PM Original / Office Copy / Purchase Div.Copy

Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	10.01.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169363
Material required before date:	10.01.2022	ID No.	72955

No	Description	Size	Quantity	Units	Inward No	Date
1	RG 6TV Cable	100mtrs	600	Mtrs		
2	A1 service wire	7/20	1000	Mtrs		
3	Pipe	1"1.5mm	500	Nos		
4	Pipe	1"1.2mm	800	Nos		
5	Bends	1.5mm	1000	Nos		
6	Deep box	25mm	180	Nos		
7	Junction box	25mm	600	Nos		
8	Metal box	8	150	Nos		
9	Metal box	6	600	Nos		
10	Metal box	2	100	Nos		
11	PVC round covers	6"	50	Nos		
12	PVC round covers	3"	500	Nos		
13	Change over switch 2pole	25Amps	18	Nos		

84539

Remarks: For Stock Replenishing Purpose

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	10..01..2022	Sign. & Date	

APPROVED BY
13 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.